

Illegal Tobacco Task Force Minutes

Meeting Date: 2/24/2020

Meeting Time: 10:30am

Meeting Location: 100 Cambridge Street, 2nd Floor, Conference Room B

Board Members Present: Marikae Toye (Co-Chair), Maj. Steve Fennessy (Co-Chair), Jennifer Zalnasky, Patricia Henley, Amber Villa, Susan Terrey

Call to Order:

- Meeting was called to order at 10:46am by Mrs. Toye
- Task Force members were asked to review meeting minutes from the January 27, 2020 meeting
 - Motion: Motion to approve minutes made by Major Fennessy
 - Second: Ms. Zalnasky seconded the motion.
 - Minutes were unanimously approved by the task force

Member Updates/Housekeeping Items:

- Mrs. Toye gave an update on the status of the additional storage lease. According to Mrs. Toye, the MA State Police will sign the lease on the proposed storage unit.
 - An RFP will be created and edited
 - Project will be up and running in 6 months (estimated)

Draft Report Discussion:

- Mrs. Toye called attention to the draft Task Force report due to legislature.
- Suggestions and edits from members were discussed and noted in the report, as well as a line by line review to make sure all edits or additions were made.
- The Task Force suggested that the report be completed today. Mrs. Toye agreed, and planned a 15-minute break to finalize the draft copy for the Task Force to vote on.
- The Task Force took the proposed break at 11:15am and will reconvene at 11:30am.

MEETING PAUSED AT 11:15AM AND CALLED BACK TO ORDER AT 11:31AM

- Mrs. Toye returned from break with the finalized copy of the draft legislative report. Task Force members were given another opportunity to review prior to the vote.
 - Motion: a motion to approve the report was made by Mrs. Toye
 - Second: Ms. Henley seconded the motion to approve the report
 - Report was voted on in roll-call fashion:
 - DOR – Yes

- MA State Police – Yes
 - Dept. of Public Health – Yes
 - Attorney General’s Office – Yes
 - EOPSS and Treasury task force members were not present to vote.
- The draft report was approved by the Task Force and ready to be distributed to the legislature

Other Business:

- Mrs. Toye led the discussion on hosting an Illegal Tobacco Task Force Public Forum. She provided some insight on the ones she has attended in the past.
- 2 people (outside the Task Force) have already come forward asking to speak.
- The task force also decided to accept written testimony from the public also to be reviewed and discussed at the public forum. It was also decided to have all written testimony in by March 30, 2020.

A motion was made to adjourn the meeting. Ms. Henley made a motion, which was second by Ms. Villa. Meeting was adjourned at 12:00 by Mrs. Toye.