

ATTACHMENT A.
FY2025 IRAP APPLICATION COVER SHEET
(Please type in text boxes provided below)

1. Name of Applicant:
2. Address of Applicant:
3. Nature of Applicants Business:
4. Contact Person:
5. Title:

Email:

Phone: ()

6. Descriptive Name of Project:

7. Total project cost: \$

Proposed Start Date:

Completion Date:

8. Funding Sources:

Amount:

Percent of Project Cost:

IRAP Request:

\$

%

Source of Private Sector Project Funding:

1.

\$

%

2.

\$

%

3.

\$

%

9. Project location (limits):

11. Railroad Milepost From: _____ To: _____

12. Is Project fully designed by a qualified design firm? Yes: No:

13. Has Project received necessary environmental approvals? Yes: No:

14. Are there any right-of-way considerations that will need to be addressed/resolved for this project to be constructed? Yes: _____ No:

15. In the space provided below provide a brief project description (limit of 250 words) of the work that will be constructed under the proposed IRAP project.

The applicant certifies that the information provided in this application is true and correct, and that the private sector matching funding commitments shown above are in place and are not contingent upon any other project funding award that may be anticipated or pending.

Signature

Title:

Name:

Date:

(Please Type)

ATTACHMENT B.

Proposed Project Schedule and Estimated Timelines

Any project activity for which reimbursement will be sought should not be planned any earlier than **August 1, 2024**.

Pre-Construction, Procurement and Construction Activity Timelines	Start Date	Responsible Person/Entity	Estimated Completion Date

Instructions: complete the project schedule table to reflect the status of your project and the remaining implementation tasks and work that will be completed under contract with MassDOT. Insert additional rows as needed.

If the applicant has already completed pre-construction activities that cannot be funded under the IRAP contract – any completed readiness activities such as design, permitting and ROW work should be included along with the completion date to show MassDOT that project implementation work has already begun, or is already completed – this information is important from a project readiness standpoint and is also evidence of the applicant’s capacity to undertake and manage the project. The schedule should indicate an understanding of the sequencing of activities and who will be responsible for completion of various tasks and construction activities.

**ATTACHMENT C.
Budget and Budget Narrative**

Identified Project Costs/Major Expense Components	IRAP Amount	Private Sector Funds	Total Project Budget

Budget Narrative Notes:

***Instructions:** Complete the Budget table provided above inserting additional rows as needed. Applicants are reminded that the maximum FY2025 MassDOT IRAP grant contribution for a proposed project cannot **exceed \$700,000**, nor can the MassDOT IRAP funding requested represent more than 60 percent (**60%**) of the total project cost.*

If the project is anticipated to be completed after the end of State Fiscal Year 2025 (June 30, 2025) provide an estimated breakdown of costs planned in State Fiscal Year 2025 and those in future State Fiscal Years.

Use the space below the table to include a brief budget narrative to identify how budgeted costs were determined (working estimates, preliminary quotes received or based on prior experience) and indicate underlying budget assumptions and the basis for identified costs (unit price x quantity for example) wherever possible.