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Inspector Continuing Education Subcommittee

Public Minutes

August 17, 2023 @ 2:00 p.m. until approximately 4:00 p.m.

Virtual Meeting

The meeting was called to order at 2:01 p.m.

1. **Discuss** Roll Call

Subcommittee Members:

John Couture

Sy Nguyen

Richard Baldacci

Staff:

Charles Kilb

Paige Brenner

2. **Review/Discuss** Training Memo and Specified Trainings

A memo was reviewed by the subcommittee that covered the types of training that would be useful in implementing into a developed training program. This memo will be built upon to outline the scope of trainings requested and then create a timeline of a schedule for trainings. Sy Nguyen provided a draft example of the types of trainings in a schedule and explained how the details could be edited to keep track of the adjustments that are made as the 10th edition is being finalized on a board level.

3. **Review/Discuss** Funding for Trainings

Multiple suggestions were made as to how to obtain fundings for trainings. It was noted that anything taken in as a form of payment for trainings would go to the divisions general fund, as opposed to being set aside exclusively for BBRS training purposes. Some suggestions that were made include a third-party vendor could be procured, state funding as allocated through the legislature or budget, state inspectors being assigned to train inspectors, and private funding/donation from qualified individuals and companies.

4. **Review/Discuss** Appointment of Training Instructors

Some potential individuals that could be appointed or hired as trainers for inspectors that were discussed included retired/former state inspectors, International Code Council coordinators, a



registered design professional, a state agency and its employees, or any organization that demonstrates a proficiency in the code they intend to teach on.

5. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting

It was determined a final meeting was needed prior to returning to the BBRS on September 12, 2023 for a report of findings.

The meeting was adjourned at 2:58 p.m.