



PROSPER Individual Account Approval Application (1/2024)

Please print or type all entries in blue or black ink. Complete sections 1 and 2 for each individual requesting access to the PROSPER application. Individuals serving on more than one board will need a separate form for each board.



Before the Public Employee Retirement Administration Commission (PERAC) will provide services found at <https://prosper.perac.state.ma.us> (PROSPER web site), you must read and accept the terms of "The PERAC PROSPER ONLINE AGREEMENT TERMS AND CONDITIONS" found in full at www.mass.gov/perac. If you choose not to accept these terms you will not be granted access to use the Web site. The Web site is provided by PERAC as a convenience to the retirement boards; however this Agreement creates no obligation on the part of PERAC to provide access to the PROSPER Web site.

1

I, _____ agree to the PERAC terms and conditions.
PRINT NAME

Signature _____ Date _____

Email: _____

Retirement Board: _____

▶▶ Do you serve on more than one retirement board? ☐ No ☐ Yes (If YES, please complete form for each board)

Role requested (please select one):

- ☐ **Board Member** (may sign electronic documents for disability and procurements)
- ☐ **Chairperson** (may sign electronic documents for disability and procurements)
- ☐ **Board Administrator** (will have all the roles defined below for the Board Staff)
- ☐ **Board Staff** (please select any or all sub roles defined below)
 - ☐ **Disability** (may submit and review medical panels and disability transmittals)
 - ☐ **Compliance** (may submit procurements and education requests)
 - ☐ **Benefit Calculation** (may submit Benefit Calculation submissions)
 - ☐ **Finance** (may submit Cash Books, Annual Statements and COLA)

2

Please sign and date below acknowledging that you have reviewed and approved the above individual to use the PROSPER application, as indicated above, on behalf of your retirement board:

Board Chairperson: _____ Date: _____
Signature

Board Administrator: _____ Date: _____
Signature

This section PERAC internal use only

Accounts Approved by: _____
(print name)

Signature: _____ Date: _____

Accounts Created by: _____
(print name)

Signature: _____ Date: _____