

View Assignments

(For Pilot and Enterprise Launch, assignments will only include Mandatory training)

Users can see courses and curriculum to which they are assigned by following the following these steps:

Steps 1 and 2. View assigned training and status, take course, open curriculum.

Step 1. On the MassAchieve Learner home page in the left panel you can view and open courses and curriculum that are assigned to you that are Past Due, Due Soon or Have no due date. **Step 2.** Take courses or open the curriculum by clicking applicable link.

The screenshot displays the MassAchieve Learner interface. At the top, a blue header contains the 'MyPath' logo and a navigation menu. Below the header, a yellow banner indicates a software update. The main content area is divided into a left sidebar and a main panel. The sidebar, titled 'Your Subjects' and 'Your Playlists', shows a list of assignments categorized by status: 'PAST DUE', 'DUE SOON', and 'ASSIGNED / NO DUE DATE'. A yellow callout box with a red arrow points to the 'PAST DUE' section, stating: 'View and open courses and curriculum that are: -Past Due -Due Soon -Have no due date'. The main panel features a large hero image with the MassAchieve logo and the tagline 'Learn Grow Succeed'. Below this, a 'Continue Learning' section displays four cards for 'Required Training for all Commonwealth Employees', 'Coaching for Excellence', and 'Preventing Workplace Violence'. A yellow callout box with a red arrow points to the 'Required Training for all newly hired' card, stating: 'Take course or open the curriculum by clicking either applicable link'. The bottom section, titled 'Featured', shows four cards for 'MassAchieve Accessibility Guide', 'MassAchieve A Learning Tour', '20 Day Cardio Countdown', and 'Beginner's Yoga'.

Assignment Statuses and Definitions

- Past Due: Assigned training that has a due date in the past
- Due Soon: Assigned training that has due date approaching
- Assigned/No Due Date: Assigned training that does not have a due date

Links and Actions

- Launch: Starts the course
- Open Curriculum: Opens a curriculum of grouped courses