**ICC Family Engagement Subcommittee Meeting 5.3.2023**

In attendance: Dina Tedeschi, Cambria Russell, Liz Cox, Rosa Hsu, Rosa Lopez, Mary Bishop, Sarah Slautterback, Pat Cameron, Michelle Grewal, Amy Muehlberger, Kris Martone-Levine (11 attendees)

Agenda:

1. Introductions
2. Review Charge
3. Meeting Minutes Approval
4. Discussion
5. Questions
6. Action plan
7. Adjourn

Roll call, quorum met at 10:16am.

Introductions

Motion for accepting/approving the March and April minutes made by Cambria Russell and seconded by Mary Bishop.

Reviewed charge of ICC Family Engagement Subcommittee with group.

Reviewed NCSEAM Dashboard and discussed data captured. Programs answered questions about the process at programs. Program feedback was that the surveys were received Monday, April 10, 2023, and they had 4 days to send out – by April 15, 2023.

Discussion of flyers created with feedback included. Language – would guardian or legal guardian be a good replacement for caregiver? Caregiver may be the representative that is participating in the EI services. Interesting to consider who the family would identify if asked who should be completing the survey. Would giving the family the opportunity to identify who should be responding to the survey be possible? May be different for the different people in a child’s life – child’s circle may have different people who have different views on the 3 family outcomes.

Are results for child and family outcomes crossed? Are we overthinking this? It is the parent’s perspective of their services.

Quorum impacted by members leaving. Discussion and check in to determine next steps.

Action items: Document listing accomplishments to be shared at Steering and with larger ICC at June 1 meeting. Can this be done offline? Cambria and Dina to meet and complete.

Motion to adjourn at 11:09am because quorum lost. Not enough members available to continue.

Next ICC Meeting on 6/2.

Meeting adjourned 11:09am.

Respectfully submitted by Kris Martone-Levine