**Early Intervention ICC Fiscal & Operations Subcommittee meeting, August 8,2024**

**Roll Call** (\*appointed members)**:**

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| **Name** | **Email address** | **Present: Y/N** |
| Lori Russell **(co-chair) \*** | lrussell@aspiredevelopmental.org | Y |
| Jheanell West \* | jheanellwest@gmail.com | Y |
| Colleen Wellman \* | cwellman@ahsinc.org | Y |
| Zulmira Allcock  | zallcock@ahsinc.org | Y |
| Scott Geer (DPH) **\*** | Scott.W.Geer@mass.gov | Y |
| George Wong (DPH) | george.wong@mass.gov | Y |
| Deeptha Ramalingam (DPH) | Deeptha.Ramalingam@mass.gov | Y |
| Maura Murphy | mmurphy@criterionchild.com | Y |
| Cheryl Bruk | cbruk@thepccd.org | Y |
| Judy Thomas  | Jthomas@ahsinc.org | N |
| Tanya Mateer | tmateer@thomchild.org | Y |
| Karen LaPan | klapan@thomchild.org | Y |
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**Agenda**

* **Welcome & Roll Call**
	+ Lori Rusell provided opening comments and conducted roll call.
* **Review and Approval of Minutes from June Meeting**
	+ June 2024 notes were reviewed, voted on, and were unanimously approved (LR, CW, SG).
* **Fiscal Federal & State Updates**

Early Intervention Division maintains its level of funding for FY25.

* **Introduction to the new Finance Manager**
	+ George Wong – EI Finance Manager introduced.
* **Initial review of policy**
	+ Rough Draft outline
* Meaningful change to the current version of the Reimbursement manual.
* Streamline the Reimbursement manual that is policy and majority of technical sections to be moved to Annexes. System of Payments to be incorporated into the reimbursement manual.
* The first draft would be shared with the group in October/November.
* **Ongoing Business**
	+ Fiscal Training Discussion (Ask Away Update)
		- FY 25 Ask away training and Schedule shared with the group to be updated on the website soon.
		- Ask Away training sessions to be made available on the website. (Mass.gov/EI\_Information for Providers\_Billing and Reimbursement)
		- Encounter and Charge Claims training upcoming in next Ask Away, August 15, 2024.
	+ Concerns raised about some commercial Payers not following the new FY25 EI rates.
		- The EI leadership is working on this issue.
		- Commercial payers are not necessarily required to follow the rate table unlike DPH & MassHealth.
	+ Language line allocation for FY25.
	+ ICC Fiscal Sub-Committee Schedule
		- Fiscal Reports to be shared in the upcoming ICC Fiscal Sub-Committee meeting to be held on September 12,2024.
		- Meeting link for the ICC Fiscal Sub- Committee meeting to be posted/updated on the website.