



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Registration of Home Inspectors**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA R. D'EMILIA**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Minutes of Wednesday April 9, 2025**  
**Tele-Meeting via Microsoft Teams**  
**Time: 10:00 a.m.**

<b>Members Present:</b> Michael Healy, <i>Industry Member</i> Ronald Rocha, <i>Industry Member</i> Carmen Garcia, <i>Public Member</i>  <b>Public Present:</b> <i>Ben Seck</i> <i>James Thomas, ASHI</i> <i>Edwin Barrera, ASHI</i> <i>Chris Knowles</i>	<b>Administrative Staff Present:</b> Keith Gleason, <i>Executive Director</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Administrative Assistant</i> Charles Kilb, <i>Senior Counsel</i> Nirit Eriksson, <i>Board Counsel</i>
---	---

**INFORMATIONAL NOTE:** All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.

**Call to Order** – Chair M. Healy opened the meeting at 10:03 A.M.

**1) Vote on Minutes of January 8, 2025**

Motion was made by M. Healy, seconded by R. Rocha, and the Board unanimously voted to approve the minutes as presented.

**2) Executive Director report**

– The Executive Director reported that DOL's move to 1 Federal Street is complete. The Board may discuss logistics for a future in-person meeting.

**3) Legal Counsel Report** – Counsel reported that the provision allowing remote Board meetings under the Open Meeting Law has been extended through June 2027.

**4) Review Continuing Education Provider/Course application for approval**

- Cornerstone

After discussion the Board agreed to table the application, to allow Board staff to receive more information regarding the mode of delivery of the program.

- ASHI Massachusetts

A Motion was made by R. Rocha, seconded by M. Healy and the members unanimously voted to approve on the condition that Board staff receives confirmation that the delivery is a live presentation.

#### 5) **Review Applications for Licensure by Endorsement for approval**

- Benjamin Seck

After discussion with the applicant the members agreed to table the application until completion of the MA HI course and documentation of the required inspections.

- Christopher Knowles

A Motion was made by M. Healy, seconded by R. Rocha and the members unanimously voted to approve the application

#### 6) **Correspondence**

- Home Inspection License Application Questions

#### 7) **Investigative Conference, Closed Session under MGL c 112, §65C:**

10:38 A.M., M. Healy made a motion, C. Garcia seconded, and the members present unanimously VOTED: to enter Investigative Conference.

- a) Discussion of complaints prior to the issuance of an order to show cause

Docket	Decision
2024-000906-IT-ENF	Refer to Prosecutions

- b) Discussion of the terms of a negotiated settlement of a complaint

- 8) **Adjournment** - M. Healey made a motion, R. Rocha seconded, and it was unanimously voted to adjourn the meeting at 11:36 A.M.

#### **List of Documents:**

1. *Agenda*
2. *Draft Minutes of the meeting January 8, 2025*
3. *CE application Cornerstone*
4. *CE application ASHI MA*
5. *Application by endorsement Ben Seck*
6. *Application by Endorsement Christopher Knowles*