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LIEUTENANT GOVERNOR

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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF HOME INSPECTORS
1000 Washington Street • Boston • Massachusetts • 02118

Minutes of March 10, 2021,

Tele-Meeting
Time: 9:30 a.m.

Members Present: James Brock, <i>Industry Member,</i> <i>Board Chairperson</i> Michael Healy, <i>Industry Member</i> David Riquinha, <i>Public Member</i>	Administrative Staff Present: Mari Cooney, <i>Executive Director</i> Kristin Mitchell, <i>Associate Executive Director</i> Tamara Smith, <i>Program Coordinator</i> Milla Lewis, <i>Administrator</i> Jennifer Romeo-Porcaro, <i>Board Counsel</i>
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INFORMATIONAL NOTE: All votes were taken by roll call. Where a motion is noted to pass unanimously, each member voted in favor.

Call to Order – James Brock opened the meeting at 9:30 a.m.

Vote on Minutes of February 10, 2021 – MOTION was made by David Riquinha to accept the minutes. The Motion was seconded by Michael Healy and unanimously adopted by the Board by roll call.

Director Report to the Board – Mari Cooney reported to the board members the number of pending applications and number of current licensees. Also that the agency is trying to get more Board members.

NACHI Liability Clause – Jennifer Romeo-Porcaro spoke to the Board on the liability clause. They discussed changes. The Board members requested they obtain public feedback. A MOTION was made by David Riquinha to delegate authority to Michael Healy to work with Board Counsel on the liability clause. The Motion was seconded by James Brock and unanimously adopted by the Board by roll call. The topic was tabled.

Communication to the Board Regarding Reciprocity – Jennifer Romeo-Porcaro requested that this matter be tabled while we continue to look for answers to questions brought up at last meeting. The Board discussed options if they cannot locate reciprocal policies.

Online Education for Primary and Continuing Education – Jennifer Romeo-Porcaro informed the Board that the policy written to allow primary education to be conducted virtually/online due to the State of Emergency is still pending approval by HED. She advised the Board that if they remove the line regarding the State of Emergency the agency can approve. The Board discussed. A MOTION was made by David Riquinha to keep policy as is. The Motion was seconded by Michael Healy and unanimously adopted by roll call.

Review Education Provider Requests Mari Cooney stated we did receive updated requests from Northern Essex Community College and Massasoit Community College. They will be scheduled to present to the Board if we get approval on the policy. Kristin Mitchell brought up issues regarding Continuing Education. Mari Cooney reiterated that a subcommittee will assist and is needed for all education issues. A subcommittee meeting was scheduled for March 31, 2021 at 9:30am.

Requirements to be a Supervisor- Jennifer Romeo-Porcaro opened the discussion on the possible regulation changes. The Board discussed what requirements could be. Chair opened discussion to members of the public present.

Discuss other matters not reasonable anticipated 48 hours in Advance of meeting: Kristin Mitchell informed Board members that two particular topics will be on the next agenda for full board discussion.

Board voted to have next meeting on April 14, 2021.

Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character

None

Complaints / Investigative Conference, Closed Session per M.G.L. c. 112, s. 65C:

A motion was made by James Brock to exit the public session and enter Investigative Conference, and the open meeting would not resume at 10:47 am after a 10 minute break, this motion was seconded by David Riquinha and unanimously adopted by the Board.

- a. Discussion of complaints prior to the issuance of an order to show cause

Docket	Board review
2020-001166-IT-ENF	Return to Investigations

- b. Discussion of the terms of a negotiated settlement of a complaint

Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18

None

James Brock made a motion to adjourn the meeting at 11:12 am, seconded by David Riquinha and unanimously adopted by the Board.

List of Documents:

1. Agenda dated March 10, 2021
2. Draft Minutes from February 10, 2021