**ICC General Session Meeting**

**March 2, 2023**

**11:30-1:30 pm**

**11:30 – 12:00 Welcome and call to order**

* The ICC Co-Chairs welcomed all in attendance to the meeting. The Membership Co-chairs took attendance to establish a quorum. The meeting was paused until a quorum was reached.
* The ICC Co-Chairs reviewed a [land acknowledgment](https://nativegov.org/news/a-guide-to-indigenous-land-acknowledgment/) to reflect on what native land they are currently residing in, and reviewed the agenda for the meeting.

**12:00 – 12:20 Meghan Adams, MassHealth redetermination process**

* Meghan explained what a MassHealth renewal is, discussed why renewals are especially important this upcoming year (2023 – 2024), and shared what can be done to support MassHealth members in preparing for and understanding how to complete renewals

**12:20 – 1:10 Early Intervention Division Director’s Report - Dr. Emily White (DPH)**

Dr. White presented several federal and state updates to the ICC.

Federal updates:

* Perez v. Sturgis: IDEA-related case against the public school system for failing to meet the child’s educational needs and misrepresenting his progress to his family. This case may impact Family Rights and procedural
* Federal Public Health Emergency is expiring
* Part D of IDEA: University of Massachusetts – Boston awarded funds for research & TA to states to improve recruitment and retention of a diverse and qualified workforce in early childhood.
* Office of Management and Budget (OMB) Proposal – expected revisions by Summer 2024; EI 2025. Changes will include:
  + Collect Racial Equity as one combined question
  + Add Middle Eastern or North African
  + Requiring agencies to collect detailed race and ethnicity data

State updates:

* MA-C is working on the FY24 General EI Service Procurement. A request for information (RFI) will be posted in March and is open to the public to provide feedback.
* State Performance Plan/Annual Performance Report (SPP/APR) was submitted to OSEP on January 31, 2023. The next step is the clarification period during April 2023 and determination is expected in June 2023.
* CLAS Grant ($1M for Culturally & Linguistically Appropriate Services) open until May 1, 2023. Four programs have applied ($69,294.49).
* As part of the Differential monitoring & Support 2.0 (DMS2.0), the EI Division will be conducting a self-audit focusing on data quality and completeness. Will need to provide 2 years of evidence in October 2025.
* NCSEAM Family Survey - Family Engagement Subcommittee reviewed the survey results and made recommendations to increase participation including- making the survey available in a mobile-friendly view, creating a log-in for the subcommittee to view the survey before it is disseminated, having an infographic campaign to accompany the survey, and a presentation of the most recent survey data. Dr. White presented the actions DPH took to accommodate each request. Dr. White also discussed that DPH will explore OSEP’s recommendation to stop sampling methods for the NCSEAM survey and will explore other options.
* Eligibility Instrument Change for EI Services- the BDI-2 will be discontinued in December 2023. DPH is researching alternative options and ways to reset the baseline as BDI-2 tied to SSP/APR Indicator 3 and needs expressed prior approval from federal funders
* DPH is taking steps to improve the EI Client System Initiatives including provider payments, improving user experience, and enhancements to data-quality changes. DPH will be holding user groups to guide these changes.
* Dr. white presented a review of DPH EI infrastructure changes. The Division will now have 5 Managers representing 5 teams within the Division.

**1:10 – 1:26 Subcommittee Report Outs**

* Strategic Visioning
  + Using Steering Committee and Ripples to create a shared vision (6 – 9 months)
  + $15k of ICC funds to be used towards the initiative
* Finance/Operations
  + Zulmira Allcock and Lori Russell, co-chairs
  + Scott Geer – DPH Representative
* Membership
  + Co-chairs: Nicole Constantino and Colleen O’Brien
  + Looking for members specifical with operational standards experience
  + Reframing bylaws and renaming into an ICC handbook.
  + Next meeting: March 13, 2023 from 12:30p – 1:30p
* Family Engagement
  + Co-Chairs: Dina Tedeschi and Cambria Russell
  + Shari Robinson presented NCSEAM Family Survey data
  + Survey formatting and mobile readiness
  + Increase NCSEAM Family Survey touch points to increase response rate and comfort with completing
  + Marketing – consistent and recognizable
  + Create List of Best Practices for NCSEAM Family Survey
  + Next meeting: April 5, 2023 – 10am – 12pm
* Racial Equity
  + Co-Chairs: Johan DeBesche, vacant
  + CLAS training assessment for programs
  + Looking for members
  + Next meeting: 9:30am – 11:30am

**1:26 Meeting Close**

Proposed: Chris Hunt

Seconded: Michelle Grewal

Minutes: Kris Martone-Levine and Manovna Narcisse