**ICC Family, Equity, and Engagement Committee Meeting**

**Wednesday, April 2, 2025**

**Minutes**

**FEE Committee Charge:** The Family, Equity, and Engagement Subcommittee will work to support approaches for gathering family input about the services their family receives from Early Intervention.

**Appointed ICC members in attendance:**

Dina Tedeschi, Mallorie Brown, Jennifer Clark, Shirley Fan-Chan, Michelle Grewal, Sanya Agrawal

**DPH Staff:** Liz Cox, Kris Martone-Levine

**Presenters:** None

**Public Attendees**: Andrea DellaCroce

The meeting was held virtually.

**Agenda:**

1. Introductions, Roll Call
2. Review & Approve Minutes
3. Guest Presentation(s)
4. Review Charge
5. Discussion
6. Questions
7. Action Plan(s)
8. Adjourn

Quorum met at 10:16 am, roll call conducted and meeting called to order. Introductions round robin.

Minutes from March 12, 2025, meeting minutes were presented by Liz. Motion to approve made by Dina and seconded by Michelle. Members in attendance at that meeting voted to approve unanimously.

Dina shared that there will not be a pilot for the census approach for the NCSEAM Family Impact Survey. The Subject Matter Expert (SME) Census Approach group determined that the pilot would not be necessary.

Dina made suggestion and will move forward with meeting schedule change from first week to second week of each month starting in next fiscal year (July 1). Dina will work with DPH staff to shift the schedule for next year.

Dina asked if the MEIC Conference would impact attendance on May 7 and the consensus was that it would not.

Discussion about other state’s ICCs and their involvement in shifting from sampling to census approach for the family survey/outcomes.

Quorum lost at 10:34am.

Next meeting on May 7, 2025, at 10 am.

In-person General Session on June 5, 2025, from 11:30 am to 2 pm at the DPH office, 67 Forest Street, Marlborough, MA.

Motion made by Dina to adjourn meeting at 10:46 am; Shirley seconded. Meeting adjourned at 10:46 am.

Respectfully submitted,

Kris Martone-Levine