ICC Family, Equity, and Engagement Committee Meeting

Minutes

June 5, 2024

In attendance: Liz Cox, Kathleen Amaral, Emily White, Johan de Besche (v), Dina Tedeschi (v), Sanya Agrawal (v), Mallorie Brown (v), Shari Robinson, Michelle Grewal (v), Jennifer Clark (v), Amy Muehlberger

Agenda:

* Introductions
* Review Charge
* Meeting Minutes Approval
* Presentation/s
* Discussion
* Questions
* Action plan
* Adjourn

Roll call, quorum met/ meeting called to order at 10:09am Introductions done among the group

Minutes from May meeting presented and submitted for approval. Minutes approved unanimously. Floor given to Dr. Emily White and Shari Robinson of the EI Division at DPH

Presentation on EI Family Survey that was delivered at FCSN's Visions of Community Conference

Reviewed what the survey looks like, when families can take it (7/1-5/31), why we have the survey, the seven languages it is available in, who receives a survey, how participation is tracked and monitored, survey confidentiality, program reports on results, and what happens after the survey (analysis, reporting, TA to EIPs), nonresponse bias, response rates and representativeness, reported impact of language barriers on EI services, and how MA compares to other states, and upcoming changes (including moving from census approach to survey)

Group had the opportunity to ask questions. Questions arose on self-reporting of race vs. program input of such during intake and discrepancies between the two, languages the survey was accessed in, how does a family moving impact reporting (including children experiencing homelessness and highly mobile families), discussion on how MA compares to other states and some of our systemic differences re: requirements of EIPs

Mentioned that we are in a procurement period, and possible changes to survey questions in FY25

It was noted at 11:26 that due to a member dropping off, we are no longer at quorum. Meeting adjourned at 11:29am.