

Mass Workforce Issuance

Workforce Issuance No. 14-59

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Manager

cc: WIA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: July 22, 2014

Subject: **HWOL User Group Webinar**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of a Help Wanted Online (HWOL) User Group Webinar being held Wednesday, July, 30, 2014.

Background: DCS Central Programs Unit, LMI team will conduct a User Group Webinar to demonstrate best practices for using HWOL to identify and customize Real-Time Labor Market Information. The following uses of HWOL will be featured:

- Hiring Trends
- Customize Employer Outreach – to build Employer Relations
- How to identify Employers with active job Postings for In-House Recruitments and Job Fairs

Current users will be able to share ideas, best practices and ask questions.

Date	Time
Wednesday July 30, 2014	10:30 - 12:00

Webinar spots are limited, registration is required.

Action

Required: Please disseminate this information and assure that all appropriate staff registers for this webinar. **The deadline for registration is July 28, 2014, 11:30 AM**

We encourage teams to view webinar in groups to allow additional spots for others to participate.

Please complete the attached Registration Form (Attachment A) *use only this form to register*) and return to Helena Bucca hbucca@detma.org.

Webinar access information will be provided with confirmation of training request.

Inquiries: Questions regarding this training should be directed Helena Bucca hbucca@detma.org 617-626-6467

Attachment: Registration Form