

**Board of Registration of Home Inspectors
1000 Washington Street, Boston, MA 02118
Minutes of June 17, 2020,**

**Tele-Meeting
Time: 11:00 a.m.**

Members Present:

James Brock, *Industry Member, Board Chairperson*
Michael Healy, *Industry Member*
David Riquinha, *Public Member*

Administrative Staff Present:

Mari Cooney, *Executive Director*
Kristin Mitchell, *Associate Executive Director*
Tamara Smith, *Program Coordinator*
Milla Lewis, *Administrator*
Charles Kilb, *Board Counsel*

Public Present:

Charles Merrick

Call to Order – James Brock opened the meeting at 11:00 a.m.

Evacuation Procedures and Housekeeping Matters: There were no evacuation procedures to go over.

Vote on Minutes of April 1, 2020 – MOTION was made by Michael Healy to table the minutes. The Motion was seconded by David Riquinha and unanimously adopted by the Board by roll call.

Director Report to the Board –

Mari Cooney reported to the board that the website is being updated and how many home inspector licenses there are currently. Also that she is working on having the open seats on the board filled.

Online Education for Primary and Continuing Education

Board Counsel, Charles Kilb, informed the Board on how other boards, such as plumbing, electrical, and pipefitting handled online education. The Board discussed the options and members indicated a willingness to allow an online virtual option for continuing education only at this time and will discuss the option for pre-licensure at a later date. A motion was made by David Riquinha to have board counsel write up a policy outlining the virtual continuing education guidelines. The motion was seconded by James Brock and unanimously adopted by the Board by roll call. Counsel stated he would work with Michael Healy to bring a draft for Board review by the next meeting.

Review Education Provider Requests:

(a) David Riquinha motioned to approve Home Inspection University. The Motion was seconded by James Brock and unanimously adopted by the Board by roll call.

Discuss other matters not reasonable anticipated 48 hours in Advance of meeting:

(a) Board opened the floor to the public. Chris Merrick spoke to the board.

MOTION to enter Closed Session at 11:50 am under M.G.L. c. 112, s. 65C and adjourn meeting once completed after a ten minute break was made by David Riquinha. The motion was seconded by Michael Healy and unanimously adopted by the Board.

Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character

Nothing to report

Complaints and Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:

MOTION to enter Closed Session at 12:00 am under M.G.L. c. 112, s. 65C and was made by David Riquinha. The motion was seconded by Michael Healy and unanimously adopted by the Board.

Docket	Board Decision
2020-000185-IT-ENF	Board Tabled
2020-000260-IT-ENF	Board Dismissed
2020-000368-IT-ENF	Forwarded to Prosecutions
2020-000483-IT-ENF	Board Dismissed

A Motion was made by David Riquinha to affirm the above case decisions. The motion was seconded by Michael Healy and unanimously adopted by the Board.

Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18

Nothing to report

David Riquinha made a motion to adjourn the meeting at 12:30 pm, seconded by Michael Healy and unanimously adopted by the Board.

List of Documents:

1. Agenda dated June 17, 2020