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Executive Office of Public Safety and Security
Department of Fire Services

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PETER J. OSTROSKEY
STATE FIRE MARSHAL

MASSACHUSETTS STATE FIRE MARSHAL

**UNIFORM LABEL REQUIREMENTS FOR COMMERCIAL COOKING
EQUIPMENT**

The Massachusetts Comprehensive Fire Safety Code (527 CMR 1.00) fire code reads as follows:

50.5.6.13 “When an exhaust cleaning service is used, a certificate showing the name of the servicing company, the name of the person performing the work, and the date of inspection or cleaning shall be maintained on the premises. **The content, size, design, and placement of any label shall be prescribed by the State Fire Marshal.**”

Effective July 1, 2022, all labels utilized in the Commonwealth of Massachusetts shall meet the following:

LABEL REQUIREMENTS:

Labels shall include all of the following information:

- (1) The words “Do Not Remove Per Order of the State Fire Marshal” on the top of label;
- (2) Servicing firm’s name and address;
- (3) Telephone number;
- (4) Firm’s Certificate of Registration number;
- (5) Type of service performed (cleaning and/or inspection);
- (6) Date service performed;
- (7) Date of next inspection;
- (8) Certificate of Competency number of the qualified individual who performed or supervised the cleaning and/or inspection performed and their initials;
- (9) Non-compliance labels shall have the words “NON-COMPLIANT” in bold lettering

If desired, additional information may be added to the label (website address, company logo, trade organization affiliation, etc.).

Administrative Services • Division of Fire Safety
Hazardous Materials Response • Massachusetts Firefighting Academy

COLOR:

Compliant System: WHITE with black letters

System with **Deficiencies**: ORANGE with black letters

MARKING:

The label is to be properly “PUNCHED” to indicate the required information (date of cleaning/inspection, next inspection date, system cleaned/inspected).

Certificate of Competency holder’s license number and initials may be written or printed on label.

Labels shall be sequentially numbered and pre-printed with a unique serial number. (Example: 000001, 000002, 000003, etc.)

The serial number of the label shall be written on the inspection report(s) for the inspection/cleaning, and a separate log shall be kept for each label used indicating the serial number of the label and the business name/address where it is used. Said log shall be made available to the State Fire Marshal’s Office or Authority Having Jurisdiction at any time upon request.

SIZE:

Minimum 4.25 inches X 5.5 inches

LOCATION:

Labels shall be placed in a clearly visible location on the exterior of each hood.

NON-COMPLIANCE LABELS:

Any commercial cooking exhaust systems inspected and found to be in non-compliance with applicable codes shall have an orange label affixed to the hood indicating deficiencies are present.

NON-COMPLIANCE:

If the system is in a non-compliance manner an orange sticker must be utilized and the local fire department must be notified within 48 hours.

All labels shall meet the above listed requirements by no later than July 1, 2022. After that date, new and renewal applications for Certificates of Registration will not be renewed unless the service and noncompliance tags meet the requirements.

Prior to the printing of your labels, we highly recommend that you provide our office an example of your labels. By submitting sample labels prior to ordering, this allows our office to verify that the content and format meet the requirements of the guidelines.

If you have any questions concerning the service tag requirements, please contact Supervisor Matthew Murray at the Compliance & Enforcement Unit at 978-567-3371, or Matthew.Murray@mass.gov.

**DATE OF
LAST SERVICE**

☐ JAN
☐ FEB
☐ MAR
☐ APR
☐ MAY
☐ JUN
☐ JUL
☐ AUG
☐ SEP
☐ OCT
☐ NOV
☐ DEC

DO NOT REMOVE PER ORDER OF THE STATE FIRE MARSHAL

ABC Hood Cleaning
123 Main St.
Anytown, MA 01234
617-123-4567
HCI-0000

License no: _____ Serviced by: _____

000001This system has been: ☐ Cleaned ☐ Inspected

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	31
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	

**NEXT SERVICE
DUE IN**

30 DAYS ☐
60 DAYS ☐
90 DAYS ☐
120 DAYS ☐
180 DAYS ☐
365 DAYS ☐
____ DAYS ☐

2021 ☐
2022 ☐
2023 ☐
2024 ☐

Label shall be WHITE, with BLACK lettering.

**DATE OF
LAST SERVICE**

☐ JAN
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NON-COMPLIANT

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000001

License no: _____ Serviced by: _____

This system has been: ☐ Cleaned ☐ Inspected

2021 ☐
2022 ☐
2023 ☐
2024 ☐

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	31
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	

Label shall be ORANGE in color, with BLACK lettering.