



Massachusetts Department of Public Health

Early Intervention Division

Early Childhood Transition (Part C Indicator 8) Data Protocol

Federal Regulations (20 U.S.C. 1416(a)(3)(B) and 1442)

The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

8A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday;

8B. Notified (consistent with any opt-out policy adopted by the state) the state educational agency (SEA) and the local educational agency (LEA) where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services; and

8C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.

Measurement

8A. Percent = $\left[\frac{\text{(\# of toddlers with disabilities exiting Part C who have an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to their third birthday)}}{\text{(\# of toddlers with disabilities exiting Part C)}} \right] \times 100$.

8B. Percent = $\left[\frac{\text{(\# of toddlers with disabilities exiting Part C where notification (consistent with any opt-out policy adopted by the state) to the SEA and LEA occurred at least 90 days prior to their third birthday for toddlers potentially eligible for Part B preschool services)}}{\text{(\# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)}} \right] \times 100$.

8C. Percent = $\left[\frac{\text{(\# of toddlers with disabilities exiting Part C where the transition conference occurred at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B)}}{\text{(\# of toddlers with disabilities exiting Part C who were potentially eligible for Part B)}} \right] \times 100$.

Target Setting

Target must be 100%, as this is a compliance indicator.

Data Source

Early Intervention Client System (EICS)

State Collection and Submission Schedule

Data Collection Period: 7/1-6/30

Data required to be entered in the data system by: 7/14 after the reporting year closes



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Data Analysis

Description: The percentage of toddlers exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days and not more than nine months, prior to the toddler's third birthday;
- B. Notified the State educational agency (SEA) and the local educational agency (LEA) where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services;
- C. Conducted transition conference (No Transition Plan OR Transition Planning Conference is counted the same as a late one.)

Time Period: 7/1-6/30

Denominator: (A)– Total children who were discharged during the date range

Denominator (B & C)– Total children who were discharged during the date range AND who were Potentially LEA Eligible (if SEA notification date is not null, include);

Numerator: Number of children who were within the recommended timeframe for all of the applicable factors [Meaning transitionPlanReason (or leaReason or transitionPlanConfReason) is null] OR had an exceptional family circumstance reason code for not being within the recommended timeframe;

Reason Codes:

8a

Difficulty contacting/scheduling family

EI staff schedule/lack of staff/staff error (NON-COMPLIANT)

Extreme conditions

Family cancellations/no shows

Family/child situation

Late referral to EI/Late IFSP (33+ months)

8b

Difficulty contacting/scheduling family

EI staff schedule/lack of staff/staff error (NON-COMPLIANT)

Extreme conditions

Family cancellations/no shows

Family/child situation

Late referral to EI/Late IFSP (33+ months)

Consent provided within 90 days of child's third birth date

Opted out initially then family changed their mind

8c

Difficulty contacting/scheduling family



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EI staff schedule/lack of staff/staff error (NON-COMPLIANT)

Extreme conditions

Family cancellations/no shows

Family/child situation

Late referral to EI/Late IFSP (33+ months)

Family chose to delay TPC meeting so LEA could attend

Family initially declined TPC

Data Quality

Data Quality Reports are distributed monthly to check for major data or system issues.