How to Request a Certified Statement of Registration for a License

Please follow the instructions below to Request a Certified Statement of Registration for a License on the external site.

**Step 1**: Sign into the external site.

**Step 2**: If you have NOT already linked a license to this account, you may skip this step.

Select the **View Other Types** button on the **Other License, Certification, and Registration Types** card at towards bottom of the page.



**Step 3:** Select **View More** from the **Request a Certified Statement of Registration** card towards the top of the page.

**Step 4:** Select **Start Application** from the **Certified Statement of Registration Request Card**.

**Step 5:** Complete the application, pay, and submit.