

# Fact Sheet

## NIMS ICS-100 TRAINING IN FY06: WHO MUST TAKE IT, WHAT IT COVERS

*Who must take ICS-100 before the end of FY06? All federal, state, territorial, local, tribal, private sector and non-governmental personnel at the entry, first line supervisor, middle management, general staff and command level of emergency management operations must complete Incident Command System—100 level training.*

Approved ICS-100 level training may be developed and conducted by federal, state, local and tribal agencies as well as private training vendors however it must include the following topics and objectives.

- *Purpose of ICS:* Identify requirements to use ICS, three purposes of ICS and common incident tasks.
- *Basic Features of ICS:* Describe the basic features of ICS.
- *Incident Commander and Command Staff Functions:* Describe the role and function of the Incident Commander and Command Staff.
- *General Staff Functions:* Describe the role and function of the Operations, Planning, Logistics and Finance/Administration sections.
- *Facilities:* Describe the six basic ICS facilities, identify facilities that may be located together. and identify facility map symbols.
- *Common Responsibilities:* Describe common mobilization responsibilities and common responsibilities at an incident, list individual accountability responsibilities, and describe common demobilization responsibilities.

The United State Fire Administration, through its National Fire Programs Office, offers ICS-100 training. The courses can be accessed at [www.usfa.fema.gov/training/nfa/independent/](http://www.usfa.fema.gov/training/nfa/independent/).

The Emergency Management Institute offers ICS-100 training via the web or through downloadable classroom materials. The courses can be accessed at <http://training.fema.gov/emiweb/IS/crslist.asp>.

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