

Illegal Tobacco Task Force Minutes

Meeting Date: 7/30/2020

Meeting Time: 10:30am

Meeting Location: Virtual, WebEx Meeting

Board Members Present: Marikae Toye (Co-Chair), Maj. Steve Fennessy (Co-Chair), Amber Villa, Susan Terrey, Jennifer Zalnasky, Michael Sweeney, Patricia Henley

Call to Order:

- Meeting was called to order at 10:35am by Ms. Toye

Member Updates/Housekeeping Items:

- Task Force members were called to review and vote on previous meeting minutes.
- Two sets of meeting minutes were up for review, Feb. 24, 20 and June 3, 20 minutes. Separate votes would be taken for each set.
 - Feb. 24, 20 Minutes
 - Motion: Terrey
 - Second: Henley
 - Roll Call Vote: Unanimous
 - June 3, 20 Minutes
 - Motion: Sweeney (with some suggested changes to the minutes)
 - Second: Zalnasky
 - Roll Call Vote: Unanimous
- After the vote, Maj. Fennessy gave an update on the MOU for the evidence storage unit project.
- According to Maj. Fennessy the MOU is in control of the Massachusetts State Police (MSP), and the Task Force budget will be paying for the lease costs, etc.
- Currently the MSP is waiting for the second set of Bids
- Ms. Toye said she had some changes and suggestions for the MOU after doing a line by line review.
- With suggestions from Ms. Toye and Ms. Villa, who posed an idea on specific language, Maj. Fennessy says he will go back and update the MOU with MSP once he receives an updated draft from Ms. Toye.

Budget Update:

- Ms. Toye gave an update on the Task Forces' funding in the budget.
- The Task Force was funded in the Governor's proposed budget in January and included the additional \$465k was included.

Agency Updates/Other Business:

- Ms. Toye opened the floor for each Task Force agency to speak on work their agency is doing.
 - DOR: Resuming some in-person services and investigations are up and going.
 - MSP: Investigations have also resumed.
 - DPH: Inspectors are beginning to go back out.
 - AGO: Suggested potential for cross-posting Task Force information, numbers, etc. on the existing Task Force website. Also, the Task Force should work on setting up a mechanism/tracking system for tips and complaints coming in.
- Future meeting is scheduled for late September to discuss updates with the storage MOU

A motion was made to adjourn the meeting. Mr. Sweeney made a motion, which was second by Maj. Fennessy. Meeting was adjourned at 11:18am by Ms. Toye.