

## **ILLEGAL TOBACCO TASK FORCE**

### **Public Meeting #54 Minutes**

**Meeting Date:** Wednesday, February 22, 2023

**Meeting Time:** 1:00 pm

**Meeting Location:** Via WebEx conferencing, dial (408) 418-9388, Meeting ID# 2335 854 3338

**Board Attendance:** John Hayes (DOR), Lieutenant Colonel Brian Connors (MSP), Patricia Henley (DPH), Arielle Mullaney (EOPSS) for Sue Terrey, Nicholas Ogden (AGO), and Dan O'Neil (TRE).

**Public Attendance:** 6 attendees

#### **Call to Order:**

- Mr. Hayes called the meeting to order at 1:01 PM.
- Mr. Hayes informed all participants that this meeting will not be recorded by WebEx and that Cole Doherty-Crestin will take notes to complete the minutes, which will be posted to the website.

#### **Opening Remarks:**

- Mr. Hayes thanked everyone for attending. Mr. Hayes asked the board to introduce themselves. Arielle Mullaney stated she is serving as Susan Terrey's designee for today's meeting.
- Mr. Hayes indicated the purpose of today's meeting is to vote on the Annual Report of Illegal Tobacco Task Force which is due March 1st.

#### **Approval of Minutes from Meeting #53 on February 7, 2023:**

- Cole Doherty-Crestin emailed a copy of the minutes for Meeting #53 to Task Force members prior to this meeting. Mr. Hayes asked members if there were any recommended edits to be made and hearing none, he asked for a motion to approve. Dan O'Neil approved. Brian Connors seconded the motion. Mr. Hayes stated that with no objection, the minutes were approved and will be posted to Task Force website.

#### **Final Review and Vote on Annual Report of Illegal Tobacco Task Force:**

- Mr. Hayes provided a brief review of the Illegal Tobacco Task Force Annual Report. This draft incorporates updates that were agreed upon by board members during the previous Task Force meeting (public meeting #53). Mr. Hayes opened the discussion to board members and inquired whether members had any further suggested edits. Members did not have any recommended edits.
- Mr. Hayes held a formal vote on the report. All members voted to approve the report. Mr. Hayes informed members the report will be submitted to Legislature on March 1, 2023 and will be posted to the Task Force website.

**Member Agency Updates & Other Business**

- Mr. Hayes noted Patricia Henley's retirement and thanked her for her service to the Commonwealth of Massachusetts and specifically for her contributions to the Task Force. Mr. Hayes inquired whether any board members had agency updates. Member agencies did not have any updates to report.

**Closing Remarks**

- Mr. Hayes reminded members that the Open Meeting Law is set to expire at the end of March 2023 and that board members should prepare to return to in-person meetings.
- Mr. Hayes kindly thanked board members for their attendance.
- Mr. Hayes asked whether there was a motion to end the meeting. Dan O'Neil approved the motion. Brian Connors seconded. Mr. Hayes thanked everyone for attending and concluded the meeting at 1:07 PM.

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact DOR Human Capital Development at 617-626-2355.*