**ICC Family, Equity, and Engagement Committee Meeting**

**Wednesday, February 5, 2025**

**Minutes**

**FEE Committee Charge:** The Family, Equity, and Engagement Subcommittee will work to support approaches for gathering family input about the services their family receives from Early Intervention.

**Appointed ICC members in attendance:**

Dina Tedeschi, Mallorie Brown, Sanya Agrawal, Michelle Grewal, Casandra Greeno, Judith Alexandre, Jennifer Clark, Amy Whitehead-Pleaux, Nicole Constantino

**DPH Staff:** Liz Cox, Kathleen Amaral, Kris Martone-Levine

**Presenters:** Dr. Emily White, Dr. Pennie Theodorou

**Public Attendees**: Karen Lopez, Amanda Lamontague

The meeting was held virtually.

**Agenda:**

1. Introductions, Roll Call
2. Review & Approve Minutes
3. Guest Presentation(s)
4. Review Charge
5. Discussion
6. Questions
7. Action Plan(s)
8. Adjourn

Roll call and meeting called to order at 10:05 am. Dina welcomed and shared the Zoom format with panelists and attendees. Dina explained there will be a Q&A/public comment time where non-voting members can contribute.

Minutes from the December 4th meeting was presented by Dina Tedeschi. Motion to approve made by Mallorie and seconded by Michelle. Members in attendance at that meeting voted to approve unanimously.

Dina reviewed the planned agenda and welcomed Dr. White to introduce Dr. Theodorou. Dr. Theodorou introduced herself and shared her background information. <Slides uploaded separately> Dr. White left the meeting shortly after introducing Dr. Theodorou.

Discussion with, and gratitude for, Dr. Theodorou’s work shared by Head Start, Federation for Children with Special Needs, and DCF representers. Recommendations from the data led to considering a focus on careers in early intervention, language access and in-person interpretation, funding allocation towards in-person interpretation.

Kathleen shared actions taken in response to Dr. Theodorou’s dissertation.

* Established quarterly meetings with Judith Alexandre (DCF).
* Dr. Elaine Fitzgerald Lewis meets regularly with her counterpart at DCF.
* Explore opportunities through collaboration with the Workforce and Labor Development agency to expand EI workforce.
* Developed and implemented a Family Engagement Community of Practice based on the FESAT (Family Engagement in Systems Tool).

Dr. Theodorou left at 11:30 am

Dina raised the current name and charge of the Family, Equity, and Engagement committee changes to align with, and to protect and support the work this committee does. Brainstormed ideas/words that may be appropriate.

QR code to questionnaire to provide suggestions for an alternate committee name. Link <https://forms.office.com/Pages/ResponsePage.aspx?id=Fh2GPrdIDkqYBowE2Bt7KvRb440F9VdIv1PP7ZZPk6NUNUI0S0tKOTQyR0hEOERSRUdJWjJNMkUyNy4u&origin=QRCode>

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Q&A post from Judith: Family and Engagement Committee

Next meeting on March 12, 2025, at 10 am.

Attempting to plan an in-person General Session on June 5, 2025, from 11:30 am to 2 pm at the DPH office, 67 Forest Street, Marlborough, MA.

Motion made by Michelle to adjourn meeting at 12:05 pm and seconded by Casandra. Meeting adjourned at 12:05 pm.

Respectfully submitted,

Kris Martone-Levine