

HR/CMS Transition to Azure AD Login Instructions

Please **clear your browser cache** before logging into HR/CMS. [Clear Your Browser Cache | Mass.gov](#)

Do not use HR/CMS bookmarks or favorites. To access HR/CMS URLs, use the links below:

[HR/CMS Knowledge Center - Home \(sharepoint.com\)](#)

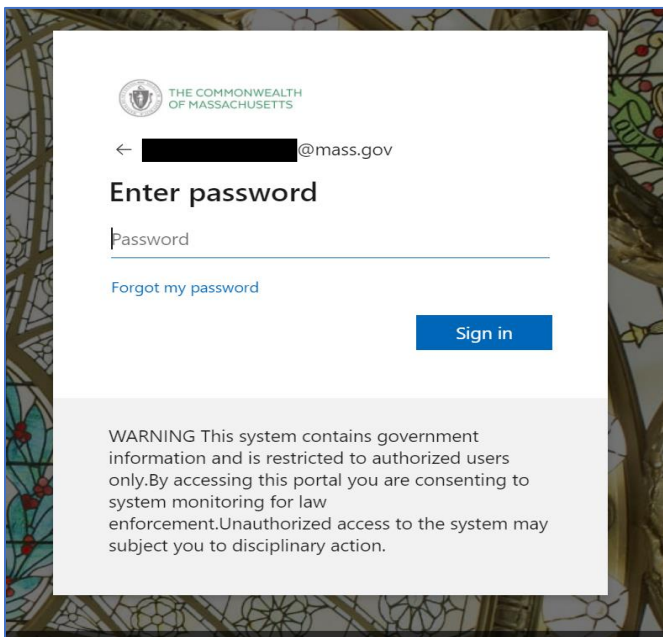
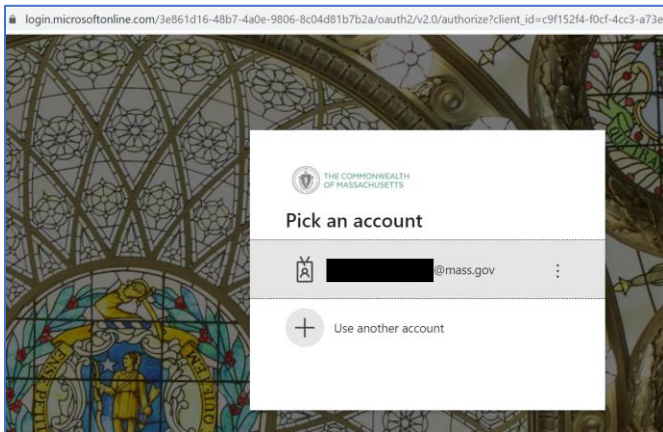
[Multi-Factor Authentication \(MFA\) for HR/CMS Core Users | Mass.gov](#)

Login Instructions:

Click on HR/CMS URL

Username: <User Business Email>

Password: <Agency password>



Default authentication method will be presented. For example, the user can have authenticator app as the default or text phone.

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Approve sign in request

Open your Microsoft Authenticator app and approve the request to sign in.

[I can't use my Microsoft Authenticator app right now](#)

[More information](#)

WARNING This system contains government information and is restricted to authorized users only. By accessing this portal you are consenting to system monitoring for law enforcement. Unauthorized access to the system may subject you to disciplinary action.

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Enter code

We texted your phone +X XXXXXXXX34. Please enter the code to sign in.

Code

Having trouble? [Sign in another way](#)

[More information](#)

Verify

WARNING This system contains government information and is restricted to authorized users only. By accessing this portal you are consenting to system monitoring for law enforcement. Unauthorized access to the system may subject you to disciplinary action.

To Choose a different method of authentication, click on “I can’t use...” or sign in another way link for more options, see screenshots below.

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Verify your identity

Approve a request on my Microsoft Authenticator app

123 Use a verification code from my mobile app

Text +X XXXXXXXX34

Call +X XXXXXXXX34

Call +X XXXXXXXX28

[More information](#)

Cancel

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Verify your identity

Approve a request on my Microsoft Authenticator app

123 Use a verification code from my mobile app

Text +X XXXXXXXX34

Call +X XXXXXXXX34

Call +X XXXXXXXX28

Once successful you will arrive on the HR/CMS homepage

