



**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
 1 Federal Street, Suite 600 • Boston, MA 02110-2012  
**Board of State Examiners of Electricians**

**IEP RENEWAL APPLICATION**

**1. Type of Provider application (check as applicable)**

Clearly Print/type information:

<input type="checkbox"/> <b>Private Occupational School Provider</b> Program specific requirement: ✓ Bond (based on annual earnings and secretary of finance)		<input type="checkbox"/> A/B program	<input type="checkbox"/> C/D program
<input type="checkbox"/> <b>Trade Association Provider</b> <input type="checkbox"/> <b>Employer institution Provider</b> <input type="checkbox"/> <b>Labor training Provider (union or non-union)</b>		<input type="checkbox"/> A/B program	<input type="checkbox"/> C/D program
<input type="checkbox"/> <b>Public Evening School Provider</b> Program specific requirement: ✓ Bond		<input type="checkbox"/> A/B program	<input type="checkbox"/> C/D program
<input type="checkbox"/> <b>College or Junior College</b>		<input type="checkbox"/> A/B program	<input type="checkbox"/> C/D program
<b>Representative/ Name of Applicant</b>		<b>Email address</b>	
<b>School/Association/Institution Name</b>		<b>Telephone number</b>	
<b>Address</b>	<b>City/Town</b>	<b>State</b>	<b>Zip</b>

- Private Occupational School registration number \_\_\_\_\_
- Are there any changes to the curriculum (apart from 2026 NEC & MEC 527 CMR 12 updates), policies since being previously approved to conduct this program?  
 Yes (**Do not proceed. Complete a NEW IEP Application**)       No
- Have any instructors had any subsequent discipline taken against their license(s)?  
 Yes (Provide details)       No
- Is this application being submitted by an out-of-state school/Association/Institution Provider?  
 Yes Location(s) where said courses will be held: \_\_\_\_\_  No

**5. List all existing instructors**

Name	Primary phone number	MA license No.




Pursuant to 237 CMR 18.02 I hereby apply for approval from the Board of State Examiners of Electricians to offer courses and training to students in accordance with the requirements for examination pursuant to 237 CMR 13.00. I fully understand that failure to abide by the above requirements, failure to comply with 237 CMR, and failure to abide by any other Board requirements shall be grounds for the Board to initiate formal adjudicatory proceedings which may result in the suspension or revocation of any licenses held by involved individuals, and rights and privileges associated with this approval as a provider, along with any other discipline allowed by law. This institution agrees to abide by all Board Regulations and attest that all statements made herein are accurate and true. This application is signed under the pains and penalties of perjury.

\_\_\_\_\_  
Representative/applicant Signature

\_\_\_\_\_  
Date



# Application Checklist

1. Application must be completed in full and emailed in PDF format to [electricians.board@mass.gov](mailto:electricians.board@mass.gov)
2. For programs that require Office of Occupational Schools licensing this application should be submitted after Occupational School's approval and licensing.
3. Use the checklist below as a guide through the documentation that the Board will be checking to ensure the program complies.
4. For multiple sites that operate separately submit an application for each site location.

## Application checklist

Area For Board use	Renewal <input type="checkbox"/>
<b><u>Provider Name:</u></b>	<b><u>Program Reviewed :</u></b> Journeyman Electrician Program <input type="checkbox"/> Master Electrician Program <input type="checkbox"/> Systems Technician Program <input type="checkbox"/> Systems Contractor Program <input type="checkbox"/>
<b><u>Code Cycle:</u></b>	<b><u>Date of Submittal:</u></b>
<b><u>Submittal Checklist:</u></b>	
Application	<input type="checkbox"/>
OS license Certificate	<input type="checkbox"/>
Instructor Names	<input type="checkbox"/>
Instructor Qualifications	<input type="checkbox"/>
Site locations	<input type="checkbox"/>

