

Holyoke Veterans Home Access, Inclusion and Diversity Committee

December 15th, 2023 at 10 a.m.

MEETING MINUTES

A. Call to Order

- Meeting called to order at 10:00a.m.
- Members were reminded that the meeting was being recorded

Confirming Member Access:

- Confirm that all members and persons anticipated on the agenda are present and can hear.
 - Members present:
 - Rubens Boursiquot
 - Karen Courtney
 - Andrea Gayle Bennett
 - Bill McAvoy (Represented by Meghan Costa SDO)
 - Aisha Miller
 - Luz Ortiz-Rivera
 - Michael Rybicki
 - Mary-dith Tuitt
 - Maxime Charles
 - Members absent:
 - Marcony Almeida-Barros
 - Colton Andrews
 - Jose Bou
 - John Cruz
 - Colleen Fonseca
 - Jesse Flynn
 - Coleman Nee
 - Nicole Obi
 - Liseth Velez

B. Administrative Matters and Introduction of New Committee Member

- Welcomed Maxime (Max) Charles to the Committee. Max is the is the Senior Management Consultant and Vice President of Massachusetts Construction Management with over twenty years of experience in all phases of construction management. He is also the President of the Massachusetts Minority Contractors Association.

C. Vote to approve November 2023 meeting minutes postponed due to lack of a quorum.

D. DCAMM project overview and schedule update

- Joe Fazio provided an update on project status for the most recent 18 months. Shared schedule as it stands. Project is about 6% complete but very early in construction.
- Shared images of the site and work in progress. Important accomplishments with the sitework. First images of CIP concrete being poured for foundation. Nathalie Assens shared aerial video of the site.

E. Update from Commodore/Walsh on Workforce (Karellis Rivera)

- **Workforce** - shared the workforce report for the early package and main project.
- **Outreach events** – slide of recent events held and those currently scheduled throughout CY2024.
- **Ongoing efforts** – Diversifying the workforce and growing the SDO certified vendor pool.

Questions or comments.

Maxime Charles indicated a desire to see the subcontractors listed on the project along with their diversity distribution. Nathalie Assens indicated that such a report was shared at an earlier meeting. Maxime was referred to the DCAMM website link of the September meeting where the report he was interested in could be found.

Karen Courtney shared her appreciation of aerial views of the site and ongoing work.

Meeting adjourned at 10:32.

Next meeting is scheduled for Friday, 1/19/2024 10:00 a.m.