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BUSINESS REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Commonwealth of Massachusetts
Division of Occupational Licensure
BOARD OF REGISTRATION OF HOME INSPECTORS
1000 Washington Street • Boston • Massachusetts • 02118

Minutes of December 8, 2021
Tele-Meeting via Microsoft Teams
Time: 10:00 a.m.

Members Present: Elizabeth Martin, <i>Industry Member</i> Michael Healy, <i>Industry Member</i> Frederick Rausa, <i>Public Member</i>	Administrative Staff Present: Esther Laine, <i>Deputy Commissioner</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Administrator</i> Jenna Hentoff, <i>Board Counsel</i>
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INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.

Call to Order – Deputy Commissioner Laine opened the meeting at 10:00 a.m.

- 1. Vote on Minutes of November 10, 2021** – Motion was made by M. Healy, seconded by F. Rausa and the Board unanimously voted to approve the minutes as presented.
- 2. Director Report** – Deputy Commissioner Laine provided a brief update regarding the Executive Director position indicating she expected the seat to be filled before the end of the year.
- 3. Review/Discuss Applications for licensure by Endorsement**
 - (a) Douglas Cavaliere
 - (b) Kelsey Soderlund
 - (c) Mark Grimaldi
 - (d) Paul Miranda
 - (e) Ryan Colby

The Board began a review of applications submitted for licensure by endorsement pursuant to M.G.L. c. 112, s. 224. A motion was made by E. Martin, seconded by M. Healy and the Board unanimously voted to table the review of applications pending further evaluation as to determining substantial equivalency.

- 4. Review/Discuss Education Program proposals and CE** – no matters presented
- 5. Review/Discuss Limited Liability Clause** – Counsel presented the amended policy regarding limited liability clauses for review.

A motion was made by E. Martin to approve the amended policy as presented. The motion failed.

A motion was made by M. Healy, seconded by E. Martin and the Board unanimously voted to table the matter for the next meeting.

6. **Discuss other matters not reasonable anticipated 48 hours in Advance of meeting**
–No matters were presented

7. **Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:**
 - a. Discussion of complaints prior to the issuance of an order to show cause – no matters presented.
 - b. Discussion of the terms of a negotiated settlement of a complaint. – no matters presented.

8. **Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character** – no matters presented.

9. **Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18** –
At 11:32 A.M., M. Healy made a motion, F. Rausa seconded and it was unanimously voted to exit the public session and enter closed session. While the Board reserved the right to re-enter open session at any time, the Board did not anticipate returning to open session except to adjourn.

2021-000100-IT-ENF – M. Healy made a motion, F. Rausa seconded and it was unanimously voted to issue a final decision and order by default.

10. E. Martin made a motion, M. Healy seconded and it was unanimously voted to adjourn the meeting at 11:59 A.M.

List of Documents:

1. *Agenda*
2. *Draft Minutes of the meeting November 10, 2021*
3. *Application documents*
4. *Amendments to Limited Liability clause policy*