

Illegal Tobacco Task Force Minutes

Meeting Date: June 29, 2016

Meeting Time: 10:00am

Meeting Location: One Ashburton Place, 12th Floor, Treasurer's Office Conference Room

Board Members Present: Kajal Chattopadhyay (Co-Chair), Steve Fennessy (Co-Chair), Christy Fedor, David Solet, Shawn Collins, Amber Villa (Remotely – Phone In)

Others: Brenda McConville, Evan Garcia, Kevin Brown, Molly Parks

Call to Order:

- Meeting was called to order by Mr. Chattopadhyay at 10:06am
- Mr. Chattopadhyay revisited the Open Meeting Law with the Task Force to seek their approval to allow Task Force member Amber Villa to participate remotely.
- Mr. Solet made a motion to approve remote participation as permitted under the Open Meeting Law. The Task Force voted unanimously to approve remote participation.
- The Task Force was also asked to review the previous meeting minutes.
- Mr. Fennessy made the motion to approve the minutes. The motion was seconded by Ms. Fedor and the Task Force unanimously voted to approve the minutes.

Draft Report Review:

- Collectively, the Task Force reviewed the final draft of the report to legislators.
- According to Mr. Chattopadhyay, there were minor changes (e.g., substitution of hyperlink citations) that were reflected in the final draft.
- Mr. Collins brought attention to a suggested change to a footnote. Mr. Chattopadhyay recognized the need for the change and included it in the final draft.

Legislative Proposal Review:

- Mr. Chattopadhyay presented a final clean copy of the Legislative Changes document to the Task Force. He mentioned previously discovered edits were made and grammatical updates were made as well.
- The Task Force members were given a moment to scan the document to approve the changes.
- A motion to approve the Report and Legislative Proposals of the Multi-Agency Illegal Tobacco Task Force was called, followed by a roll call vote.
- Mr. Solet made the motion to approve the Legislative Proposals, followed by a YES/NO vote from the following:
 - Collins - Yes
 - Fennessy - Yes

- Fedor - Yes
 - Villa - Yes
 - Chattopadhyay - Yes
- The Legislative Proposals were approved unanimously.
- Mr. Solet also made the motion to approve the legislative Report, followed by a YES/NO vote from the following:
 - Collins – Yes
 - Fennessy – Yes
 - Fedor – Yes
 - Villa – Yes
 - Chattopadhyay – Yes
- The legislative Report was approved unanimously.

Other Business:

- Mr. Chattopadhyay shared his sentiments and gratitude towards the members of the Task Force, thanking them for their service and assistance.
- Mr. Collins agreed, noting it is not a “small feat working on legislative changes,” and calling it a monumental task.
- Mr. Chattopadhyay called for a summer break for the Task Force, stating the group will reconvene in the Fall. He also stated that the group will focus more on OTP (other tobacco products) following the summer break.
- Mr. Solet and Mr. Collins both charged Task Force leadership to continue making the case for the work that was/will be done and the need for continued funding. With pending legislative changes, a need for funding is necessary.
- The Task Force agreed to reconvene on Sept. 22, 2016, for the next meeting.
- Mr. Solet made a motion to adjourn the meeting. The motion was seconded by Mr. Fennessy and unanimously approved. Meeting was adjourned at 10:33am.