Highway Administrator’s Report

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Highway Division Response to Covid19

• Maintaining Core Services

• Staffing
Maintaining Core Services

- Roadside Safety
  - Debris Removal/Road Defects
  - Crash Response
  - Weather Events
- Bridge Safety
  - Emergency Repairs
  - Inspections
  - Overweight Permits
- Tunnel Safety and Management
- Traffic Management
  - Signal Repair
  - Sign Replacement
- Toll Operations
- Capital Program
Staffing – Redefining Our Operations

• Separation:
  • Maximizing Work from Home
  • Field Operations – Maintenance & Construction
    • Working at specific sites or out of depots or trucks
    • Specific guidance was issued to inform on safe habits for staff and new sanitary requirements for contractors
  • Highway Operations Center
    • Backup HOC Activated
    • Two independent staffing groups report to each location
Highway Division Core Staff

The following staff has been designated as essential in order to continue Highway operations and activities and shall continue to report to work.

Field Staff
- Field maintenance
- Operations
- District Materials Section staff
- Facility Staff
- Construction
- Bridge
- Traffic
- Safety
- Bridge Inspection
- Highway Operations Center
- Garage mechanics necessary to support emergency repairs

Senior supervisors
- Support field inspection
- Support active construction projects
- Support field maintenance operations
- Support Highway Operations Center
- Management

Additional Staff performing Core Functions
- Contracts (ROW, Construction)
- Project Management
- Design/Review
- Research and Material lab

*Some core staff will only be required to periodically be present at a worksite and will telecommute on days not required at the worksite
Workforce Utilization

Total reported Highway Workforce: 2399
Core working on site: 1484
Core telecommuting: 331
Non-Core telecommuting: 584

*Based on operational needs some Core working on site employees are telecommuting on days not required at the worksite.