Family Engagement Sub-Committee Meeting notes

November 1st, 2023

**In Attendance:** Tory Karlsen(nv), Rosa Hsu(v), Jennifer Clark(v), Mallorie Brown(v), Casandra Green(v), Dina Tedeschi(v), Kathleen Amaral(nv), Amy Muehlberg(v)

Dina began by checking quorum, which was reached followed by roll call at 10:22 am. Meeting began at with an introduction of Kathleen Amaral, Family and Community Engagement Manager.

Approval of Minutes: Dina asked for the group to review, and suggested edits, hearing none she then made motion to accept the minutes, Mallorie seconded. Roll Call vote rendered unanimous acceptance of minutes of 09/06/2023 meeting.

Dina began discussion of the charge of the sub-committee. She reviewed the discussion from the October 19th retreat, and how Gibbous Group assisted in steps toward strategic planning, to clarify and finetune what the ICC wants to do, and accomplish in support of DPH, as well as in all other important topic areas.

Discussion, led by Dina shifted to the Nexium survey, and reviewed Emilies previous presentation on creating a more systemic census approach, versus a sampling. We hope it will have a desired impact. Nexium survey is open yearend- there isn't, and date and she was unclear about the timeline for shift from census vs sampling.

As a matter of equitable access, Dina has been quite strong in her position that ICC maintain ability to have virtual meetings, even if a couple are in person.

Our group title may be more representative of four pillars (presented at retreat) (Fiscal, Operations, Engagement) and equity is infused throughout. Tomorrows Steering meeting, and gibbous will be there to do a wrap up of the retreat, and what was discussed in the breakout groups.

Dina asked group for feedback, or additional discussion points. Mallorie began by sharing her recollection of the other conversations of concerns at the retreat, relative to the value of a voting member versus non-voting, and how it was discussed and clarified, that all voices are crucial in consideration, in each area.

Another member brought up how at first, the presentation by Gibbous group was confusing, but we quickly realized where the conversations were going. Dina clarified the charge won't change, but the names may change. She continued to talk about how tomorrow will dictate how we move forward. Casandra Greeno added how great it was to be in one room. It was weird to have everyone sitting in one direction, but there was a lot of numbers and charts- a bit overwhelming, but the interest in how it gets meshed into one, will be great to see. Casandra added that more time would have been great.

Dina wasn’t convinced the set up was best, although seemed to be a space issue at the location.

Dina: I feel like what we have worked on, have been well received. We recognize Nexium survey isn't going away- one page flyer, increase touchpoints for families, beyond Pedi and EI, but also Obstetrician/Gynecologist, to increase understanding, of how to connect families to EI. Amy asked how the new charge will be articulated, and Dina will make a note to bring it up tomorrow, during the Steering Committee quarterly meeting.

Dina asked if there is anything from current charge, that we want to remain as our role/title for our subcommittee work. Mallorie feels that it's important to have a family engagement subcommittee, concisely. Families are top and need to be weaved throughout the other sub-committees. Jennifer feels it's critical, especially post-pandemic. Engagement is critical, to get kiddos caught up. Also, in thinking about those families who had a negative experience, due to the limitations due to the pandemic, and how if they have additional children, we wonder if that previous experience will impact a family's willingness to receive EI. Amy mentioned, they may not feel the importance of it, or that they want more, and extra, to “catch up”., and be unhappy/unwilling as a result.

Dina suggested inviting DESE, to a future meeting, it's important to have it be that person who can make change. Jennifer: I think having someone from DESE there is “key”. And what about all the younger kids, who missed, and are now struggling. Lots of layers here.

Dina suggested that as they learned of Kathleen, it would be nice to provide a round of Intro’s for Kathleen, and that followed.

As a wrap up, Dina concluded by reminding the next meeting would be 12/06/23, when she hopes to dive into charge, and our work and the future cadence of our time together. Currently, maintaining monthly meetings still worthwhile, of course tomorrows steering will inform any modification of our work.

Action Items:

Dina will share charges and titles as I get that information.

Dina will keep up to date on any movement to bring in appropriate DESE staff to a future sub-committee meeting.

Motion to adjourn, by Dina, seconded by Mallorie unanimous, meeting adjourned at 11:24 am