

# Highway Administrator's Report

Jonathan L. Gulliver

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# Highway Division Response to Covid19

- Maintaining Core Services
- Staffing

# Maintaining Core Services

- Roadside Safety
  - Debris Removal/Road Defects
  - Crash Response
  - Weather Events
- Bridge Safety
  - Emergency Repairs
  - Inspections
  - Overweight Permits
- Tunnel Safety and Management
- Traffic Management
  - Signal Repair
  - Sign Replacement
- Toll Operations
- Capital Program

# Staffing – Redefining Our Operations

- Separation:
  - Maximizing Work from Home
  - Field Operations – Maintenance & Construction
    - Working at specific sites or out of depots or trucks
    - Specific guidance was issued to inform on safe habits for staff and new sanitary requirements for contractors
  - Highway Operations Center
    - Backup HOC Activated
    - Two independent staffing groups report to each location

# Highway Division Core Staff

The following staff has been designated as essential in order to continue Highway operations and activities and shall continue to report to work.

## **Field Staff**

- Field maintenance
- Operations
- District Materials Section staff
- Facility Staff
- Construction
- Bridge
- Traffic
- Safety
- Bridge Inspection
- Highway Operations Center
- Garage mechanics necessary to support emergency repairs

## **Senior supervisors**

- Support field inspection
- Support active construction projects
- Support field maintenance operations
- Support Highway Operations Center
- Management

## **Additional Staff performing Core Functions**

- Contracts (ROW, Construction)
- Project Management
- Design/Review
- Research and Material lab

*\*Some core staff will only be required to periodically be present at a worksite and will telecommute on days not required at the worksite*

# Workforce Utilization

## Highway Division

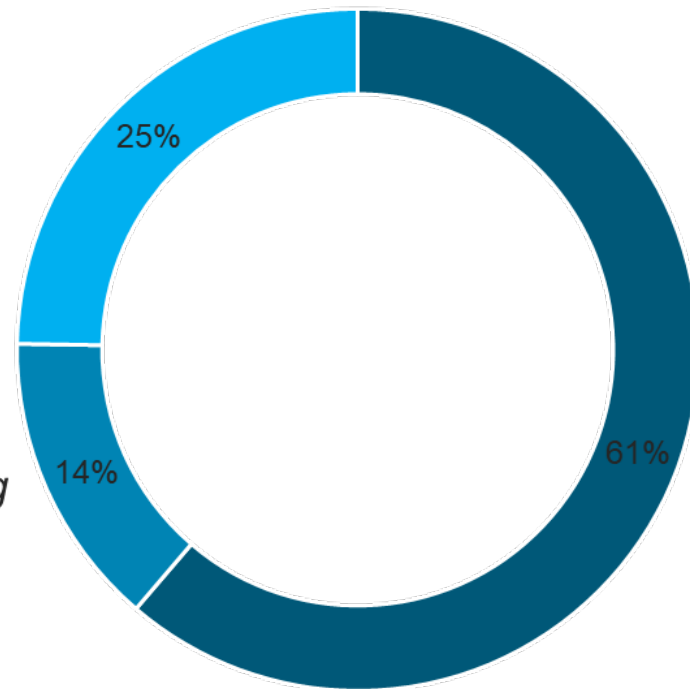
Total reported Highway Workforce: 2399

Core working on site: 1484

Core telecommuting: 331

Non-Core telecommuting: 584

*\*Based on operational needs some Core working on site employees are telecommuting on days not required at the worksite.*



■ On site Core   ■ Core Telecommuting   ■ Non-Core Telecommuting