**ICC Family Engagement Subcommittee Meeting**

**Minutes**

**February 7, 2024**

In attendance: Dina Tedeschi (v), Cambria Russell (v), Sanya Agrawal (v), Mallorie Brown (v), Johan de Besche, Kathleen Amaral, Shirley Fan-Chan (v), Jennifer Clark (v), Kris Martone-Levine; voting members absent: Asha Abdullahi, Rosa Hsu, Andrea Goncalves Oliveira, Michelle Grewal, Casandra Greeno (v). Meeting held virtually.

Agenda:

1. Introductions
2. Review Charge
3. Meeting Minutes Approval
4. Presentation/s
5. Discussion
6. Questions
7. Action plan
8. Adjourn

Quorum met at 10:09am. The roll call was done, and the meeting was called to order at 10:10 am. 6 voting members for a quorum.

Welcome by Dina Tedeschi, ICC and Family Engagement Co-chair.

Round-robin introductions and welcomed a new member.

Reviewed minutes on screen and then a roll call was conducted for approving minutes. Minutes

approved at 10:25 am.

Discussion for Steering tomorrow – approval of consolidating Family Engagement and Racial Equity and charges. In a holding pattern until this is approved.

Discuss the charge of the committee in preparation for the steering meeting. Overview of logistics and timelines of ICC membership, charges, and work. The strategic plan is the completion of a year-long strategic planning process.

The request for data to focus on a charge related to the NCSEAM Family Impact survey will be changing from sampling to a census model.

Impacts: Cross-community, staffing shortages

At the last steering committee meeting, support can be tailored to assist with ICC charges, specifically the NCSEAM Family Impact Survey. Discussion about reaching out to states that use the census models to learn what works well. Carving out a charge for the Family, Engagement & Equity prior to the General Session.

Reviewed last year’s Family Engagement charge and what it meant. Also reviewed was what this shift in surveying means to the system and process of distributing the survey. Dina reviewed the accomplishments of last year’s charge.

Ask: what are these logistics, and what will they mean?

1. Will the survey drop 1 or 2 times per year?
2. How will it be rolled out to families that are new to EI?
3. Will the family receiving services for 6 months be a requirement be lifted or stay in place?

The infographic and history behind the NCSEAM Family Impact Survey for families are coming soon. They should be available within the next 2 weeks.

**Final draft charge: *The Family, Engagement & Equity Subcommittee will use data to identify both best practices and potential barriers associated with transitioning to a census approach for the survey to optimize the impact of this change while minimizing any biases that may arise.***

EI providers don’t have information on families experiencing housing insecurity. How can/would access to the survey be provided to them? Using cross-agency connections to connect with communities and be able to provide families with services and reach them where they are. Creating opportunities for touchpoints with families to create connections. Accessing families through special education and Special Education Parent Advisory Councils and other opportunities for tapping relationships across agencies. Early learning connections and data may be available.

Shirley asked if our definition of equity is understood across stakeholders – perhaps identifying a preferred definition of equity for targeted audiences. Cambria raised the Family Engagement Framework definition of equity as a good option, “Equity is the eradication of privilege, oppression, disparities, and disadvantage.” (Guiding Principle #5) – Families and children

Discussion about any other outstanding topics to be raised at the Steering Committee.

Cambria raised quorum was lost and motioned to adjourn at 11:16 am. The next meeting is on March 6, 2024. Dina seconded the motion. The meeting adjourned at 11:17 am.

Respectfully submitted,

Kris Martone-Levine