**Early Intervention ICC Fiscal & Operations Subcommittee meeting Feb, February 8,2024**

**Roll Call** (\*appointed members)**:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Email address** | **Present: Y/N** |
| Lori Russell **(co-chair)\*** | lrussell@aspiredevelopmental.org | Y |
| Zulmira Allcock **(co-chair)\*** | zallcock@ahsinc.org | Y |
| Jheanell West **\*** | jheanellwest@gmail.com | Y |
| Colleen Wellman **\*** | cwellman@ahsinc.org | Y |
| Scott Geer (DPH) **\*** | Scott.W.Geer@mass.gov | Y |
| Maura Murphy | mmurphy@criterionchild.com | N |
| Cheryl Bruk | cbruk@thepccd.org | Y |
| Judy Thomas  | Jthomas@ahsinc.org | Y |
| Nicole Constantino | nconstantino@meetingstreet.org | N |
| Anne Marsh | amarsh@thomchild.org | Y |
| Tanya Mateer | tmateer@thomchild.org | Y |
| Karen LaPan | klapan@thomchild.org | Y |
| Alex Chatfield | AChatfield@minutemanarc.org | Y |
| Deeptha Ramalingam (DPH) | Deeptha.Ramalingam@mass.gov | Y |

**Agenda**

* **Welcome**
	+ Zulmira Allcock provided opening comments and conducted roll call.
* **Review and Approval of Minutes from January Meeting**
	+ January notes were reviewed, voted on, and were unanimously approved (LR, ZA, CW, SG).
* **Fiscal Federal and State updates**
* Draft the mission statement/charge for ICC Fiscal subcommittee.
* Review and advise on Fiscal viability, Accountability, and sustainability of the MA program.
* Universal policy recommendations.
* By developing a process to review the Part C Application and budget on an annual basis.
* Review Fiscal status.
* Support priority development (special projects like shelter support , interpreter services and emerging needs).
* Training oversight (Reimbursement manual and technical assistance webinar are in place now).
* Communication and outreach.
* EI rate change preparedness by the commercial Insurers was discussed. According to Fiscal manager, Insurers have accepted the new rate change coming up in July 2024. More formal communication to be sent out?

* **Ongoing Business**
* Concerns over funding for EI services to children in shelters. Committee members raised concern over inconsistencies in grants/funding release across the state for migrant shelters.
* **Review Part C application budget for 2025 during prep stage (Jan-April 2025)**
	+ A sneak peek of the Part C Annual Grant Budget calculator was shared by EI Fiscal manager.
	+ Part C Grant application process to be started in the coming months.
	+ Request for Part C Budget vs Expenditure Report was made.
* **General Discussion**
	+ Next meeting will **March 14,2024**.