

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

# Mass Workforce Issuance

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Policy  Information

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**To:** Chief Elected Officials  
Workforce Development Board Chairs  
Workforce Development Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** March 24, 2017

**Subject:** **Homeless Veterans Reintegration Program (HVRP) Participants  
Enrollment and Documentation Guidance**

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**Purpose:** To notify Local Workforce Development Boards, One-Stop Career Center Operators and other workforce partners of guidance and information on the requirements to enroll employment ready Homeless Veterans Reintegration Program (HVRP) participants into the public workforce system.

**Background:** The Homeless Veterans Reintegration Program ([HVRP](#)) provides services to assist reintegrating homeless Veterans into meaningful employment. The Homeless Female Veterans and Veterans with Families Program ([HFVWF](#)) provide job training, counseling, and child care services to expedite reintegration of women and homeless Veterans with children into the labor force. The Incarcerated Veterans Transition Program ([IVTP](#)) provides referral and counseling services to assist those Veterans at risk of homelessness transitioning from institutional sites. These homeless Veterans programs are administered by [DOL/Vets](#) to support the employment of Veterans who are homeless or at risk of homelessness.

**Policy:** Beginning in Program Year (PY) 2016 and outlined in the US Department of Labor (US DOL) Employment and Training Administration (ETA) Training and Employment Guidance Letter (TEGL) No. 4-16, dated August 4, 2016, VETS

requires the grantees serving homeless Veterans to enroll all participants in the public workforce system through a local one-stop career center while participants are receiving services through VETS' homeless Veterans program grantees. This is to create a sustainable partnership in which grantees understand each other's services and participants' employment needs are met. Enrollment of homeless Veterans program participants in the public workforce system through the local one-stop career center occurs, for the purpose of this initiative, when the homeless Veterans program participant receives a Wagner-Peyser Act-funded ES, A JVSG-funded DVOP service or another WIOA title I- funded services, such as WIOA title I services for adults or dislocated workers.

HVRP Veterans who receive a career center service should continue being referred to the Disabled Veterans' Outreach Program ([DVOP](#)) staff member or other career center staff for individualized career services.

Effective immediately, the HVRP grant participants five digit grant number will be recorded in MOSES for those HVRP participants who are presently receiving employment services from DVOP or career center staff. HVRP grantees are responsible for working with Jobs for Veterans State Grant (JVSG) and local career center staff to provide their distinct HVRP five digit grant number for each participant. The HVRP and WIOA programs are collecting participant characteristics and information to track services and report program outcomes.

While already working together with our HVRP partners, this is an opportunity to review services with our local grantees to ensure the provision of a robust local service delivery strategy that meets the employment needs of HVRP participants.

**Action**

**Required:** Please share this information with all appropriate managers, staff and partners.

**Effective:** Immediately

**Attachment:** A: Documenting HVRP Participant MOSES Screen Shot

**References:** [Title 38 United States Code \(USC\) 2021](#)  
[Public Law \(PL\) 107-95](#)  
[Public Law \(PL\) 111-275](#)  
[VPL 3-16](#), July 15, 2016  
[TEGL 4-16](#), August 4, 2016