

Improving MCP Compliance – Navigating eDEP and Managing RTNs

Bureau of Waste Site Cleanup
January 2009

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Training Agenda

9:00 -- Introduction

9:10 -- New Graphic User Interface (GUI)

9:50 -- eDEP Transaction Overview

10:15 -- RTN Standard Operating Procedures

10:45 -- Questions and Answers



Why eDEP?

Business, developers, environmental professionals, and the public need information about hazardous waste sites to increase the Commonwealth's advantage.

- Easily
- From anywhere
- In real time



Project Background

- 2001 – 2002 Project Design and Development
- 2003 – 2004 BWSC Rollout
 - Majority of BWSC forms available in eDEP (except BOL)
 - Registration process streamlined



Project Background (cont)

- 2005 - 2006 Development of Plan to increase eDEP Usage
 - Regulatory change introducing Remedial Monitoring Report in electronic format only
 - Email box created
BWSC.eDEP@state.ma.us
- 2007 – RMR required electronically

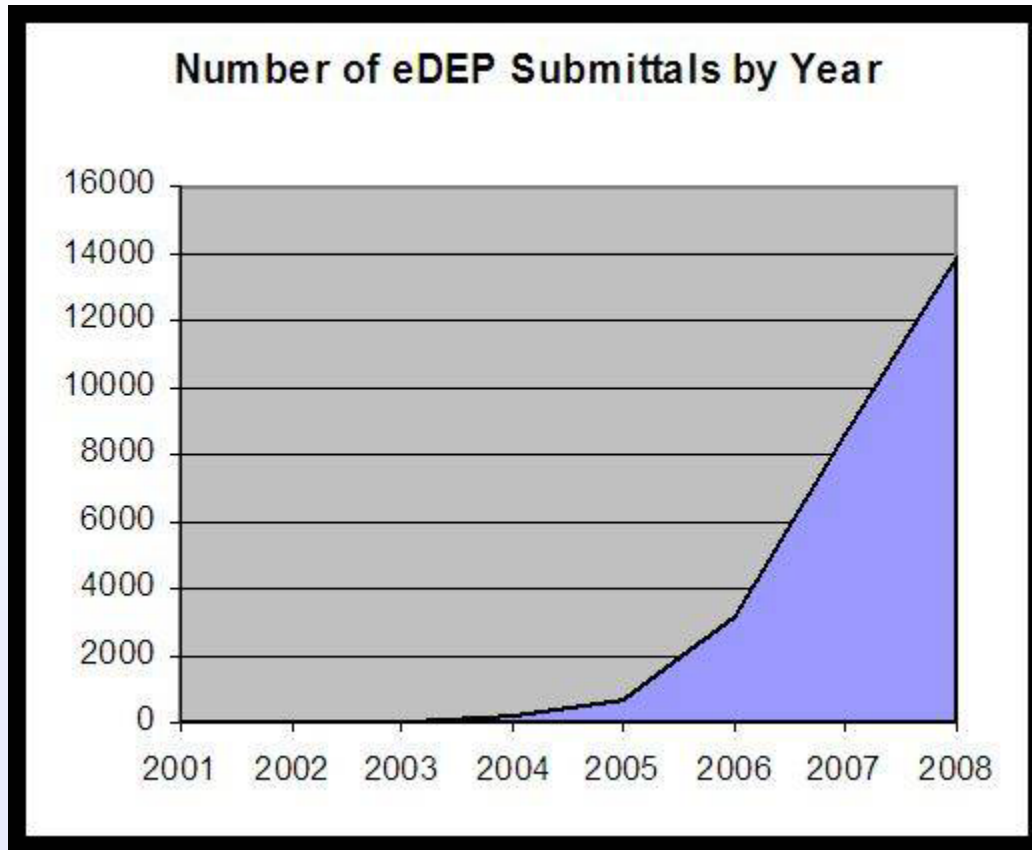


Project Background (cont)

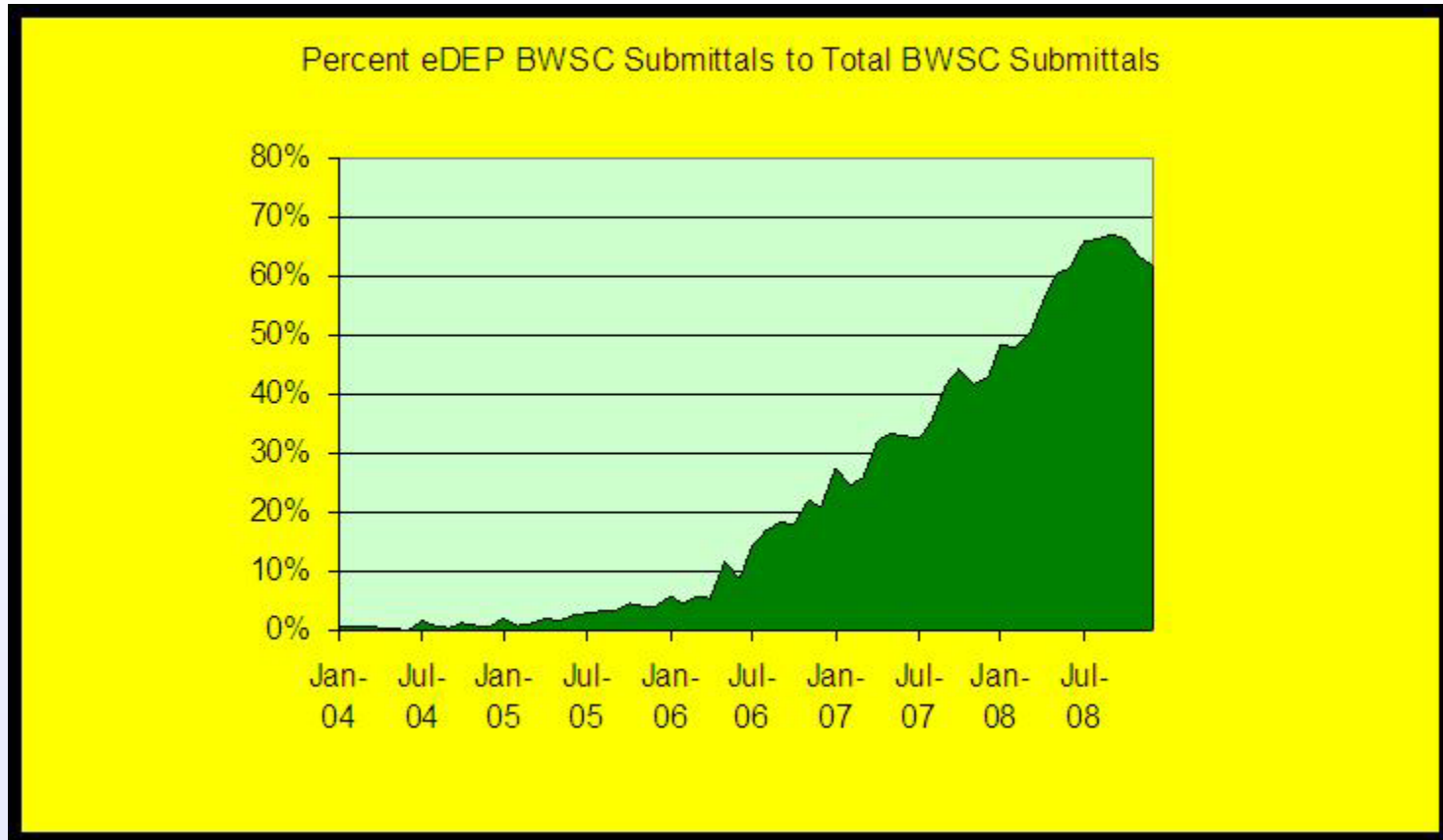
- 2008 – Regulatory change 1/1/2009 all-electronic BWSC submittals.
 - Printed copy no longer required if supporting documentation submitted with eDEP transmittal form.
 - Site File Viewer available.
 - First program of its type in the country to be all electronic.



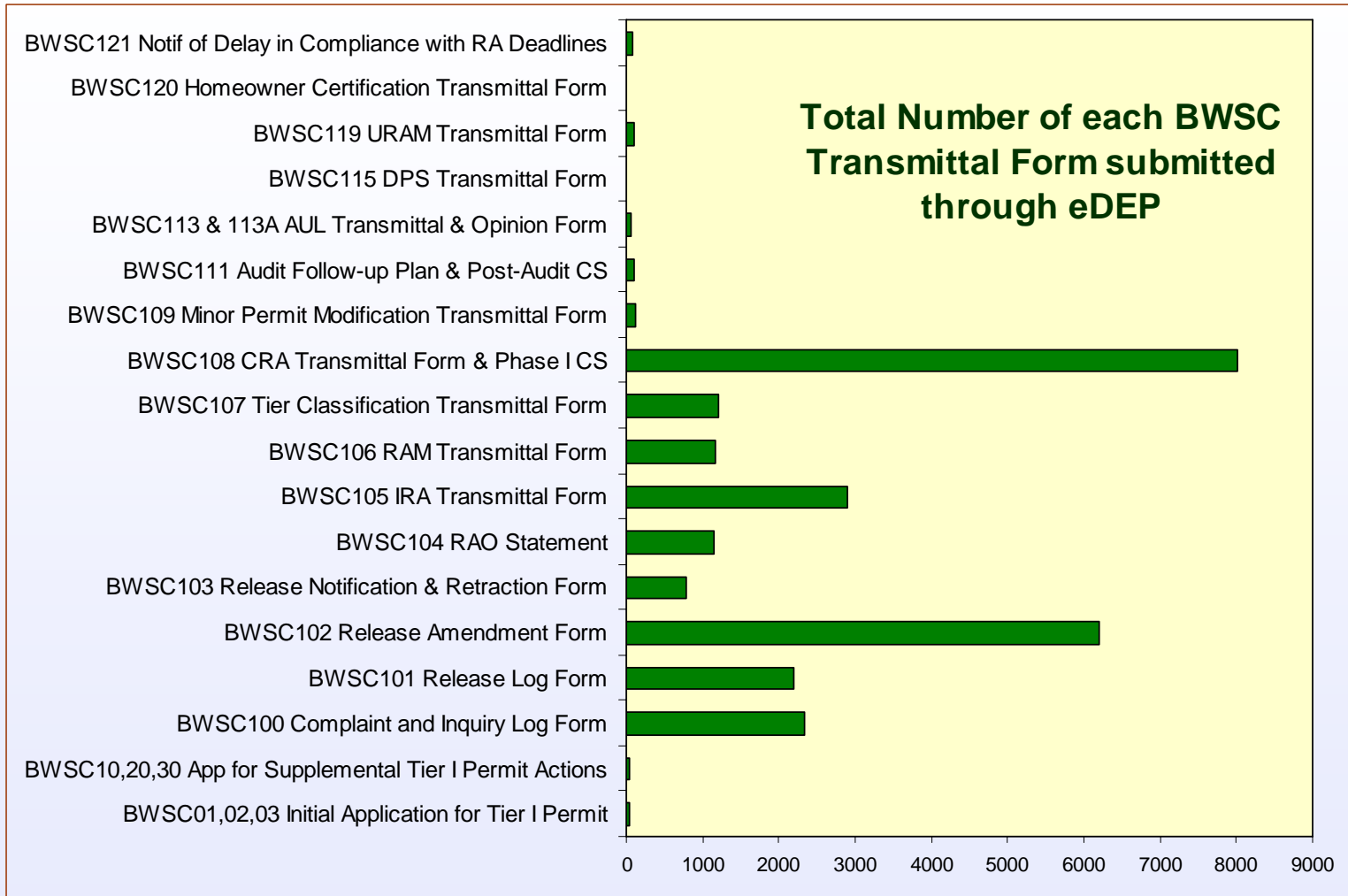
Number of eDEP Submittals by Year



Percent eDEP BWSC Submittals to Total BWSC Submittals



Total Submitted BWSC Forms through eDEP



Site File Viewer

http://public.dep.state.ma.us/wsc_viewer/main.aspx

Select Search Criteria

Find RTN:

Release Tracking Number (RTN):

Region: Tracking ID:

Submit Date (MM/DD/YYYY): From: To:

Transaction ID:

Form Name:

- BWSC 01,02,03 Initial Application for Tier I Permit
- BWSC 10,20,30 App for Supplemental Tier I Permit Action
- BWSC 101 Release Log Form
- BWSC 102 Release Amendment Form
- BWSC 103 Release Notification & Retraction Form
- BWSC 104 RAO Transmittal Form
- BWSC 105 IRA Transmittal Form
- BWSC 106 RAM Transmittal Form
- BWSC 107 Tier Classification Transmittal Form
- BWSC 108 CRA Transmittal Form & Phase I CS
- BWSC 109 Minor Permit Modification Transmittal Form
- BWSC 111 Audit Follow-up Plan & Post-Audit CS
- BWSC 113 & 113A AUL Transmittal & Opinion Form
- BWSC 115 DPS Transmittal Form
- BWSC 119 URAM Transmittal Form

Your search produced 203 records. Records 1 to 203 appear below.

sults

TN	Form Name	Submit Date	Attachments	Notes	Trans.ID
	BWSC 108 CRA Transmittal Form & Phase I CS- 24 > BWSC Remedial Monitoring Report A- 195 > BWSC Remedial Monitoring Report B- 196	10/31/2008 4:58:57 PM	8 mb BWSC-108 Ques.B18 - ROS Status Repo 2 mb BWSC-108 Ques.F1 - Statement of Provis		211156
	BWSC 108 CRA Transmittal Form & Phase I CS- 24	10/31/2008 4:44:25 PM	4 mb BWSC-108 Ques.B08 - Revised Phase III .4 mb BWSC-108 Ques.B10 - Modified Phase IV		175418

Internet



Reportable Release Lookup

55 <http://db.state.ma.us/dep/cleanup/sites/Results2.asp> Site File Viewer

Reportable Release Lookup

The search returned 201 results. Search Keywords >> Town: "WILMINGTON" | Sorted by: "Notif_date , Town, Address" | Data last updated: 10/29/2008

RTN	City/Town	Release Address	Site Name/Location Aid	Reporting Category	Notification Date	Compliance Status	Date	Phase	RAO Class	Chemical Type	Site File Viewer
3-0028069	WILMINGTON	361 MIDDLESEX AVE	SHELL BRANDED SERVICE STATION	120 DY	10/8/2008	UNCLASSIFIED	10/8/2008			Hazardous Material	
3-0027245	WILMINGTON	150 BALLARDVALE ST	VACANT BUILDING	120 DY	11/7/2007	RAO	3/4/2008		B1	Hazardous Material	
3-0027126	WILMINGTON	277-279 MAIN ST	UPS FRIEGHT DIESEL FUEL RELEASE	TWO HR	9/21/2007	RAO	11/19/2007		A1	Oil	
3-0027085	WILMINGTON	100 EAMES ST	NO LOCATION AID	TWO HR	9/2/2007	RAO	4/14/2008		A1	Hazardous Material	
3-0026984	WILMINGTON	586 MAIN ST	SHELL GASOLINE STA	72 HR	8/2/2007	RTN CLOSED	9/27/2007			Oil	Yes
3-0026960	WILMINGTON	312 MAIN ST	JOE BARRY OIL INC	TWO HR	7/23/2007	RAO	9/11/2007		A1	Oil	
3-0026889	WILMINGTON	696 WOBURN ST	LUCCIS SUPER MARKET	TWO HR	6/13/2007	RAO	8/10/2007		A1	Oil	Yes
3-0026799	WILMINGTON	586 MAIN ST	SHELL GASOLINE STATION	72 HR	5/2/2007	RTN CLOSED	5/2/2008				Yes
3-0026750	WILMINGTON	81 HIGH ST	NO LOCATION AID	TWO HR	4/16/2007	TIER1D	4/23/2008			Oil	Yes
3-0026745	WILMINGTON	856 WOBURN ST	NO LOCATION AID	120 DY	4/12/2007	URAM	4/17/2007			Oil	
3-0026707	WILMINGTON	128 GROVE AVE	RESIDENCE	TWO HR	3/28/2007	RAO	4/4/2008		A2	Oil	Yes
3-0026514	WILMINGTON	923 MAIN ST	MAPLE MEADOWS LANDFILL	120 DY	2/26/2007	TIER1D	3/4/2008			Oil and Hazardous Material	
3-0026567	WILMINGTON	315-319 MAIN ST	NO LOCATION AID	120 DY	1/29/2007	RAO	1/28/2008		A2	Oil and Hazardous Material	
3-0026352	WILMINGTON	250 BALLARDVALE ST	NO LOCATION AID	TWO HR	11/1/2006	RAO	12/11/2006		A1	Hazardous Material	
3-0026312	WILMINGTON	RTE 93 NORTHBOUND	SOUTH OF EXIT 39	TWO HR	10/20/2006	RAO	12/15/2006		A1	Oil	



Site File Viewer from Reportable Release Lookup

http://public.dep.state.ma.us/jwsc_viewer/rtn.aspx?rtn=3-0026707

MassDEP Waste Site / Reportable Release File Viewer
Massachusetts Department of Environmental Protection

[MassDEP Home](#) | [Contact](#) | [Privacy Policy](#) | [Help](#)

Results

RTN	Form Name	Submit Date	Attachments	Notes	Trans.ID
3-26707	BWSC 104 RAO Transmittal Form- 281	4/4/2008 4:20:50 PM	10 mb BWSC-104 Ques.B2 - RAO Report.pdf		168835
3-26707	BWSC 105 IRA Transmittal Form- 194	4/4/2008 4:17:18 PM	155 kb BWSC-105 Q.B08 - IRA Completion Rep		168849
3-26707	BWSC 105 IRA Transmittal Form- 194	1/24/2008 11:38:39 AM	3 mb BWSC-105 Q.B03 - Modified IRA Plan.pdf 76 kb BWSC-105 Q.B06 - IRA Status Report.pdf		164423

The documents viewable here include all site information submitted electronically via eDEP.
Please contact the appropriate regional office to conduct a review of all other site documents.

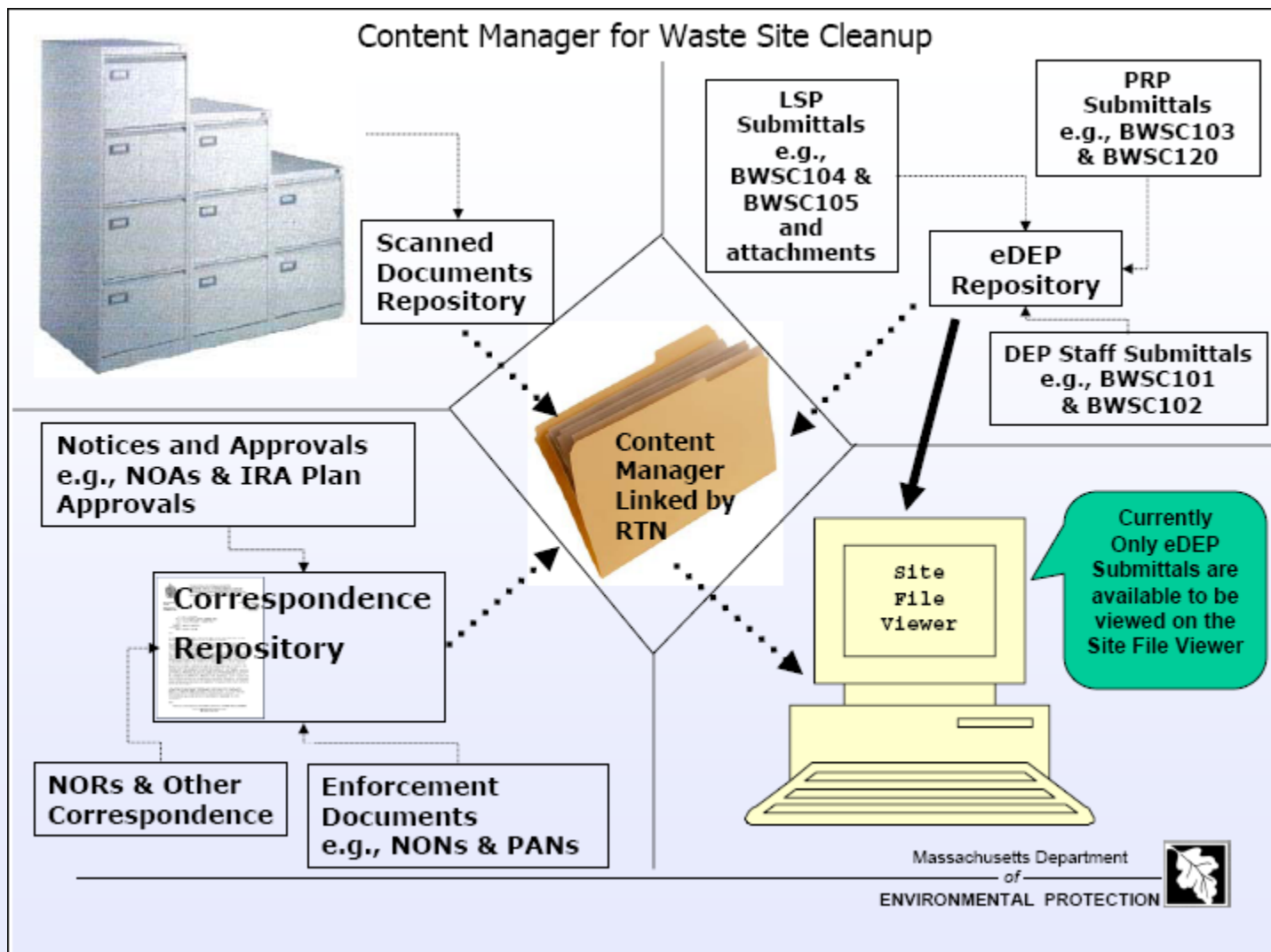


One Winter Street • Boston Massachusetts 02108 • 617-292-5500

Waste Site / Reportable Release File Viewer ver. 1.3 © 2008 MassDEP

Massachusetts Department
of
ENVIRONMENTAL PROTECTION





New Look to eDEP

Graphic User Interface (GUI)



MassDEP Homepage

The screenshot shows the MassDEP homepage with the following elements:

- Header:** "The Official Website of the Massachusetts Department of Environmental Protection (MassDEP)" and "Mass.gov" logo.
- Navigation:** "Skip Navigation", "MassDEP Home", "Mass Gov Home", "State Agencies", "State Online Services".
- Main Title:** "MassDEP" with the subtitle "Massachusetts Department of Environmental Protection".
- Left Sidebar:** "MassDEP Quick Links:" with a "Go" button. Below are categories: "About MassDEP", "Public Participation & News", "Air & Climate", "Water, Wastewater & Wetlands", "Waste & Recycling", "Toxics & Hazards", "Cleanup of Sites & Spills", and "Service Center" (with links for Calendar, My Community, Online Services, and Regional Offices).
- Online Services:** A grid of links including Database Lookups, Employee Directory, File Review/Site Viewer, Find Professionals/Services, Online Training, Transmittal Form & Number, Search Waste Sites, Sign-up for Updates, Wetlands NOI Lookup, and Vehicle Inspection & I.
- Spotlight:** "eDEP Online Filing" (with a link to "Instructions & FAQs" circled and an arrow pointing to it) and "Air Quality Forecast" (with a link to "Current Air Quality Forecast").
- Other Sections:** "RGGI Regional Greenhouse Gas Initiative", "Renewable Energy & Energy Conservation", "MassCleanDiesel Clean Air for Kids", and "Public Hearings" (with links for Mercury-Added Product Regulations and Air Permit Streamlining 310 CMR 7.02).

On the main DEP Web page click on link to get started with eDEP and view eDEP Instructions



Accessing eDEP

- About MassDEP
- Public Participation & News
- Air & Climate
- Water, Wastewater & Wetlands
- Waste & Recycling
- Toxics & Hazards
- Cleanup of Sites & Spills
- Service Center**
 - laws and rules
 - permits, reporting & forms
 - online services
 - edep online filing**
 - search dep databases
 - find professionals & services
 - maps



eDEP Instructions & Frequently Asked Questions

- [Instructions for eDEP Forms](#)
- [eDEP Frequently Asked Questions](#)

**Scroll Down to
Waste Site Cleanup
Instructions**



RELATED TOPICS

Go to [eDEP Online](#) >>

[eDEP contacts & feedback](#)

[Master list of forms](#)

Instructions for eDEP Forms

Compost Reports Instructions

[Web page](#)

Dentists - Amalgam Mercury Recycling Instructions

[Web page](#)



Waste Site Cleanup Instructions for eDEP Filing

<http://www.mass.gov/dep/service/compliance/edepbwsc.htm>

www.mass.gov/dep/service/compliance/edepbwsc.htm

Massachusetts Department of Environmental Protection

dep home > service center > online services > edep online filing

MassDEP Quick Links:

- About MassDEP
- Public Participation & News
- Air & Climate
- Water, Wastewater & Wetlands
- Waste & Recycling
- Toxics & Hazards
- Cleanup of Sites & Spills
- Service Center**
 - laws and rules
 - permits, reporting & forms
 - online services
 - edep online filing**
 - search dep databases
 - find professionals & services
 - maps
 - compliance assistance
 - environmental results program
 - enforcement & appeals

Service Center

Waste Site Cleanup: Instructions for **eDEP Online** Filing

Frequently Asked Questions

BWSC Frequently Asked Questions (FAQs) about eDEP. Please click on the link below to view Frequently Asked Questions about Waste Site Cleanup electronic submittals in eDEP.

[Web page](#)

Site File Viewer

An online Waste Site / Reportable Release File Viewer is available. The documents viewable include all site information submitted electronically via eDEP.

[Web page](#)

MCP Revisions and eDEP

Effective February 14, 2008, no printed copy is required to be submitted to the MassDEP regional office when MCP submittals and the applicable documentation are submitted electronically.

[Web page](#)

Electronic Submittal of Remedial Monitoring Report

The Remedial Monitoring Report (RMR), the transmittal form submitted with the RMR, BWSC105 (IRA), BWSC106 (RAM), BWSC108 (CRA), and BWSC119 (URAM) and the supporting documentation must be submitted electronically. The Transition Period where RMRs could be



eDEP Login

The screenshot shows the eDEP login interface. At the top, the address bar displays `http://deptest/depwebGui/DEPLogin.aspx`. The page header includes the eDEP logo and navigation links: [MassDEPHome](#), [Contact](#), [Feedback](#), [Tour](#), and [PrivacyPolicy](#). The main heading is "Login or Get Username & Password".

A note states: "Note: eDEP is unavailable from 9:00PM Friday through 3:00AM Saturday for backup purposes. We are sorry for any inconvenience this may cause." Below this is a welcome message: "Welcome to eDEP, a secure site for submitting environmental permits, transmittals, certifications, and reports electronically to the Massachusetts Department of Environmental Protection (DEP). With eDEP, you can fill out your forms online; save your work and return to it later; submit your forms and payments to DEP electronically; 'sign' your submittals; and print out receipts of your transactions."

On the left, there is a list of links: "What is eDEP & other FAQ's", "What forms can I file in eDEP", "Instructions for eDEP Forms", and "eDEP Contacts & Feedback".

The central "Log into eDEP" form contains fields for "Username:" and "Password:", a "Login" button, a "Forgot your ID or Password?" link, and a "New User" button. Below the "New User" button, it says "Register and get User Name and Password".

At the bottom of the form, there is a section titled "Read the eDEP Requirement" with the following text: "You must run Adobe Acrobat Reader 5.0 or later to run eDEP Property...", "Microsoft Internet Explorer 5.0 or higher or Netscape Navigator Version 7.0 or higher.", and "A PC running Microsoft Windows eDEP will NOT work on an Apple Macintosh computer".

Annotations include: "Click here" pointing to the "New User" button, and "Enter Username and Password" pointing to the input fields.



Create Your Account



MassDEP's Online Filing System

[MassDEP Home](#)

User Registration

Create an account in eDEP by completing all the required fields *. Then click Next.

Personal Information - create your account profile. Please Read the [DEP's Privacy Policy](#).

*First Name

Middle Name

*Last Name

Salutation

Suffix

Job Title

*E-mail Address e.g., jsmith@domain.com

Business Name

*Contact Address

Line 1

Contact Address

Line 2

*City

Mobile Phone

Fax

Login and Security Information - create your login and security profile.

*Username Pick a username with at least 5 characters but with NO spaces

*Nickname Pick a nickname DIFFERENT from your username for sharing in eDEP

*Password Pick a password with at least 8 characters BOTH letters & numbers

*Retype Password

* Security Question What is your pet's name? Pick any question from this list.

*Answer Security Question roxy Type your answer. Allows you to retrieve lost passwords.

Terms & Conditions To register with eDEP, you must review and agree to the eDEP Terms and Conditions. Please indicate your agreement below:

I agree

I do not agree

MassDEP's Online Filing System ver.8.0.2.1© 2008 MassDEP

Local intranet

Click here to create your new account



My eDEP Homepage

http://deptest/depwebGui/restricted/webpages/MyHomePage.aspx

eDEP MassDEP's Online Filing System

MassDEPHome | Contact | Feedback | Tour | PrivacyPolicy

User Name: JTESTER **LOG OFF**

My eDEP | Forms | My Profile | Help

My eDEP

Welcome to eDEP...

User Name: JTESTER
Nick Name: JOHN (you can retrieve your user name from your profile)

Thank you for registering.

Protect your Password!

- Do not reveal your password to others. Do not leave your password in plain sight. If your password security is compromised, you must inform DEP to deactivate the account.
- You are responsible for information submitted using your password. Remember, there may be significant penalties for submitting false information, including possible fines and imprisonment.

You may begin using eDEP. My Homepage will list all your transactions. You currently have no transactions.


To start a new transaction, please click Start New.

LOG OFF

MassDEP's Online Filing System ver.8.0.2.1© 2008 MassDEP
MassDEPHome | Contact | Feedback | Tour | PrivacyPolicy



My eDEP Homepage





[MassDEPHome](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [PrivacyPolicy](#)

MassDEP's Online Filing System

User Name: PIZZA LOG OFF

[My eDEP](#) | [Forms](#) | [My Profile](#) | [Help](#)

My eDEP

Trans#	ID	Transaction	My Private Note	Status	Last Update	Download to Print
147732	1-205	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	 10/24/2008	Download
147731	1-211	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	 10/24/2008	Download
147681	1-101	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/22/2008	Download
147542	1-12345	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/01/2008	Download
147500	1-15654	BWSC 108 CRA Transmittal Form & Phase I CS	10/20/08 this is a test note Edit/Delete	SUBMITTED	09/24/2008	Download
147394	4-18675	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	09/23/2008	Download
147464	1-11111	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	09/22/2008	Download
147400	1-12211	BWSC 108 CRA Transmittal Form & Phase I CS	uploaded attachment 10/20/08 in DRTS test, does not show up here.	SUBMITTED	09/22/2008	Download

[Show Filter](#)



My eDEP Homepage - Filter

://deptest/depwebGui/Restricted/Webpages/MyHomePage.aspx



MassDEP's Online Filing System

MassDEPHome | Contact | Feedback | Tour | PrivacyPolicy

User Name: PIZZA LOG OFF

My eDEP | Forms | My Profile | Help

My eDEP

Transaction # : **ID:** **Status:**

Form:

Last Update: **Start Date:** **End Date:**

Instruction:
You can filter a transaction by selecting any of the field displayed i.e.Transaction #, ID, Status, Form or Specific Date. You can also do a multiple filter by selecting multiple fields at a time and then clicking the filter button.

Trans#	ID	Transaction	My Private Note	Status	Last Update	Download to Print
147732	1-205	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/24/2008	Download
147731	1-211	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/24/2008	Download
147681	1-101	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/22/2008	Download
147542	1-12345	BWSC 108 CRA Transmittal Form & Phase I CS	Add Note	SUBMITTED	10/01/2008	Download
147500	1-15654	BWSC 108 CRA Transmittal Form & Phase I CS	10/20/08 this is a test note	SUBMITTED	09/24/2008	Download



My Profile – To Update Information and Add Proofs

MassDEP Home | Contact | Feedback | Tour | Privacy Policy

eDEP MassDEP's Online Filing System

User Name: JTESTER **LOG OFF**

My eDEP | Forms | **My Profile** | Help

- Change Password
- Proof of Identity
- Update My Information
- Affiliate Business

My eDEP

Welcome to eDEP...

User Name: JTESTER
Nick Name: JOHN (you can retrieve your user name from your 'My Profile')

Thank you for registering.

Protect your Password!

- Do not reveal your password to others. Do not leave your password in plain sight. If your password security is compromised, you must inform DEP to deactivate the account.
- You are responsible for information submitted using your password. Remember, there may be significant penalties for submitting false information, including possible fines and imprisonment.

You may begin using eDEP. My Homepage will list all your transactions. You currently have no transactions.

To start a new transaction, please click [Start New](#).

MassDEP's Online Filing System ver.8.0.2.1© 2008 MassDEP

LOG OFF MassDEP Home | Contact | Feedback | Tour | Privacy Policy



Apply for LSP Proof of Identity


The screenshot shows the MassDEP online filing system interface. At the top, there is a navigation bar with the eDEP logo and links for MassDEPHome, Contact, Feedback, Tour, and PrivacyPolicy. Below this is a green navigation bar with links for My eDEP, Forms, My Profile, and Help. The user is logged in as JTESTER, with a LOG OFF button. The main content area is titled "Proof of Identity" and contains a form with the following elements:

- Apply for proof
- Licensed Site Professional (LSP) --Level (2) [v]
- Apply for administrative privileges
- TIN: [text input]
- Business Name: [text input]
- [Apply] button

Below the form, it states "You have no proofs on file:" and "You are not affiliated with any organizations:". A callout box with the text "Choose Apply for Proof and LSP" has arrows pointing to the checked checkbox and the LSP dropdown menu. At the bottom of the page, there is a footer with the version information "MassDEP's Online Filing System ver.8.0.2.1© 2008 MassDEP" and a LOG OFF button.




LSP Proof of Identity Form

 **MassDEPHome** | [Contact](#) | [Feedback](#) | [Tour](#) | [PrivacyPolicy](#)
MassDEP's Online Filing System

User Name: JTESTER LOG OFF

[My eDEP](#) | [Forms](#) | [My Profile](#) | [Help](#)

Proof Of Identity

 **MASSCHUSETTES DEPARTMENT OF ENVIRONMENTAL PROTECTION**
STANDARD PROOF OF IDENTITY FORM
(For the eDEP online filing system)

Instructions:

1. ALL users must print this form.
2. Must provide a hand-written signature.
3. Mail the printed signed form to :
eDEP Manager
4th Floor - ITO
1 Winter Street
Boston, MA 02108

eDEP creates the Proof of Identity Form
Note Instructions

Apply proof to be a Licensed Site Professional (LSP)

First Name:	JOHN
Last Name:	TESTER
User Name:	JTESTER
E-mail Address:	jtester@domain.com
Phone Number:	(617) 555-1111

Affix Lsp Seal here:



LSP Proof Pending

http://www.mass.gov/depweb/ui/restricted/webpages/step1.aspx



MassDEP's Online Filing System

[MassDEPHome](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [PrivacyPolicy](#)

User Name: JTESTER [LOG OFF](#)

[My eDEP](#) | [Forms](#) | [My Profile](#) | [Help](#)

Proof of Identity

[Instructions](#)

Apply for proof

BWSC Internal User --Level (2)

Apply for administrative privileges

TIN

Business Name

Note the status bar indicating LSP Proof is Pending

You have the following Proofs of Identity on file:

Proof Name	Status	Start Date	Update
Licensed Site Professional (LSP)	PENDING	10/15/2008 12:00:00 AM	Update

You are not affiliated with any organizations:

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Apply to be Administrator

MassDEPHome | Contact | Feedback | Tour | PrivacyPolicy

eDEP MassDEP's Online Filing System

User Name: JTESTER **LOG OFF**

My eDEP | Forms | My Profile | Help

Proof of Identity

[Instructions](#)

Apply for proof

BWSC Internal User --Level (2)

Apply for administrative privileges

TIN Business Name

You have the following Proofs of Identity on file:

Proof Name	Status	Start Date	Update
Licensed Site Professional (LSP)	PENDING	10/15/2008 12:00:00 AM	Update

You are not affiliated with any organizations:



Administrator and LSP Proof of Identity Pending

deptest/depwebGui/restricted/webpages/Step1.aspx



MassDEPHome | Contact | Feedback | Tour | PrivacyPolicy

MassDEP's Online Filing System

User Name: JTESTER LOG OFF

My eDEP | Forms | My Profile | Help

Proof of Identity

[Instructions](#)

Apply for proof

BWSC Internal User --Level (2)

Apply for administrative privileges

TIN

Business Name

Note pending status of LSP
And Administrator Proof

You have the following Proofs of Identity on file:

<u>Proof Name</u>	<u>Status</u>	<u>Start Date</u>	<u>Update</u>
Licensed Site Professional (LSP)	PENDING	10/15/2008 12:00:00 AM	Update

You are affiliated with the following organizations:

<u>Business Name</u>	<u>Role</u>	<u>Status</u>	<u>Start Date</u>
DEP CLEANUP COMPANY	Administrator	PENDING	10/16/2008 12:00:00 AM

Massachusetts Department
of

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To Begin a Form

deptest/depwebGui/restricted/webpages/MyHomePage.aspx



MassDEP's Online Filing System

[MassDEPHome](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [PrivacyPolicy](#)

User Name: JTESTER LOG OFF

My eDEP | **Forms** | My Profile | Help

- Air & Climate
- Business Sectors
- Cleanup of Sites & Spills
- Drinking Water
- Toxics & Hazards
- Waste & Recycling
- Wastewater
- Wetlands
- All Forms
- Recent Forms

My eDEP
Welcome to eDEP.
User Name: JTESTER
Nick Name: JTESTER (user name from your 'My Profile')
Thank you for using eDEP.

Protect your account

- Do not reveal your password to others. Do not leave your password in plain sight. If your password security is compromised, you must inform DEP to deactivate the account.
- You are responsible for information submitted using your password. Remember, there may be significant penalties for submitting false information, including possible fines and imprisonment.

You may begin using eDEP. My Homepage will list all your transactions. You currently have no transactions.

To start a new transaction, please click [Start New](#).

This is where forms are found



Cleanup of Sites and Spills Form Page

BWSC102 Release Amendment Form	Used by MassDEP/BWSC Staff to record supplemental information regarding a release, including oral plans and site inspection notes.		Start Transaction
BWSC103 Release Notification & Retraction Form	Used by an RP, PRP or Other Person to provide written notification of a release or threat of release of oil and/or hazardous materials. See 310 CMR 40.0335 and 40.0371 for more information.	Instructions	Start Transaction
BWSC104 Response Action Outcome Transmittal Form	Used by an RP, PRP or Other Person to document the outcomes of actions taken in response to a release or threat of release of oil/hazardous materials. See 310 CMR 40.1000 for more information.	Instructions	Start Transaction
BWSC105 Immediate Response Action Transmittal Form	Used by an RP, PRP or Other Person to document assessment and/or remedial actions that are required to respond to a time-critical release, threat of release and/or site conditions. See the 310 CMR 40.0424-0427 for more information.	Instructions	Start Transaction
BWSC106 Release Abatement Measure Transmittal Form	Used by an RP, PRP or Other Person to document risk reduction measures of limited scope and complexity. See 310 CMR 40.0444-0446 for more information.	Instructions	Start Transaction
BWSC107 Tier Classification Transmittal Form	Used by an RP, PRP or Other Person to document the classification of a disposal site as Tier I or II based on site-specific information and the NRS Score sheet BWSC107A. See 310 CMR	Instructions	Start Transaction

Select your form



Affiliate Business



MassDEP's Online Filing System

[MassDEP Home](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [Privacy Policy](#)

User Name: PIZZA ▼ [LOG OFF](#)

[My eDEP](#) | [Forms](#) ▼ | [My Profile](#) ▼ | [Help](#)

Affiliate Business

Affiliate Business Do not Affiliate Business

Select Business you wish to represent:

A Bunch of Fruits ▼

[Continue](#)

[LOG OFF](#)

[MassDEP Home](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [Privacy Policy](#)

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Pre Form Page

fdpctest/depwebGui/Restricted/Webpages/preform.aspx



MassDEP's Online Filing System

[MassDEPHome](#) | [Contact](#) | [Feedback](#) | [Tour](#) | [PrivacyPolicy](#)

User Name: JTESTER

[LOG OFF](#)

[My eDEP](#) | [Forms](#) | [My Profile](#) | [Help](#)

Preform

Pre Form: BWSC 108 CRA Transmittal Form & Phase I CS

Region:

Tracking Number:

LSP Number:

For the RTN, enter the Region and Tracking Number
REMEMBER, do not enter leading zeros
RTN 3-0073 is entered as Region 3 and
Tracking number 73 – no leading zeros

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Preform -- DEP Database Information

deptest/depweb/GUI/Restricted/Webpages/preform.aspx



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Preform

Pre Form: BWSC 108 CRA Transmittal Form & Phase I CS

Region:

Tracking Number:

LSP Number:

Check that the site information is up to date. If not, send an email to BWSC.eDEP@state.ma.us to update database

search

RTN

RTN: 3-12345
NO LOCATION AID
17 BRIDGE ST
BILLERICA MA, 018210000

Check persons involved with this release. To add a new person, check off Add box. Send email with new information to BWSC.eDEP@state.ma.us

LSP

MARIA PINAUD

Add a new person

Person Making Certification: Choose from the list or select New Person

next

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Preform—DEP Database Information (cont.)

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Preform

Pre Form: BWSC 108 CRA Transmittal Form & Phase I CS

Region: 3
Tracking Number: 72
LSP Number: 9198

search

RTN
RTN: 3-72
GIBBS STATION
1252 BROADWAY RTE 1
SAUGUS MA, 01906

LSP
MARIA PINAUD

Add a new person

Person Making Certification: Choose from the list or select New Person

BP OIL CO,STEPHEN M PAUSE 2555 WESTSIDE PKWY LAKEY
BP OIL CO,STEPHEN M PAUSE 2555 WESTSIDE PKWY LAKEY
BP OIL CO,STEPHEN M PAUSE 2475 NORTHWINDS PKWY SUI
BP GIBBS OIL CO,ROBERT EMERSON 41 LEE BURBANK HWY
BP OIL COMPANY,REBECCA WOOLLEY 4850 EAST 49TH ST

Note how RTN – 3-0072 is entered in eDEP

Note multiple company names and persons in database. To update information send email to BWSC.eDEP@state.ma.us



eDEP Transaction Overview



Transaction Overview – Navigation Page

//edeptest/Pages/RelatedForms.aspx



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Transaction Overview Trans# 147709 ID# 3-72 BWSC 108 CRA Transmittal Form & Phase I CS

Steps progress bar

Forms

Signature

Submit

Forms in this transaction

Print Transaction

Delete Transaction

Share Transaction

Exit

Errors Checked/
Validated

—

Fill out the following forms for this transaction:

BWSC 108 CRA Transmittal Form & Phase I CS ()

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Sharing an eDEP submittal

User Name: HAMBURGEI

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Share Submittal

This page enables you to share this submittal with other eDEP users. To add a user with whom you would like to share the submittal, click on the Add a User button (below). To share with another eDEP user, you must know that user's eDEP nickname. Once you have indicated the eDEP nickname of the user with whom you would like to share the submittal, you must specify the role (i.e., the privileges) that you would like to grant to that user. You may also put a limit on the time period for which the role is valid for the user. If you give the user the Owner role, you will lose the ability to add further users for sharing of this submittal, because only the Owner possesses that privilege.

Transaction # 147931

Form Name

Shared with

add

Select Add



Sharing an eDEP submittal (cont.)

Share Submittal


This page enables you to share this submittal with other eDEP users. To add a user with whom you would like to share the submittal, click on the Add a User button (below). To share with another eDEP user, you must know that user's eDEP nickname. Once you have indicated the eDEP nickname of the user with whom you would like to share the submittal, you must specify the role (i.e., the privileges) that you would like to grant to that user. You may also put a limit on the time period for which the role is valid for the user. If you give the user the Owner role, you will lose the ability to add further users for sharing of this submittal, because only the Owner possesses that privilege.

Transaction # 147931

Form Name

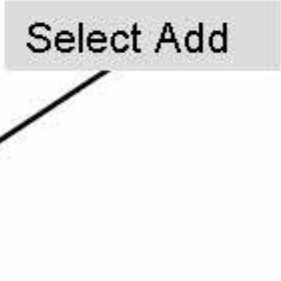
Shared with

Share With Enter a valid eDEP nickname
Please enter a valid eDEP nickname

Role 

From To
(e.g., 11/14/2008)
Please enter a valid US Date Format(e.g., 12/30/2003)

Select Add



eDEP Sharing Roles

- Viewer
- Editor
- Signer
- Editor & Signer
- Owner (Creator of the form gives ownership of the form to someone else)



BWSC108 Form

Please fill out the following form. You cannot save data typed into this form.
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Massachusetts Department of Environmental Protection
Bureau of Waste Site Cleanup

BWSC108

COMPREHENSIVE RESPONSE ACTION TRANSMITTAL FORM & PHASE I COMPLETION STATEMENT

Release Tracking Number

4 - 88888

Pursuant to 310 CMR 40.0484 (Subpart D) and 40.0800 (Subpart H)

A. SITE LOCATION:

1. Site Name: **MACLEOD ENTERPRISES**
2. Street Address: **1 MAIN ST**
3. City/Town: **BRIDGEWATER** 4. ZIP Code: _____
5. UTM Coordinates: a. UTM N: _____ b. UTME: _____ **Identify Location of Site**
6. Check here if a Tier Classification Submittal has been provided to DEP for this disposal site.
 a. Tier IA b. Tier IB c. Tier IC d. Tier II
7. If applicable, provide the Permit Number: _____

B. THIS FORM IS BEING USED TO: (check all that apply)

1. Submit a **Phase I Completion Statement**, pursuant to 310 CMR 40.0484.
2. Submit a **Revised Phase I Completion Statement**, pursuant to 310 CMR 40.0484.
3. Submit a **Phase II Scope of Work**, pursuant to 310 CMR 40.0834.

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BWSC108 – Section B

Fill out the following form. You cannot save data typed into this form.
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Massachusetts Department of Environmental Protection
Bureau of Waste Site Cleanup

BWSC108

COMPREHENSIVE RESPONSE ACTION TRANSMITTAL FORM & PHASE I COMPLETION STATEMENT

Release Tracking Number

-

Pursuant to 310 CMR 40.0484 (Subpart D) and 40.0800 (Subpart H)

B. THIS FORM IS BEING USED TO (cont.): (check all that apply)

- 14. Submit a **Revised Phase IV Completion Statement**, pursuant to 310 CMR 40.0878 and 40.0879.
- 15. Submit a **Phase V Status Report**, pursuant to 310 CMR 40.0892.
- 16. Submit a **Remedial Monitoring Report**. (This report can only be submitted through eDEP.)
 - a. Type of Report: (check one) i. Initial Report ii. Interim Report iii. Final Report
 - b. Frequency of Submittal: (check all that apply)
 - i. A Remedial Monitoring Report(s) submitted monthly to address an Imminent Hazard.
 - ii. A Remedial Monitoring Report(s) submitted monthly to address a Condition of Substantial Release Migration.
 - iii. A Remedial Monitoring Report(s) submitted concurrent with a Status Report.
 - c. Status of Site: (check one) i. Phase V ii. Remedy Operation Status iii. Class C RAO
 - d. Number of Remedial Systems and/or Monitoring Programs:

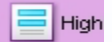
A separate BWSC108A, CRA Remedial Monitoring Report, must be filled out for each Remedial System and/or Monitoring Program addressed by this transmittal form.
- 17. Submit a **Remedy Operation Status**, pursuant to 310 CMR 40.0893.
- 18. Submit a **Status Report to maintain a Remedy Operation Status**, pursuant to 310 CMR 40.0893(2).

Massachusetts Department
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ENVIRONMENTAL PROTECTION



Person Undertaking Response Actions

ut the following form. You cannot save data typed into this form.
your completed form if you would like a copy for your records.



1. Check all that apply: a. change in contact name b. change of address c. change in the person undertaking response actions

2. Name of Organization: **MACLEOD ENTERPRISES**

3. Contact First Name: **Stephanie** 4. Last Name: **MacLeod**

5. Street: **1 Main Street** 6. Title: **President**

7. City/Town: **Bridgewater** 8. State: **MA** 9. ZIP Code: **01555-0000**

10. Telephone: **(508) 555-1111** 11. Ext.: 12. FAX:

E. RELATIONSHIP TO SITE OF PERSON UNDERTAKING RESPONSE ACTIONS:

1. RP or PRP a. Owner b. Operator c. Generator d. Transporter
 e. Other RP or PRP Specify: _____

2. Fiduciary, Secured Lender or Municipality with Exempt Status (as defined by M.G.L. c. 21E, s. 2)

3. Agency or Public Utility on a Right of Way (as defined by M.G.L. c. 21E, s. 5(j))

4. Any Other Person Undertaking Response Actions Specify Relationship: _____

F. REQUIRED ATTACHMENT AND SUBMITTALS:

1. Check here if the Response Action(s) on which this opinion is based, if any, are (were) subject to any order(s), permit(s)

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Person Undertaking Response Actions Information (cont.)

- If the user wants to update the Contact Name and/or Address for the person selected on the Pre Form and auto-filled here, check off the applicable box(es) 1.a. and 1.b. and fill in the new information.
- Permanent edits need to be sent to the BWSC.eDEP@state.ma.us mail box.



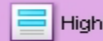
Person Undertaking Response Actions Information

- The Person Undertaking the Response Action information is auto-filled from MassDEP's database based on the user's selection made on the Pre Form.
- If "Add a New Person" was selected on the Pre Form, Fill in "Person" Section and indicate the relationship of the party to the release/site in the relationship section.



Relationship to Site of Person Undertaking Response Actions

Submit the following form. You cannot save data typed into this form. You may print your completed form if you would like a copy for your records.



1. Check all that apply: a. change in contact name b. change of address c. change in the person undertaking response actions

2. Name of Organization: **MACLEOD ENTERPRISES**

3. Contact First Name: **Stephanie** 4. Last Name: **MacLeod**

5. Street: **1 Main Street** 6. Title: **President**

7. City/Town: **Bridgewater** 8. State: **MA** 9. ZIP Code: **01555-0000**

10. Telephone: **(508) 555-1111** 11. Ext.: 12. FAX:

E. RELATIONSHIP TO SITE OF PERSON UNDERTAKING RESPONSE ACTIONS:

1. RP or PRP a. Owner b. Operator c. Generator d. Transporter
 e. Other RP or PRP Specify: _____

2. Fiduciary, Secured Lender or Municipality with Exempt Status (as defined by M.G.L. c. 21E, s. 2)

3. Agency or Public Utility on a Right of Way (as defined by M.G.L. c. 21E, s. 5(j))

4. Any Other Person Undertaking Response Actions Specify Relationship: _____

F. REQUIRED ATTACHMENT AND SUBMITTALS:

1. Check here if the Response Action(s) on which this opinion is based, if any, are (were) subject to any order(s), permit(s)

Upcoming New Check off Box in Relationship to Site Section

2. Name of Organization: _____

3. Contact First Name: _____ 4. Last Name: _____

5. Street: _____ 6. Title: _____

7. City/Town: _____ 8. State: _____ 9. ZIP Code: _____

10. Telephone: _____ 11. Ext.: _____ 12. FAX: _____

E. RELATIONSHIP TO SITE OF PERSON UNDERTAKING RESPONSE ACTIONS:

1. RP or PRP a. Owner b. Operator c. Generator d. Transporter

e. Other RP or PRP Specify: _____

2. Fiduciary, Secured Lender or Municipality with Exempt Status (as defined by M.G.L. c. 21E, s. 2)

3. Agency or Public Utility on a Right of Way (as defined by M.G.L. c. 21E, s. 5(j))

4. Any Other Person Undertaking Response Actions Specify Relationship: _____

F. REQUIRED ATTACHMENT AND SUBMITTALS:

1. Check here if the Response Action(s) on which this opinion is based, if any, are (were) subject to any order(s), permit(s) and/or approval(s) issued by DEP or EPA. If the box is checked, you MUST attach a statement identifying the applicable provisions thereof.

2. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the submittal of any Phase Reports to DEP.

3. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a Phase III Remedial Action Plan.

4. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a



Attachments Section

out the following form. You cannot save data typed into this form.
t your completed form if you would like a copy for your records.



- 1. Check here if the Response Action(s) on which this opinion is based, if any, are (were) subject to any order(s), permit(s) and/or approval(s) issued by DEP or EPA. If the box is checked, you MUST attach a statement identifying the applicable provisions thereof.
- 2. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the submittal of any Phase Reports to the DEP Regional Office.
- 3. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a Phase III Remedial Action Report.
- 4. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a Phase IV Remedy Implementation Report.
- 5. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of any field work involving the implementation of a Response Action.
- 6. If submitting a Modification of a Response Action, check here to certify that written consent of the person who submitted the Response Action, as per 310 CMR 40.0008(5), is attached.
- 7. If submitting a Modification of a Remedy Operation Status, check here to certify that written consent of the person who submitted the Remedy Operation Status submittal, as per 310 CMR 40.0893(5), is attached.
- 8. Check here if any non-updatable information provided on this form is incorrect, e.g. Site Name. Send corrections to the DEP Regional Office.
- 9. Check here to certify that the LSP Opinion containing the material facts, data, and other information is attached.

Warning: JavaScript Window -

 By checking this box you are also certifying that all documents required to support the opinion, including, but not limited to, all reports and appendices, will be submitted to MassDEP pursuant to 310 CMR 40.0008.

Note that a submittal is not considered complete until all such required documentation is received by MassDEP.



Updated Attachments Section Box – eMail Address

4 / 7 95.1% Find

3. Agency of Public Safety on a Right-of-Way (as defined by M.G.L. c. 27E, s. 8g))

4. Any Other Person Undertaking Response Actions Specify Relationship: _____

F. REQUIRED ATTACHMENT AND SUBMITTALS:

1. Check here if the Response Action(s) on which this opinion is based, if any, are (were) subject to any order(s), permit(s) and/or approval(s) issued by DEP or EPA. If the box is checked, you MUST attach a statement identifying the applicable provisions thereof.

2. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the submittal of any Phase Reports to DEP.

3. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a Phase III Remedial Action Plan.

4. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of the availability of a Phase IV Remedy Implementation Plan.

5. Check here to certify that the Chief Municipal Officer and the Local Board of Health have been notified of any field work involving the implementation of a Phase IV Remedial Action.

6. If submitting a Transfer of a Remedy Operation Status (as per 310 CMR 40.0893(5)), check here to certify that a statement detailing the compliance history for the person making this submittal (transferee) is attached.

7. If submitting a Modification of a Remedy Operation Status (as per 310 CMR 40.0893(5)), check here to certify that a statement detailing the compliance history for each new person making this submittal is attached.

8. Check here if any non-updatable information provided on this form is incorrect, e.g. Site Name. Send corrections to: BWSC.eDEP@state.ma.us.

9. Check here to certify that the LSP Opinion containing the material facts, data, and other information is attached.

Revised: 11/19/2008 Page 4 of 5



Certification Section on BWSC108 Form

Print the following form. You cannot save data typed into this form.
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Bureau of Waste Site Cleanup

BWSC108

COMPREHENSIVE RESPONSE ACTION TRANSMITTAL FORM & PHASE I COMPLETION STATEMENT

Release Tracking Number

3 - 12345

Pursuant to 310 CMR 40.0484 (Subpart D) and 40.0800 (Subpart H)

G. CERTIFICATION OF PERSON UNDERTAKING RESPONSE ACTIONS:

1. I, **George Porter**, attest under the pains and penalties of perjury (i) that I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this transmittal form, (ii) that, based on my inquiry of those individuals immediately responsible for obtaining the information, the material information contained in this submittal is, to the best of my knowledge and belief, true, accurate and complete, and (iii) that I am fully authorized to make this attestation on behalf of the entity legally responsible for this submittal. I/the person or entity on whose behalf this submittal is made am/is aware that there are significant penalties, including, but not limited to, possible fines and imprisonment, for willfully submitting false, inaccurate, or incomplete information.

2. By: Signature
3. Title: **TRUSTEE**

4. For: **JOAN PORTER ESTATE**
(Name of person or entity recorded in Section D)
5. Date:
(mm/dd/yyyy)

6. Check here if the address of the person providing certification is different from address recorded in Section D.

7. Street:

8. City/Town: 9. State: 10. ZIP Code:

Massachusetts Department
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New Certification Section on BWSC108 Form

Print out the following form. You cannot save data typed into this form.
Download your completed form if you would like a copy for your records.



COMPREHENSIVE RESPONSE ACTION TRANSMITTAL FORM & PHASE I COMPLETION STATEMENT

4

- 88888

Pursuant to 310 CMR 40.0484 (Subpart D) and 40.0800 (Subpart H)

G. CERTIFICATION OF PERSON UNDERTAKING RESPONSE ACTIONS:

1. I, attest under the pains and penalties of perjury (i) that I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this transmittal form, (ii) that, based on my inquiry of those individuals imparting the information, the material information contained in this submittal is, to the best of my knowledge, accurate and complete, and (iii) that I am fully authorized to make this attestation on behalf of the entity whose submittal is made am/is aware that there are possible fines and imprisonment, for willfully submitting false, inaccurate, or incomplete information.

Both fields will be blocked.

2. By:

Signature

3. Title:

4. For: **MACLEOD ENTERPRISES**

(Name of person or entity recorded in Section D)

5. Date:

(mm/dd/yyyy)

6. Check here if the address of the person providing certification is different from address recorded in Section D.

7. Street:

8. City/Town:

9. State:

10. ZIP Code:

11. Telephone:

12. Ext.:

13. FAX:

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Transaction Overview BWSC108 with RMR (A)

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Transaction Overview Trans# 147893 ID# 4-88888 BWSC 108 CRA Transmittal Form & Phase I CS

Forms Attach Files Signature Submit

Forms in this transaction

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Errors Checked/
Validated

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- ✓ BWSC 108 CRA Transmittal Form & Phase I CS ()
- BWSC Remedial Monitoring Report (A)

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Transaction Overview BWSC108 with RMR (B)

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Transaction Overview

Trans# 147893 ID# 4-88888 BWSC 108 CRA Transmittal Form & Phase I CS

Forms Attach Files Signature Submit

Forms in this transaction

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Errors Checked/Validated		Fill out the following forms for this transaction:
✓		BWSC 108 CRA Transmittal Form & Phase I CS ()
✓		BWSC Remedial Monitoring Report (A)
-	Delete	BWSC Remedial Monitoring Report B ()

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Transaction Overview – Attach Files Page

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Transaction Overview Trans# 149397 ID# 1-12342 BWSC108 Comp. Res. Action Transmittal Form & Phase I

Forms **Attach Files** Signature Submit

Attach Files Exit

You can either send File electronically or send it by Mail

	Send File Electronically *	Send By Mail	Document Name
BWSC-108 Ques.B02 - Revised Phase I Report	<input type="text"/> <input type="button" value="Browse..."/>	<input type="checkbox"/>	
BWSC-108 Ques.B03 - Phase II Scope OfWork	<input type="text"/> <input type="button" value="Browse..."/>	<input type="checkbox"/>	

Note: You must click attach/update before clicking next **Attach/Update Files**

* Waste Site Cleanup filers are required to send all files under 30 MB electronically

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Transaction Overview – Attach Files Page (cont.)

Transaction Overview Trans# 148397 ID# 1-12342 BWSC108 Comp. Res. Action Transmittal Form & Phase I

Forms → Attach Files → Signature → Submit

Attach Files Exit

You can either send File electronically or send it by Mail

	Send File Electronically *	Send By Mail	Document Name
BWSC-108 Ques.B02 - Revised Phase I Report	RAST.pdf Remove	<input type="checkbox"/>	RAST.pdf
BWSC-108 Ques.B03 - Phase II Scope Of Work	eDEPattachments.doc Remove	<input type="checkbox"/>	eDEPattachments.doc

Note: You must click attach/update before clicking next **Attach/Update Files**

* Waste Site Cleanup filers are required to send all files under 30 MB electronically

Next



Client Certification

/edepctest/Pages/Acceptance.aspx

Please check the form(s) you wish to accept.

BWSC 108 CRA Transmittal Form & Phase I CS - 1 Form(s)

CERTIFICATION OF PERSON UNDERTAKING RESPONSE ACTIONS

I, attest under the pains and penalties of perjury (i) that I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this transmittal form, (ii) that, based on my inquiry of those individuals immediately responsible for obtaining the information, the material information contained in this submittal is, to the best of my knowledge and belief, true, accurate and complete, and (iii) that I am fully authorized to make this attestation on behalf of the entity legally responsible for this submittal. I/the person or entity on whose behalf this submittal is made am/is aware that there are significant penalties, including, but not limited to, possible fines and imprisonment, for willfully submitting false, inaccurate, or incomplete information.

Unless specifically authorized pursuant to 310 CMR 40.0009(2), LSPs must not sign this section.

By entering my name I acknowledge that I have read and agree with the certification statement.

NAME Date

LSP SIGNATURE

I attest under the pains and penalties of perjury that I have personally examined and am familiar with this transmittal form, including any and all documents accompanying this submittal. In my professional opinion and judgment based upon application of (i) the standard of care in 309 CMR 4.02(1), (ii) the applicable provisions of 309 CMR 4.02(2) and (3), and 309 CMR 4.03(2), and (iii) the provisions of 309 CMR 4.03(3), to the best of my knowledge, information and belief,

> if Section B indicates that a **Phase I, Phase II, Phase III, Phase IV or Phase V Completion Statement** is being submitted, the response action(s) that is (are) the subject of this submittal (i) has (have) been developed and implemented in accordance with the applicable provisions of M.G.L. c. 21E and 310 CMR 40.0000, (ii) is (are) appropriate and reasonable to accomplish the purposes of such response action(s) as set forth in the applicable provisions of M.G.L. c. 21E and 310 CMR 40.0000, and (iii) comply(ies) with the identified provisions of all orders, permits, and approvals identified in this submittal;



BWSC108 Ready to Submit

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Transaction Overview Trans# 147893 ID# 4-88888 BWSC 108 CRA Transmittal Form & Phase I CS

Forms Attach Files Signature [Submit](#)

Forms

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Errors Checked/
Validated

Fill out the following forms for this transaction:

- ✓ BWSC 108 CRA Transmittal Form & Phase I CS ()
- ✓ BWSC Remedial Monitoring Report (A)
- ✓ BWSC Remedial Monitoring Report B ()

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Transaction Submit Page

Transaction Overview Trans# 148001 ID# 4-88888 BWSC 121 Notif of Delay in Compliance with RA Deadlines

Forms → Attach Files → Signature → **Submit** ▲

Submit Receipt

An email confirmation will be automatically sent to the owner of this account at

If you would like to send this confirmation to others please enter their address below separated by a semicolon;

To print a copy of this page for your records, click Print Receipt. Thank you for using eDEP

DEP Transaction ID: 148001
Date and Time Submitted:
Other Email :

Form Name: BWSC 121 Notif of Delay in Compliance with RA Deadlines

RTN: 4-88888
Location: MACLEOD ENTERPRISES
Address: 112009 MAIN ST, BRIDGEWATER,

Person Making Submittal
JOHN SPILLER
55 BROADWAY
SCRANTON, PA

Ancillary Document Uploaded Mailed
Statement of Reason for Delay in Meeting Phase III RAP Deadline - Uploaded (165219email4-0134.bt.bt)
Statement of Reason for Delay in Meeting RAO Deadline - Uploaded (165219email4-0134.bt.bt)

Select Submit



Useful Facts Relating to Forms



Form Facts

- UTMs only required on BWSC103 and BWSC107A. Optional for all other forms.
- Child forms are dependent on Section B Check Boxes and will not appear until parent form is validated.



LSP Opinion Not Required

- BWSC103 Release Notification Form
- BWSC113 AUL (except Evaluation of Change in Land Use)
 - 113A LSP Opinion Submitted with AUL to Registry
- BWSC119 Certain URAMs of limited scope
- BWSC120 Homeowners Certification
- BWSC121 Notification of Delay (Response Action Deadlines)



eDEP Supporting Documentation Dos

- Do read “Managing BWSC eDEP Attachments.”
- Do turn off auto update for dates in Word.
- Do proof your documents for errors before submitting. (Once they are submitted, we can not edit them.!))



eDEP Supporting Documentation Don'ts



Don't!
Don't!
Don't!
Can't

- **include copies of checks!!!!**
- submit scanned documents upside down or in non-standard print size.
- password protect documents
- submit eDEP >30 mb (If greater than 30 mb, submit on CD with copy of submitted transmittal form next business day)



RTN Standard Operating Procedures

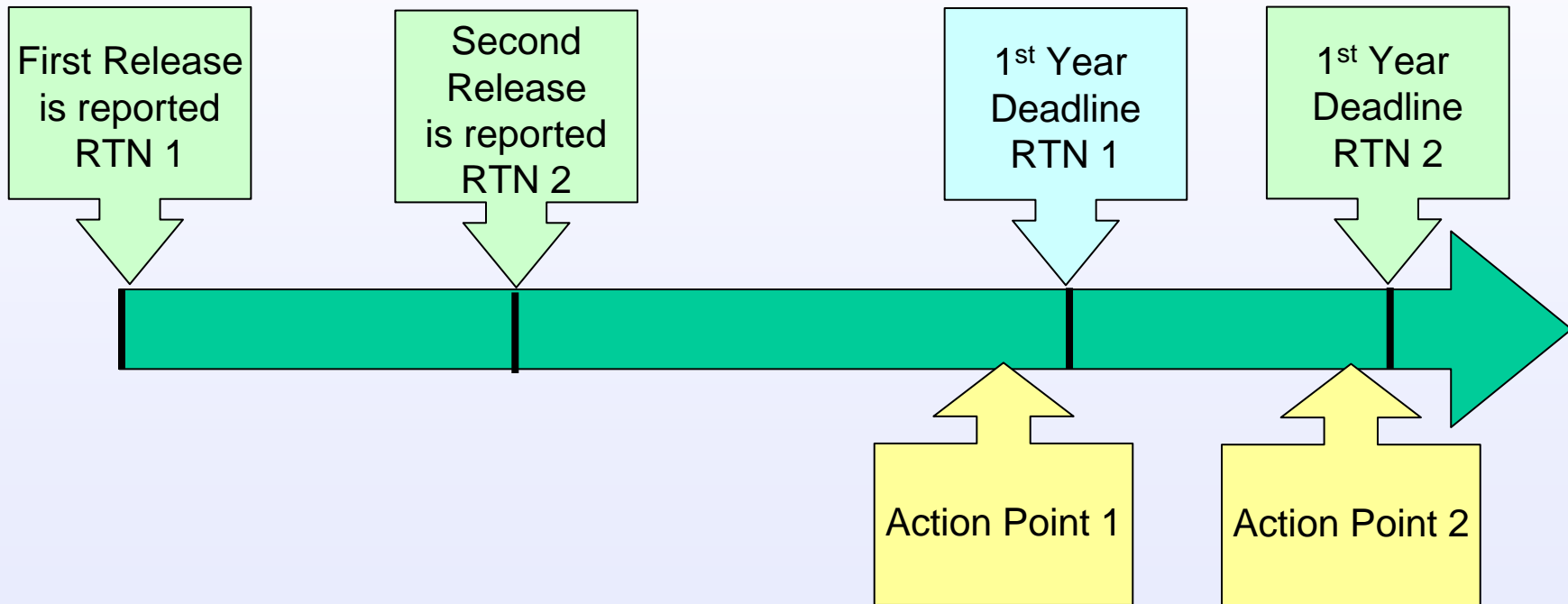


Release Tracking Numbers (RTNS)

- Are assigned to reporting conditions and to other scenarios that have specific deadlines.
- Allow for easier and more flexible management of complicated sites.

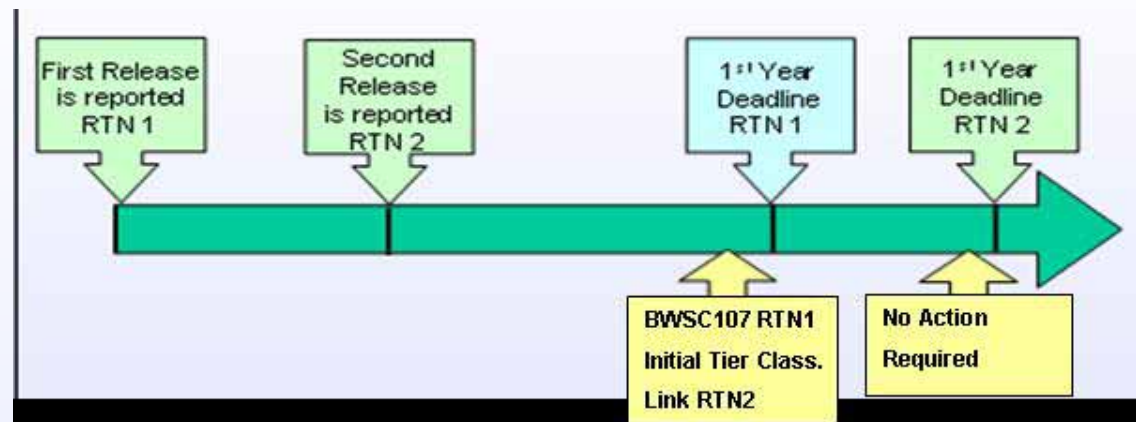


Handling Multiple Releases/RTNs (typical scenario)



Linking Options for Combining RTNs

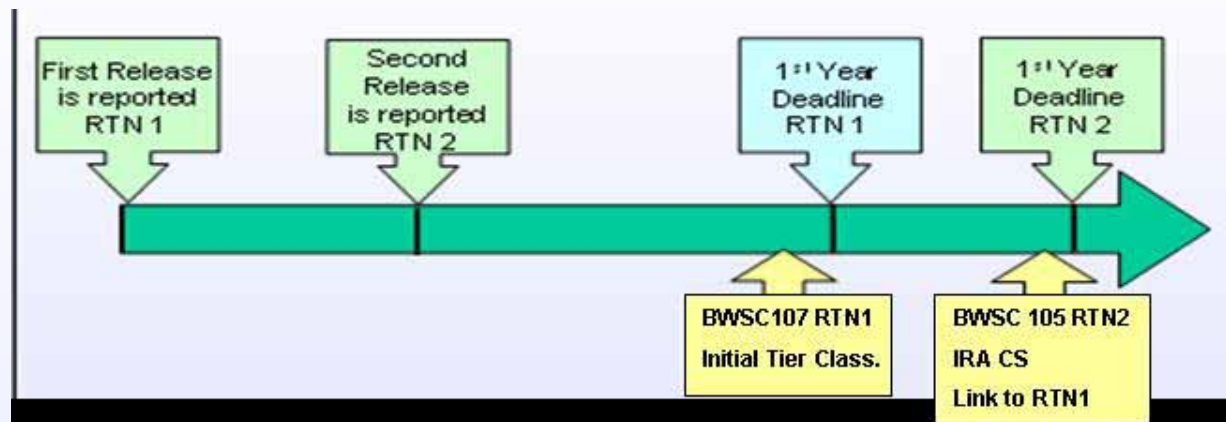
Option1



- Submit a Initial Tier Classification for RTN1 at Action Point 1 and link RTN2 at the same time.



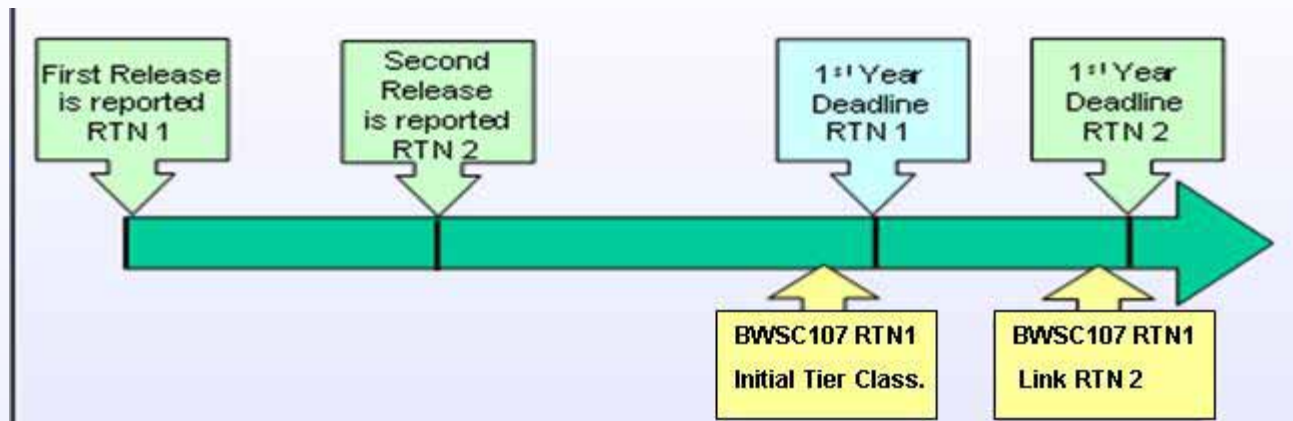
Option 2



- Submit a Tier Classification for RTN1 at Action Point 1. Submit an IRA Completion Statement for RTN2 at Action Point 2 linking RTN2 to RTN1.



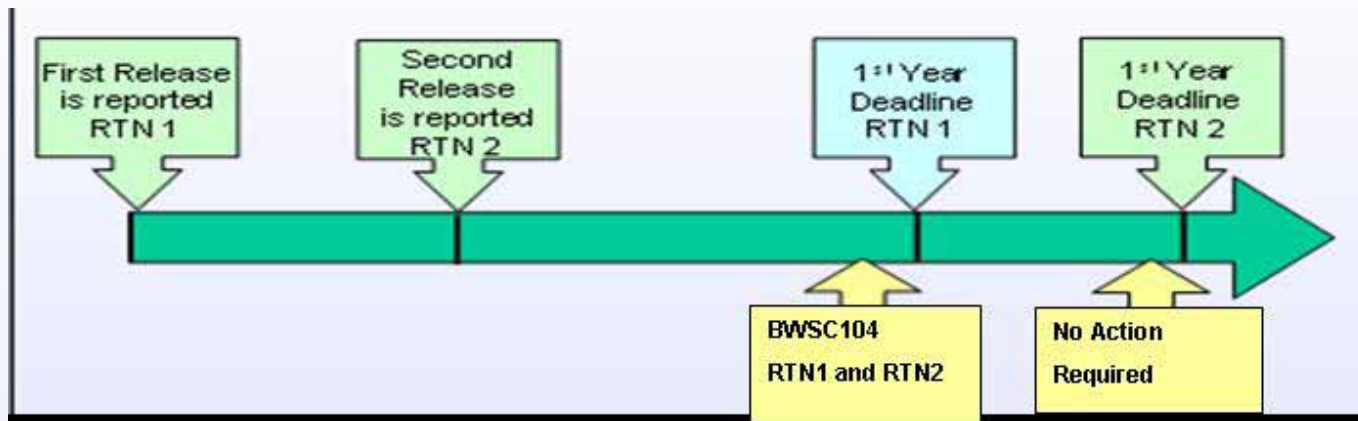
Option 3



- Submit a Tier Classification for RTN1 at Action Point 1. Submit a “Revised” Tier Classification for RTN1 at Action Point 2 linking RTN2 to RTN1.



Option 4



- Submit an RAO Statement at Action Point 1 for both RTN1 and RTN2. The RTNs using this option are not linked.



Linking Summarized

- Primary RTN always goes in the upper right hand corner of the form.



End Exit Validate Print Clear Cancel

rotection BWSC106

Release Tracking Number

4 - #####

- Linking can only be done after or concurrent with a Tier Classification of a Primary RTN.



Linking summarized (cont.)

- Use the Secondary RTN for those Response Actions started under Secondary RTN until they are completed, even after Linking to a Primary RTN.
- Use Primary RTN for Response Actions Started after Linking including all Comprehensive Response Actions.
- Properly Linked Secondary RTN appears on the Waste Site Web Look up as “RTN Closed”



Relating RTNs

Release Abatement Measures (RAMs)

BWSC106

- The RTNs are being related for just the applicable RAM.
- A Response Action Outcome (RAO) Statement listing all the RTNs, or a separate RAO Statement for each RTN, or any combination thereof, must be submitted at some point for each RTN.
- The same RTN should be entered in the preform of BWSC106.



RAO Partial Statements (RAO-P)

- One or more RAO-P(s) submitted do not apply to the entire release (RTN) nor do they shut off deadlines for the RTN.
- Even though some portions of the site may be at a higher level of cleanup, the summary RAO Statement class represents conditions that are accurate for the “least clean” most restricted/encumbered portions of the site.



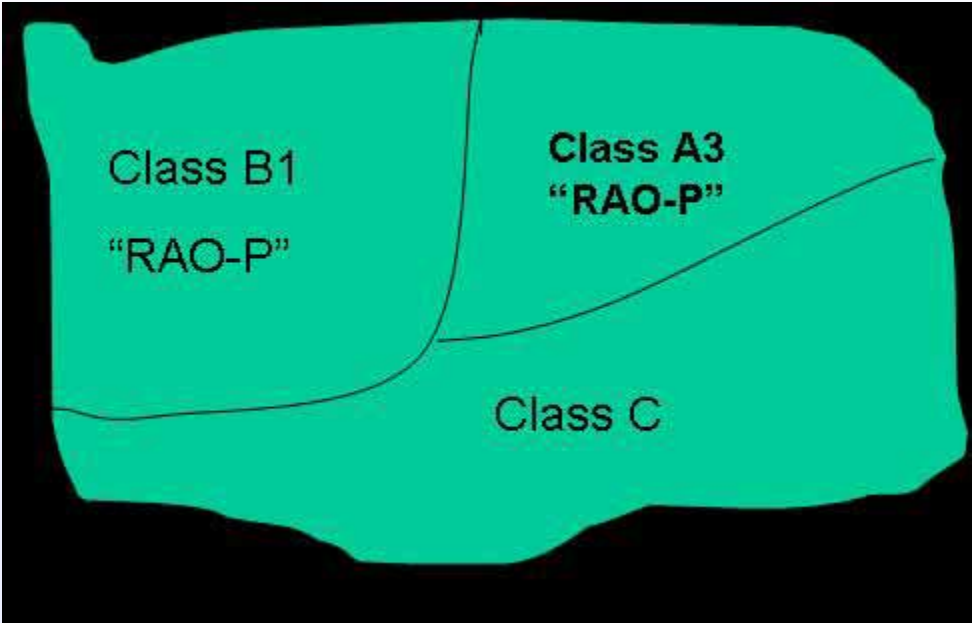
RAO Partial Statements (cont.)

- When the entire area of the release location poses no substantial hazard an RAO Statement Class C may be submitted.
- When the entire area of the release location poses no significant risk an RAO Statement Class A or B may be submitted.



Example of Site with RAO Partial Statements

RTN1

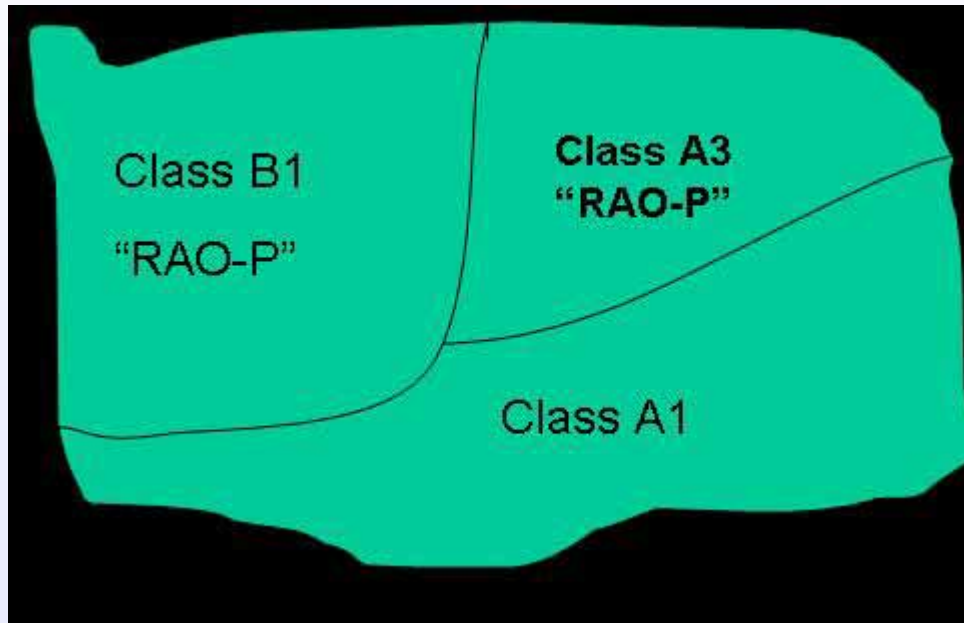


Class C RAO Statement (reference the “RAO-P” areas)



Example 2 of Site with RAO Partial Statements

RTN2



Class A3 RAO Statement (reference "RAO-P" areas)



Downgradient Property Status (DPS) BWSC115

- DPS RTNs are assigned to a Person and a Property.
- DPS RTNs appear on the Waste Site Web Look up with a current status of “DPS”
- Closure Options: A DPS RTN may be linked to a Tier Classified source RTN or an RAO Statement may be submitted.



Utility-related Abatement Measures (URAMs)

BWSC119

- Do not use a pre-existing RTN for a new URAM unless directed by the region.
- Call Region with an “Intent” to do a URAM.
- URAM RTNs appear on the Waste Site Web Look up with a current status of “URAM”
- Closure options: Submit RAO Statement or Link to a Tier Classified RTN.



January and February 2009

- A streamlined process for getting RTNs for 120 Day Notification in the short term.
- A hardship checklist and instructions for non-eDEP submittals.
- A revised BWSC108 with Phase IV RMR included.
- Improvements to new GUI interface and high priority form fixes.



Questions & Answers

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