How to Prepare for a Learner's Permit Appointment

A Learner's Permit is the first step towards a Driver's License in Massachusetts

Why do you need a Learner's Permit?

- A learner's permit gives you permission to legally drive in Massachusetts while you practice your driving skills and prepare for your road test.

You will need the following to apply for a Learner's Permit:

- ☑ A completed ***Driver's License, Learner's Permit or ID Card Application*** form
- ☑ To be at least 16 years of age
- ☑ Proof of Massachusetts Residency (2 for REAL Permits/Driver's Licenses or 1 for Standard Permits/Driver's Licenses)
- ☑ Proof of Lawful Presence (all REAL ID Permits/Licenses or Standard commercial licenses) or Proof of Identity and Date of Birth (Standard passenger (Class D) or motorcycle (Class M) permits/driver's licenses)
- ☑ Proof of Social Security Number or Status

Please Note:

- All documents must be originals; photocopies will not be accepted. Documents may not be laminated. Any documents that are not in English MUST be accompanied by a certified translation document.
- Learner's Permits are valid for 2 years. If your permit expires, you'll need to reapply and retake the knowledge exam.

Key Information

Are you a first-time driver?

- The Mass.Gov/RMV website includes a step-by-step guide that explains the process to apply for a passenger (Class D) learner's permit and driver's license. Steps to get a driver's license, parent/guardian information, safe driving tips, as well as study materials are included. Visit https://www.mass.gov/guides/first-time-driver-start-here

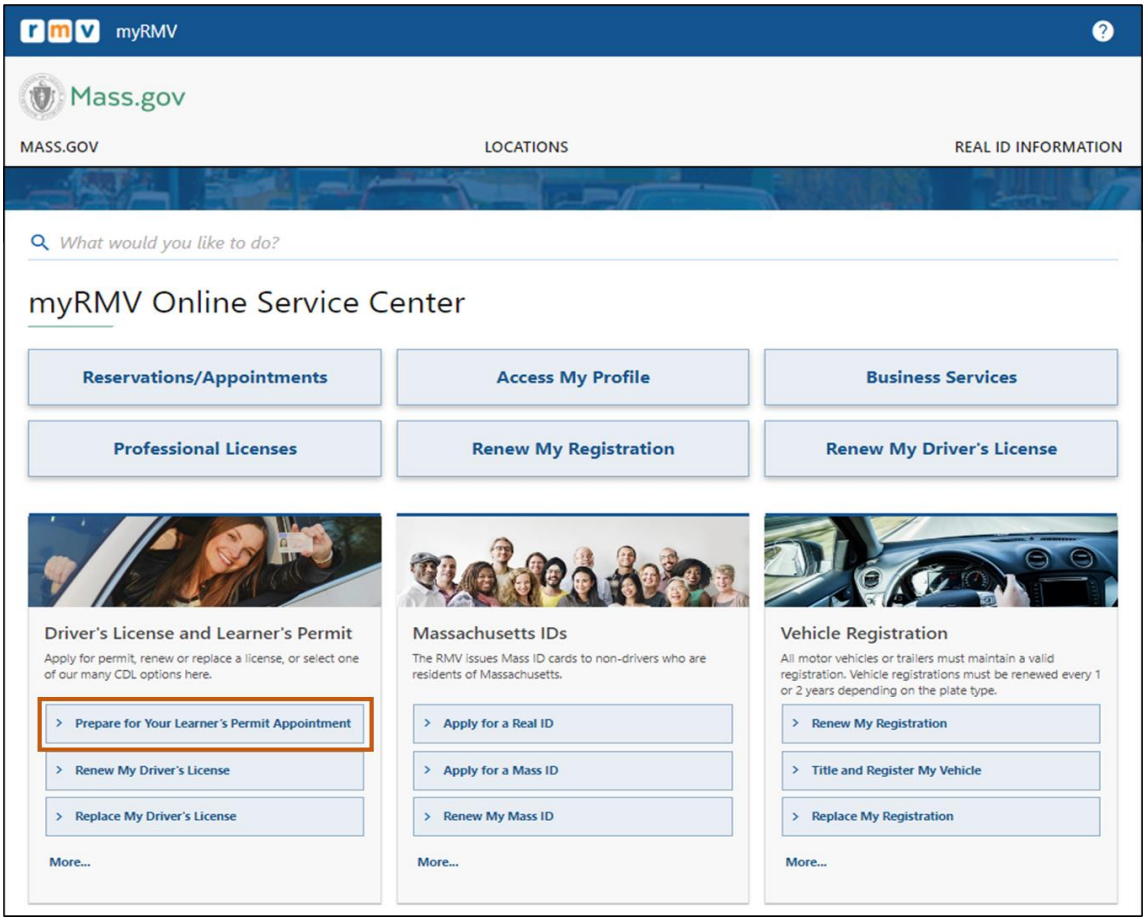
Follow the steps below to prepare for a Learner's Permit appointment:

Step #1: Navigate to the myRMV *Online Service Center* webpage.

Either select this Mass.Gov/MyRMV hyperlink to go directly to the webpage or open a new browser window and enter *mass.gov/myRMV* into the address bar.

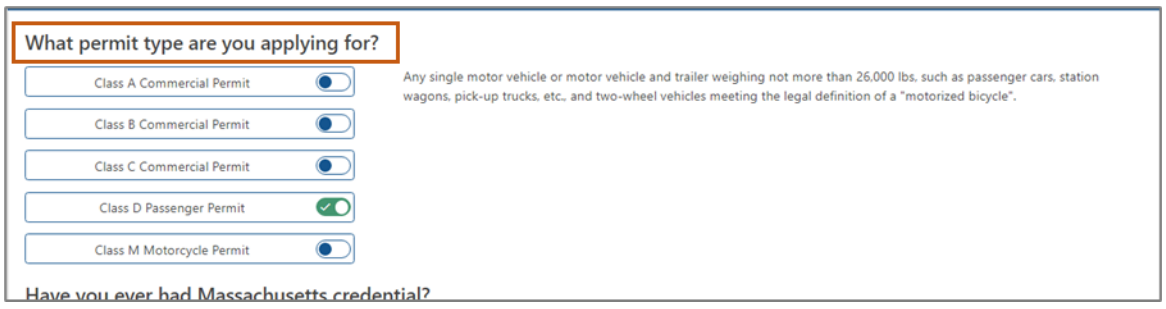
- ***NOTE***: For the Massachusetts Registry of Motor Vehicles main webpage visit Mass.Gov/RMV.

Step #2: Select Prepare for Your Learner's Permit Appointment in the Driver's License and Learner's Permit panel.



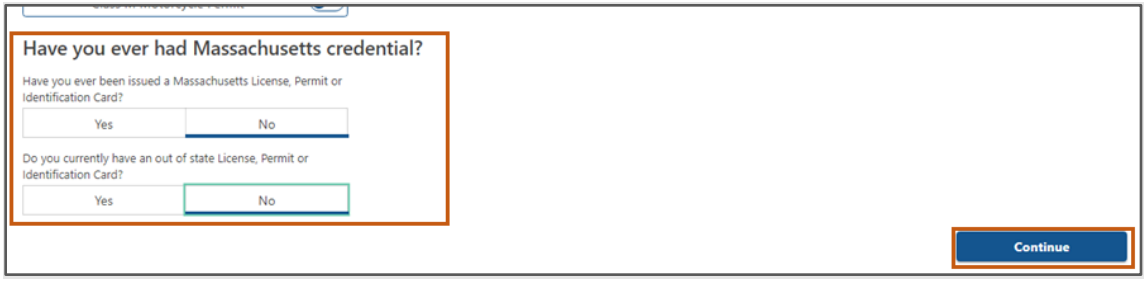
Step #3: Select the permit type that you want to apply for.

- For example, select **Class D Passenger Permit**.

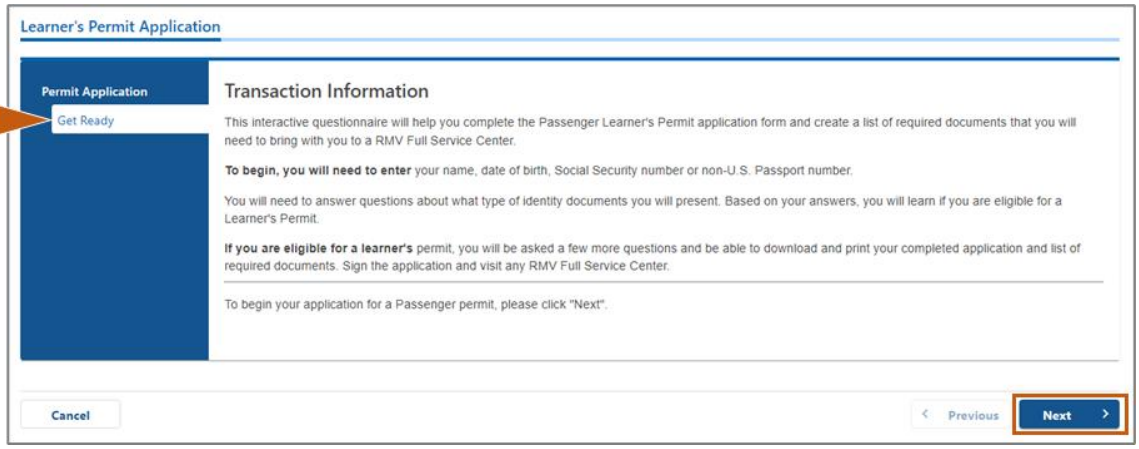


Step #4: Answer the *Massachusetts Credential* questions. Select *Continue*.

- If you have previously held a Massachusetts License, Permit, or ID card, answer Yes to the first question.
- If you currently have an out of state License, Permit, or ID card, answer Yes to the second question.

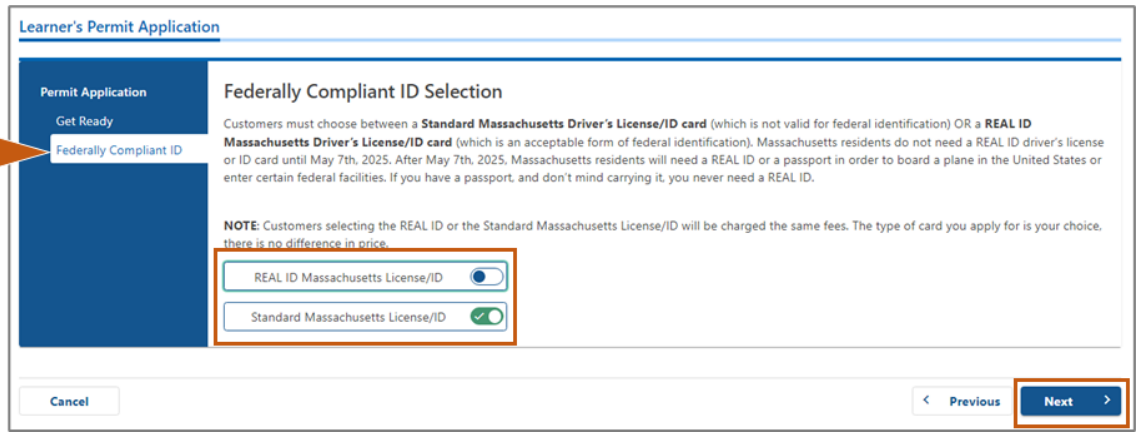


Step #5: Review the *Transaction Information* on the *Get Ready* page. Select *Next*.



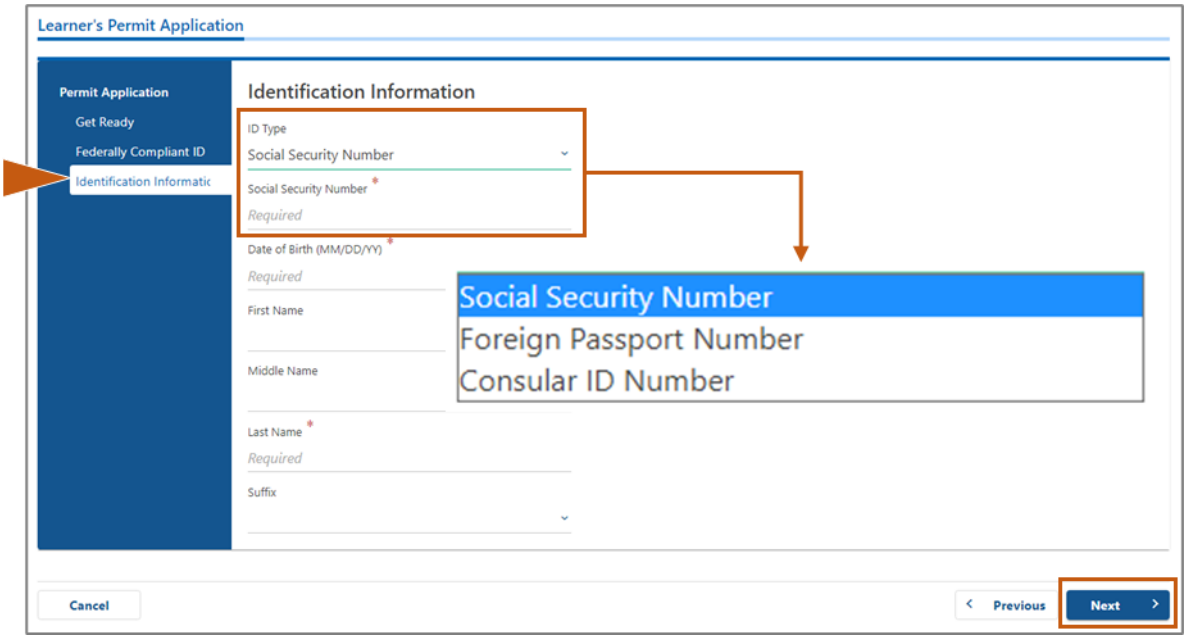
Step #6: Select the *REAL ID* or *Standard ID* toggle on the *Federally Compliant ID* page. Select *Next* to continue.

- For example, select **Standard Massachusetts License/ID**.



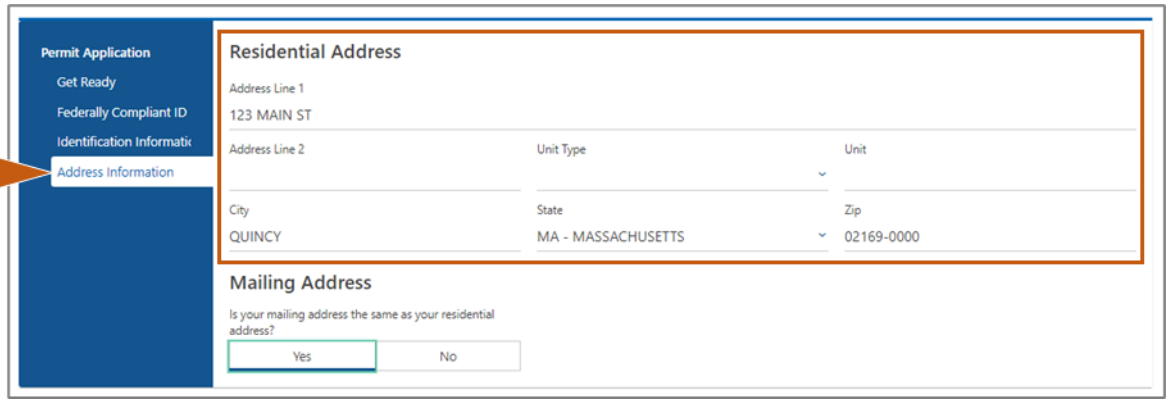
Step #7: Complete all fields on the *Identification Information* page. Select *Next*.

- Select the **ID Type** that applies to you from the drop-down list. Enter the number in the field below.
  - ***NOTE***: Applicants with a social security number (SSN) must provide their SSN for online verification.



Step #8: Enter your Residential Address at the top of the *Address Information* page.

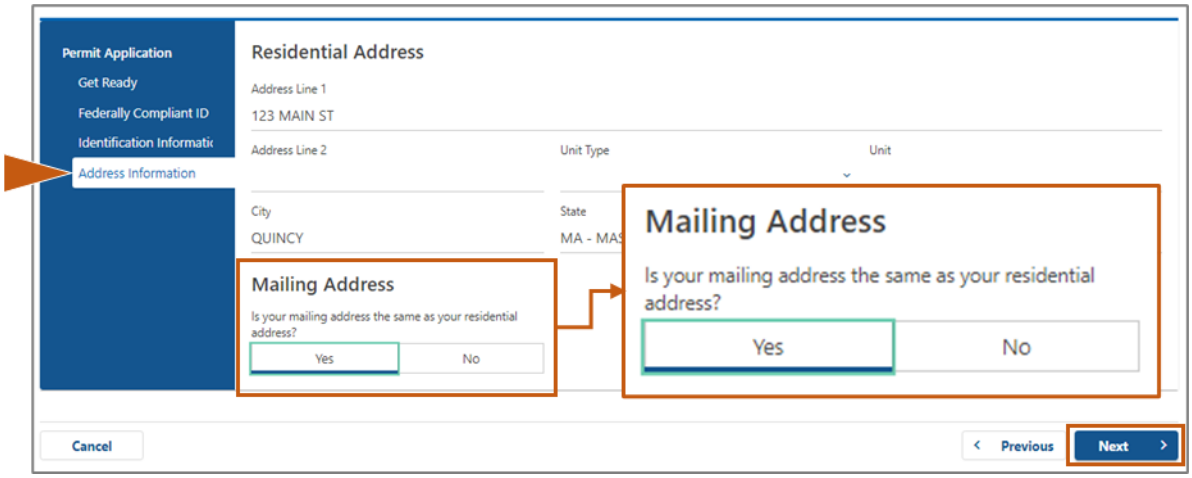
- You must enter a street address as your residential address. A Post Office Box or "in care of" address cannot be used for a residential address.



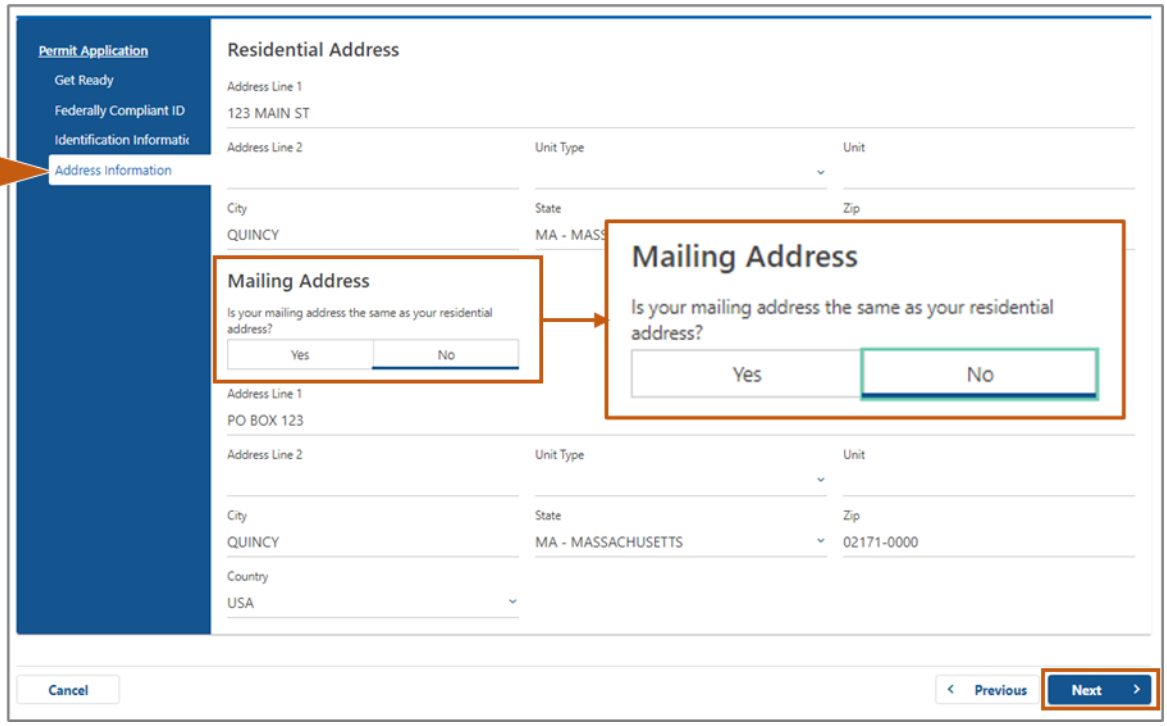
Step #9: Enter your Mailing Address. Select *Next* to continue.

Answer the question "*Is your mailing address the same as your residential address?*"

- Select ***Yes*** if your mailing address is the same as your residential address.

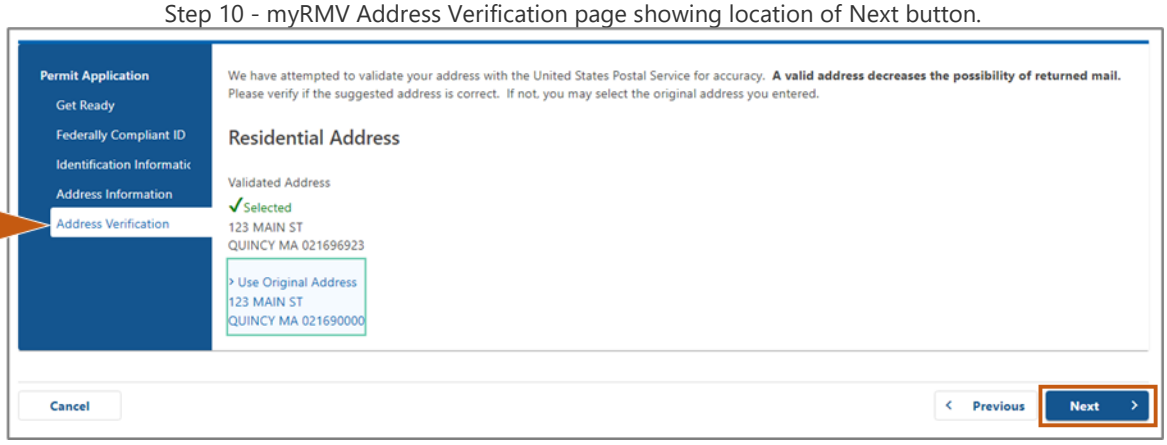


- Select ***No*** if your mailing address is different from your residential address.
  - Enter your current mailing address in the fields that display.
  - A Post Office Box may be used as a mailing address.



Step #10: Verify and select your USPS-standardized address. Select *Next* to continue

Step 10 - myRMV Address Verification page showing location of Next button.



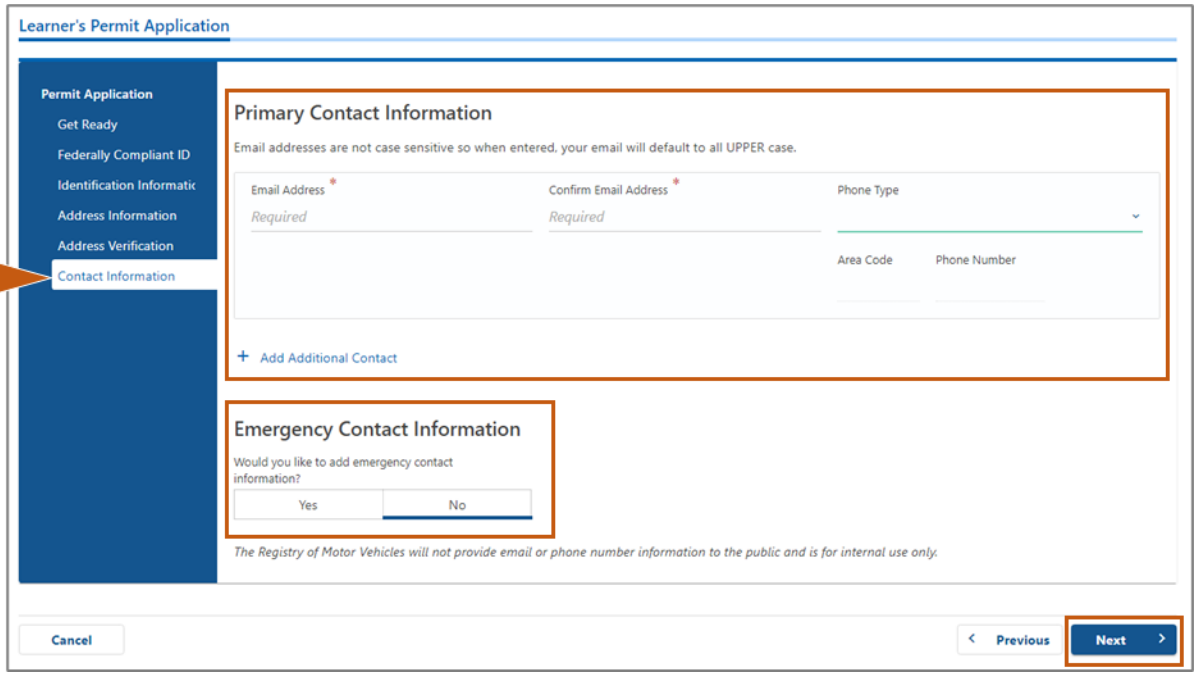
Step #11: Enter your email address and phone number on the *Contact Information* page. Select *Next* to continue.

Primary Contact Information panel:

- Select **Add Another Contact** to enter a second email address.

Emergency Contact Information panel:

- Select **Yes** to enter an emergency contact name, email address and phone number.
- Select **No** if you do not want to enter an emergency contact.



Step #12: Complete all required fields on the *Demographic Information* page. Select *Next* to continue.

Demographic Information panel:

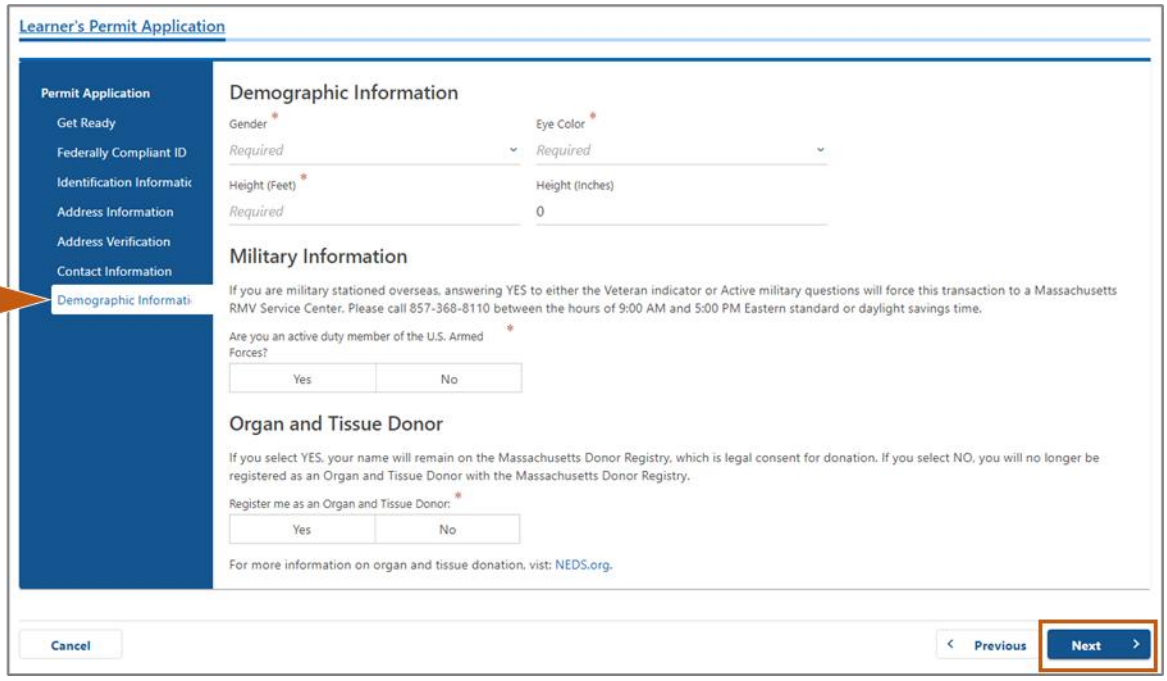
- Select the arrows to open the dropdown list for **Gender** and **Eye Color.** Choose the correct option from each list.
- Enter your height in the **Height (feet)** and **Height (inches)** fields.

Military Information panel:

- Select **Yes** if you are an active-duty member of the U.S. Armed Forces.
  - Select the arrows to choose answers to the additional questions that display.
- Select **No** if you are not an active-duty member of the U.S. Armed Forces.

Organ and Tissue Donor panel:

- Select **Yes** or **No** in the ***Register me as an Organ and Tissue Donor*** prompt.



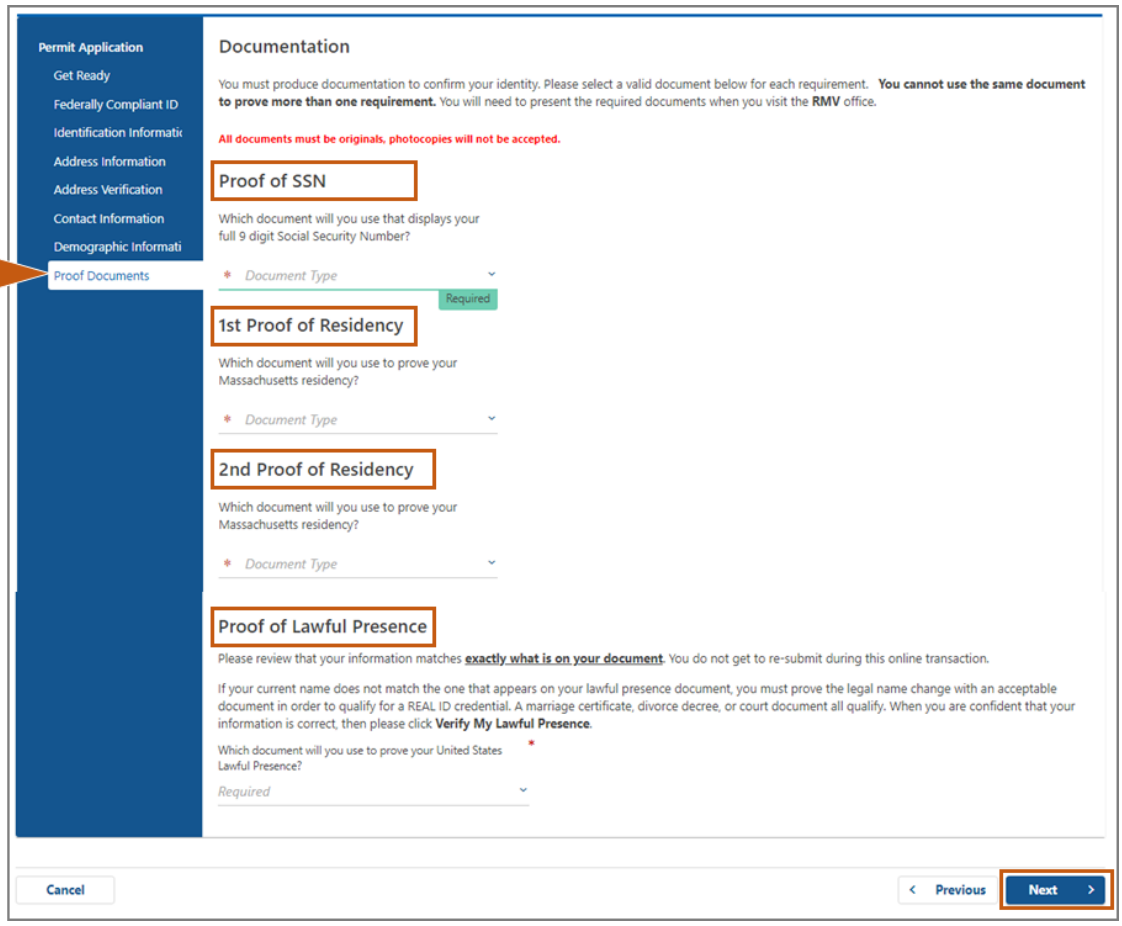
Step #13: Specify the documents you will provide on the *Proof Documents* page.

This page specifies which documents are acceptable and required based on your choice of a Standard or REAL ID driver's license.

- Select the arrow for each requirement to open the drop-down list of acceptable options; choose the document you will provide.

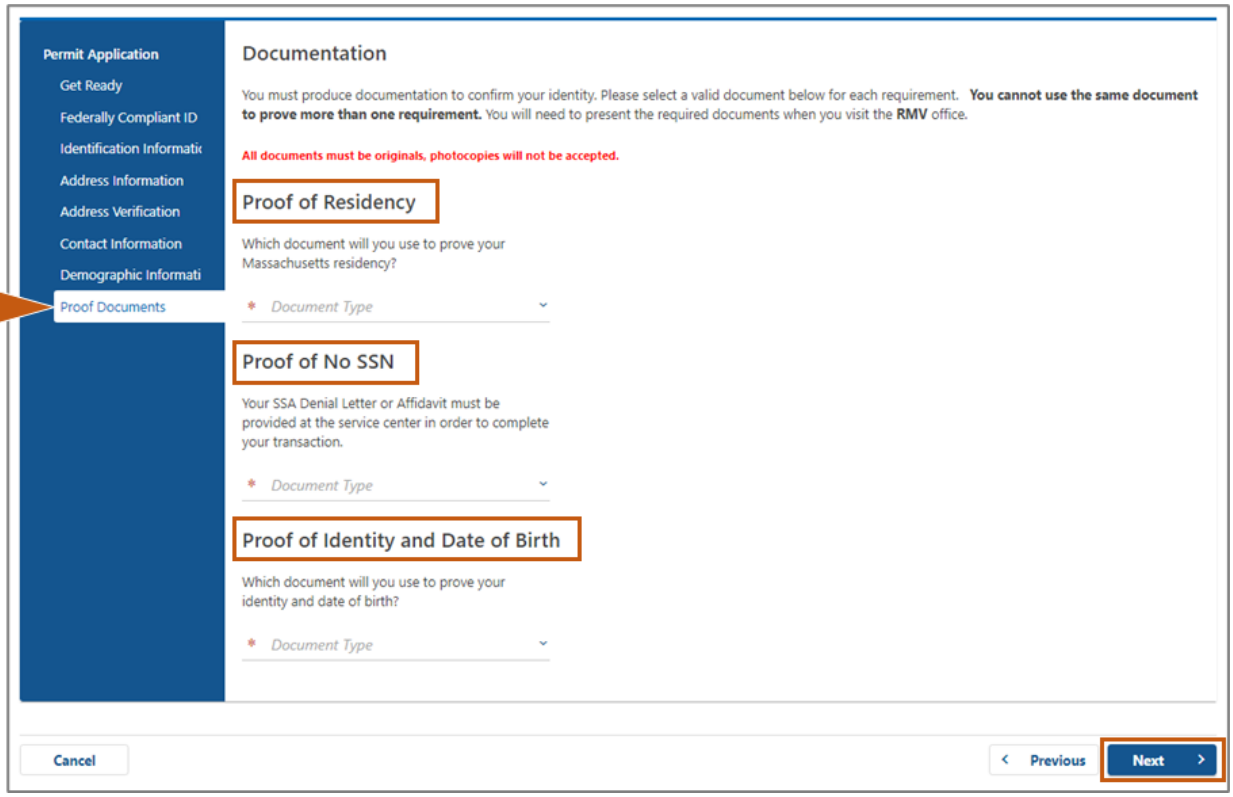
<u>If you are applying for a REAL ID Learner's Permit or Standard Commercial Learner's Permit:</u>

- Provide the following documents:
  - Proof of SSN (Social Security Number)
    - ***NOTE:*** For Standard CDL permits, applicants only need to provide a verifiable SSN (no SSN document required)
  - 1st Proof of Residency and 2nd Proof of Residency
    - The list of acceptable documents is the same for both residency requirements.
    - Some documents have an acceptable timeframe (e.g., within 60 days).
    - ***NOTE:*** For Standard CDL permits, only 1 Proof of Residency is required.
  - Proof of Lawful Presence
    - ***NOTE***: If your current name does not match the name on your lawful presence document, you must also provide a legal name change document (marriage certificate, divorce decree or court document) to qualify for a REAL ID credential.
    - Complete additional required fields based on the document selected.
- When all information has been entered correctly, select the **Verify My Lawful Presence** hyperlink that displays at the bottom of the page.
  - A message indicating verification is in progress or lawful presence information is not found may display.
- Select **Next** to continue.

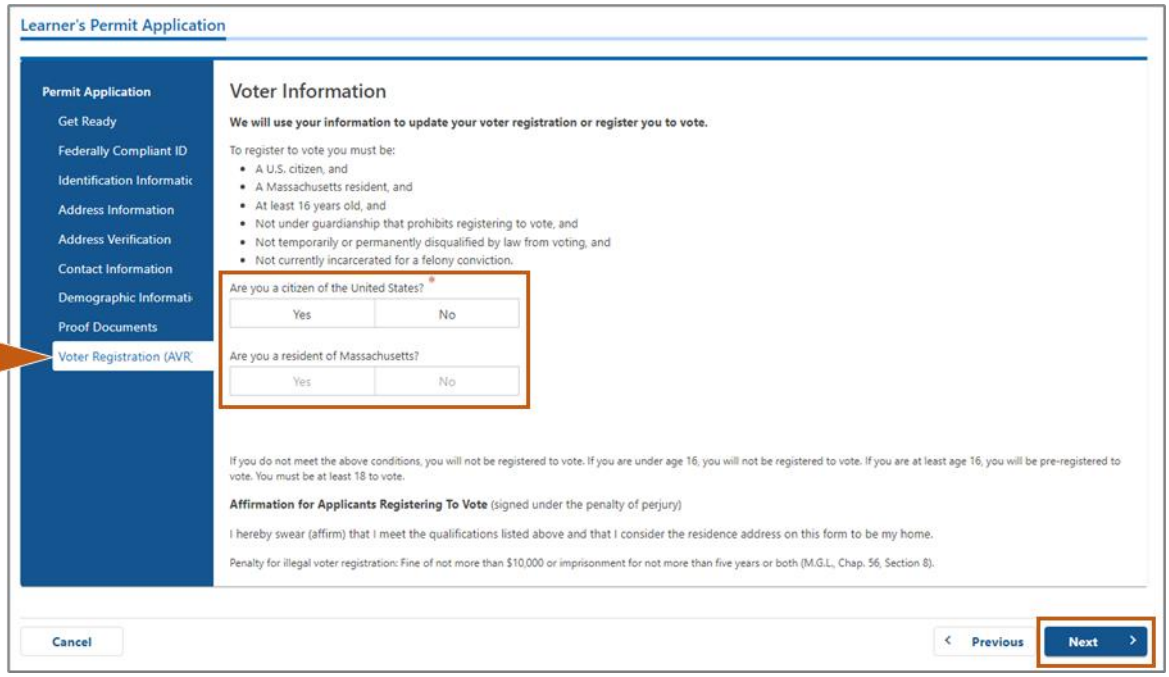


<u>If you are applying for a Standard Class D or M Learner's Permit:</u>

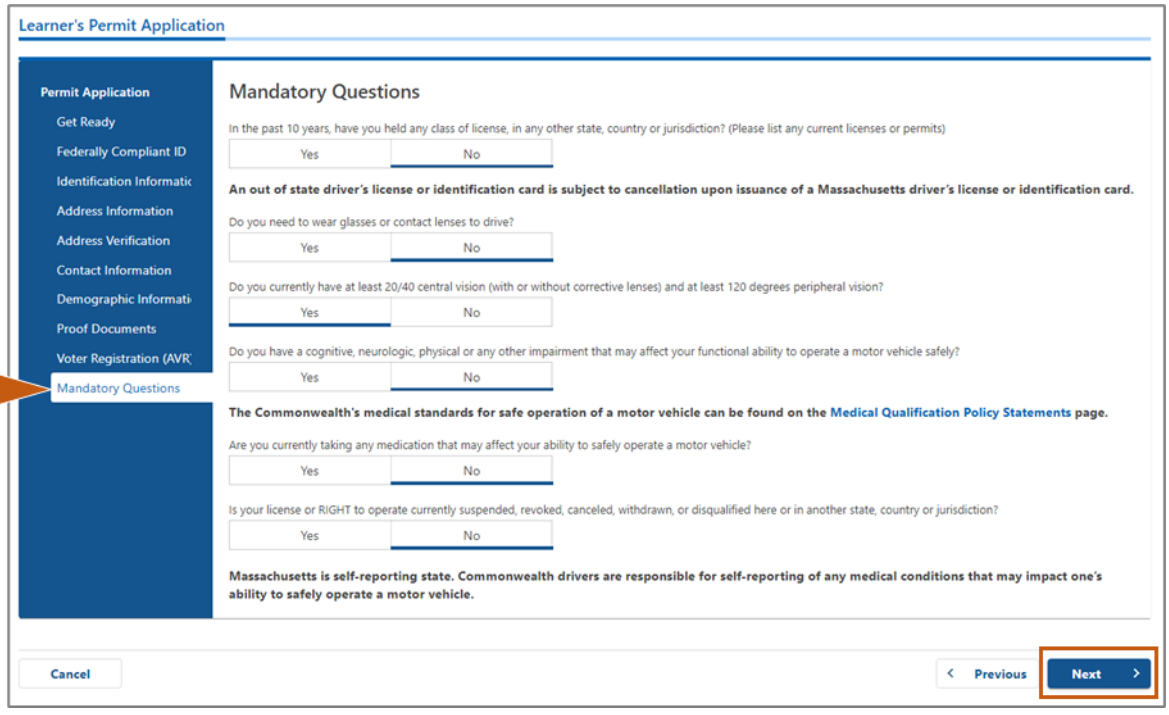
- Provide the following documents:
  - Proof of Residency (one document)
    - Some documents have an acceptable timeframe (e.g., within 60 days).
  - Proof of No SSN
    - Provide an Affidavit of No SSN or SSN Denial Letter.
    - ***NOTE***: If you provided a Social Security Number in Step #7 this option will not display. The Affidavit of No SSN is only available for use to customers presenting certain proof documents for Proof of Identity and Date of Birth.
  - Proof of Identity and Date of Birth
    - ***NOTE***: A **Secondary Proof of Identity and Date of Birth** is required if an Unexpired Foreign Passport or Consular ID Card is provided as **Proof of Identity and Date of Birth**.



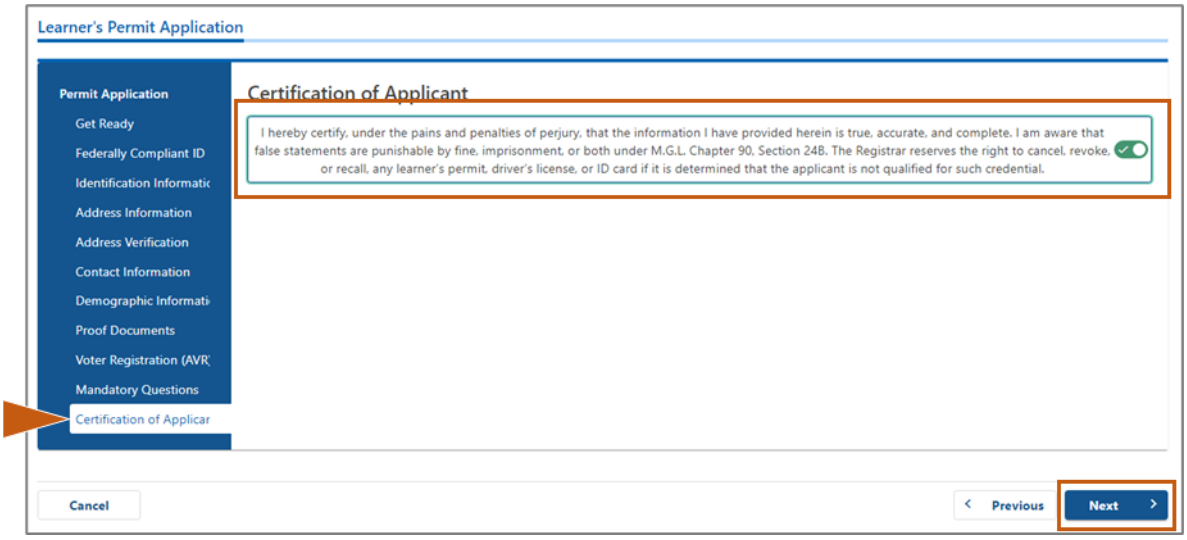
Step #14: Reply to all required questions on the *Voter Registration/Information* page. Select *Next* to continue.



Step #15: Answer all *Mandatory Questions*. Select *Next* to continue.

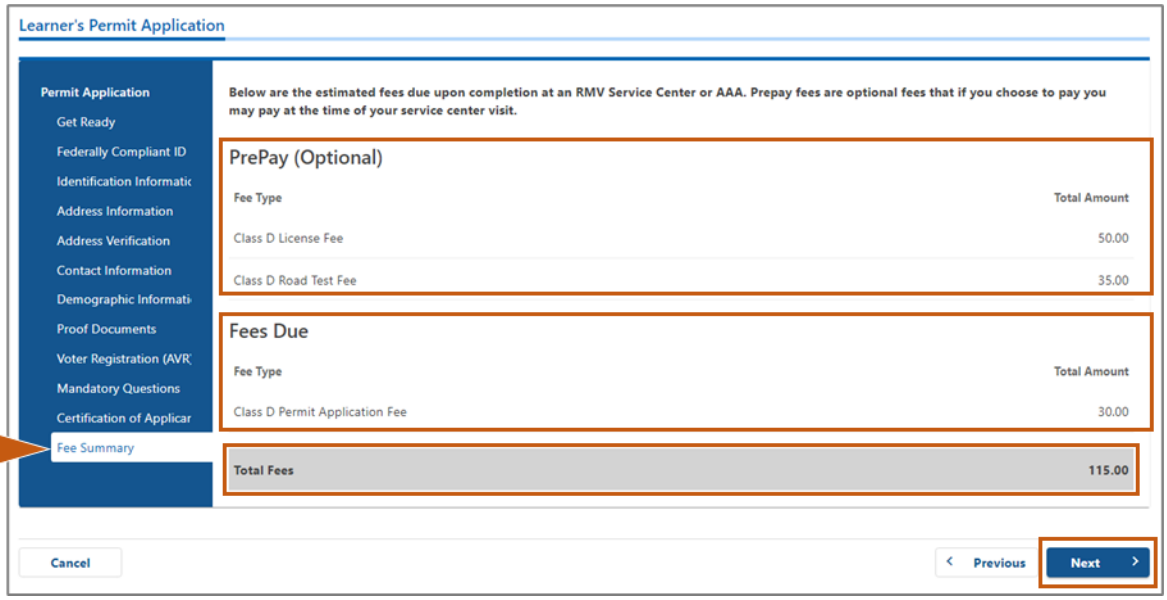


Step #16: Select the toggle button on the *Certification of Applicant* page. Select *Next* to continue.

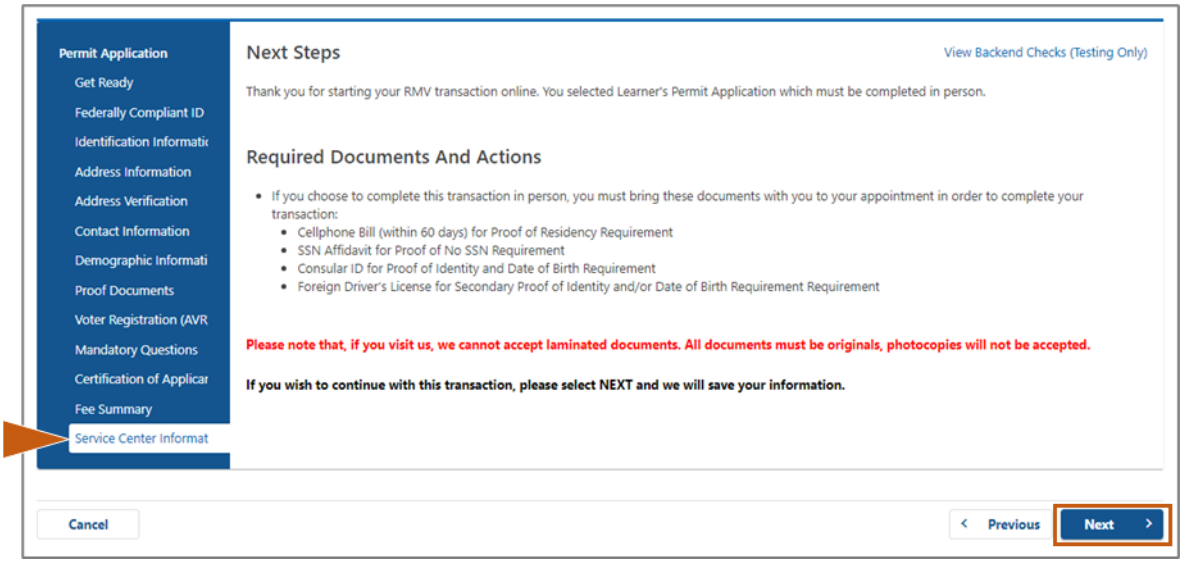


Step #17: Review the amount due on the *Fees Summary* page. Select *Next*.

- The **License** and **Road Test** fees listed in the ***PrePay (Optional***) panel may be paid with the Permit Application fee or after you pass the road test.
    - Your license will not be issued until these fees are paid.
- The **Permit Application** fee listed in the **Fees Due** panel must be paid before the knowledge exam can be taken.

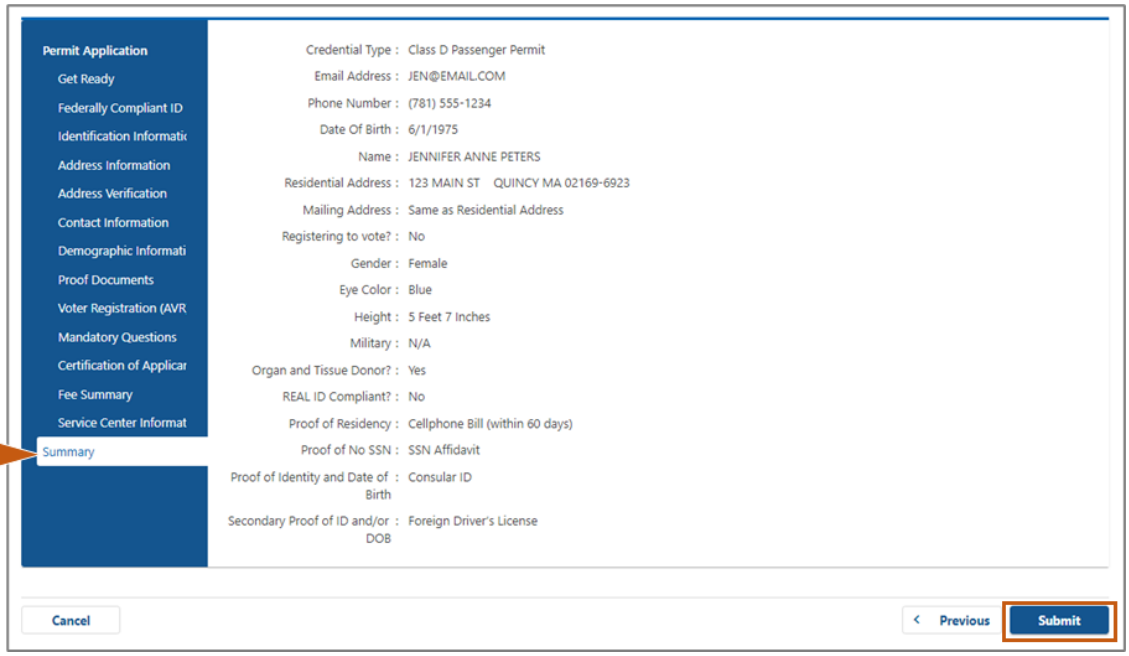


Step #18: Review the *Next Steps* and *Required Documents and Actions* displayed on the Service Center Information page. Select *Next* to continue.



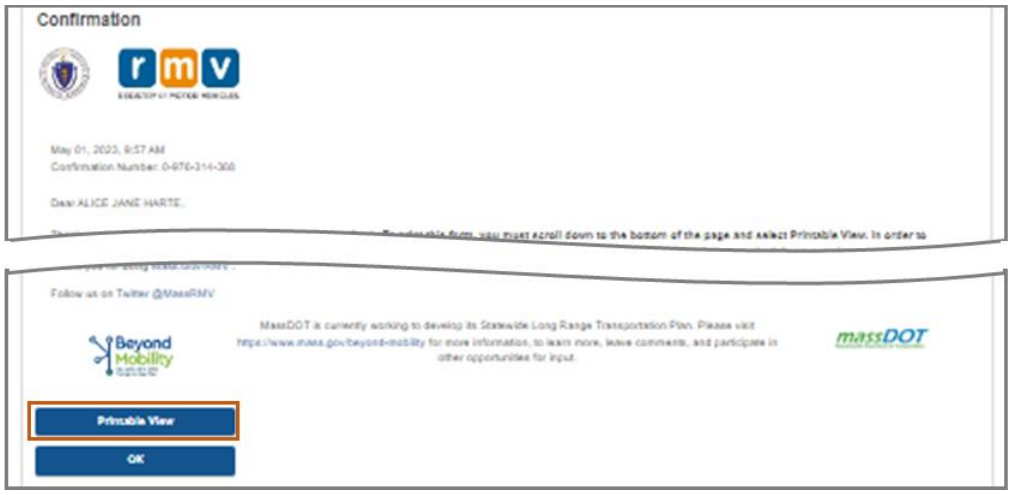
Step #19: Review all information on the *Summary* page. Select *Submit* to continue.

- If anything is incorrect or needs to be changed, select the appropriate hyperlink in the left-hand navigation panel.
    - Make the necessary edits.
    - Select **Next** to continue through each page and return to the **Summary** page.

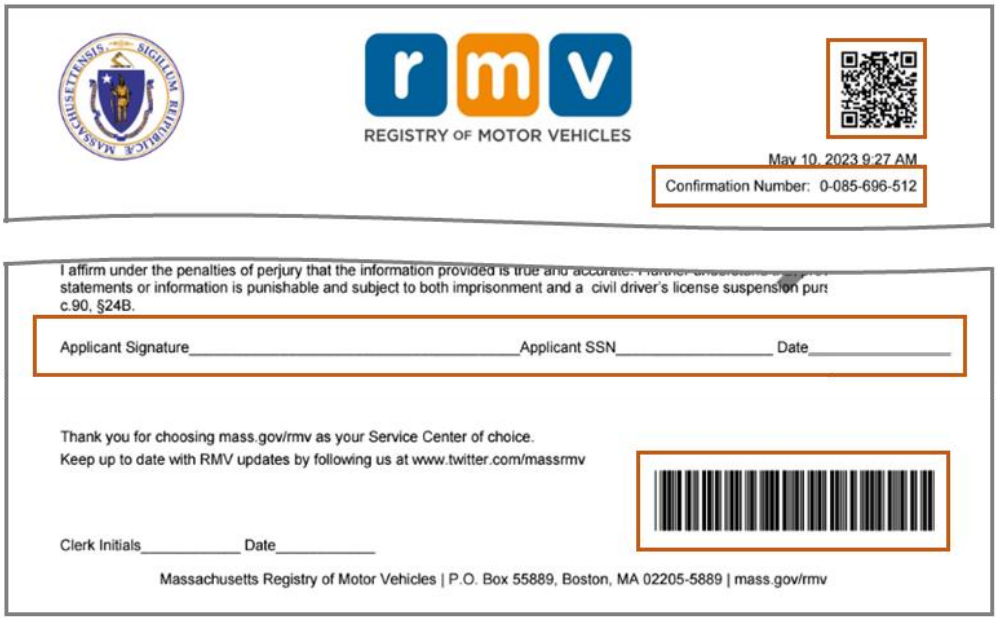


Step #20: View and print the *Application/Confirmation* page.

- Select **Printable View** on the **Confirmation** page to open it in another browser tab.



- Print the **Application/Confirmation** page.
  - A QR code and Confirmation Number display in the upper right corner; a bar code displays at the lower right of the page.
  - If you do not have access to a printer, an RMV staff member will print this page for you when you arrive for your Service Center appointment.
- Sign and date in the spaces provided and bring to your Service Center appointment. This printed document serves as your completed Learner's Permit application.



Congratulations! You have successfully started your application for a MA Learner's Permit.

- Make a Service Center appointment to complete your Learner's Permit application.