



Commonwealth of Massachusetts
Office of Consumer Affairs
Division of Professional Licensure
Board of State Examiners of Plumbers and Gasfitters
1000 Washington Street, Suite 710 - Boston, Massachusetts 02118-6100

MASSACHUSETTS PRODUCT ACCEPTANCE

Per a new policy that was implemented March 1st of 2018 all Product Acceptance application will have an indefinite Product Acceptance

1. All check must be made payable to "Commonwealth of Massachusetts".
2. All checks must be in U.S. dollars and drawn on a U.S. bank with the bank name clearly printed on the front of the check. Postal money order must also be in U.S. dollars.
3. Check submitted with an incorrect amount or older than ninety (90) days will be returned and the applicant will need to refile application with appropriate fee.
4. Your submittal must include the information listed on the check off page.
5. Incomplete applications will not be processed.
6. No applications will be accepted electronically.
7. **Note: All application received without appropriate fee and/or all fees received without applications will be sent back to manufacturer.**

MEDIA MAILING INSTRUCTIONS

You must send a complete submittal package sent to location listed below:

Board of State Examiners of Plumbers and Gas Fitters
1000 Washington Street – Suite 710
Boston, MA 02118-6100

Please call the Board office for any assistance needed in completing your application:

(617-727-1630)

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS

Before proceeding to the application, please read the general notes carefully. Doing so will most likely avoid unnecessary delays in processing the application.

SUBMIT TO THE BOARD THE FOLLOWING ON COMPACT DISCS OR USB COMPATIBLE MEDIA:

- ☐ Test report summary pages must be specific to the products you seek acceptance for.

Make sure that all products listed on Form B are hi-lighted on the test report(s).

- ☐ Company with multi listing Trade names and models number must appear on test report.

- ☐ The completed Form A in Adobe pdf. format

- ☐ Applicable Product Brochures in Adobe pdf or Microsoft word

- ☐ Applicable Installation and Operation Manuals in Adobe pdf or Microsoft word

- ☐ Applicable Owner and Maintenance Manuals in Adobe pdf or Microsoft word

- ☐ The completed Form B must be submitted in **Microsoft excel® format**

Please see “general notes” on page 1 for media mailing instructions.

By checking the boxes above means that you have read and have include the necessary documentation for product acceptance.

Note: Incomplete applications for product acceptance shall be invalid if the application is not completed within 30 days from the date of notice from the Board Office requesting additional information.

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS

FORM A

FORM FOR INITIAL 3-YEAR PRODUCT ACCEPTANCE

A non-refundable Administrative/Processing Fee of \$150.00 per 10 items, \$1,500.00 maximum per application

ITEM (1)

PRODUCT TYPE

A separate application is required for each Product Type: Plumbing – Gas - Combination

PLUMBING: ☐ NATURAL OR PROPANE GAS ☐ COMBINATION ☐

GAS: The product requires a Natural or Liquefied Petroleum gas connection. (furnace, room heater)

PLUMBING: The product has a water and/or a drain connection. (faucet, toilet, sink, electric water heater)

COMBINATION: The product has gas and plumbing connections. (gas water heater, gas boiler)

ITEM (2)

MANUFACTURER'S INFORMATION

COMPANY	ADDRESS	
CITY/TOWN	STATE	ZIP
CONTACT PERSON	TITLE	
TEL	FAX	EMAIL

ITEM (3)

MANUFACTURER'S REPRESENTATIVE INFORMATION

COMPANY	ADDRESS	
CITY/TOWN	STATE	ZIP
CONTACT PERSON	TITLE	
TEL	FAX	EMAIL

ITEM (4)

FOR MAILING NOTIFICATION, CORRESPONDENCE (CHECK ONE)

MANUFACTURER'S CONTACT PERSON: ☐ REPRESENTATIVE CONTACT PERSON: ☐

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS

In order to obtain **product acceptance** in Massachusetts, products must be tested using industry accepted standards to ensure they are safe and work as designed for public use. The laboratories which perform such tests must be certified to meet industry-based guidelines to ensure appropriate testing. The following must be completed before the Board can accept any test from a laboratory:

PROVIDE NAME OF THE NATIONAL/INTERNATIONAL LABORATORY THAT PERFORMED THE PRODUCT TESTS.

LIST THE PLUMBING AND GAS TEST STANDARD(S) USED BY THE LABORATORY

Board office staff may grant product acceptance in-house. Products must be in compliance with Massachusetts law and 248 CMR and are granted acceptance initially for three years. Prior to the expiration of this three year acceptance, the manufacturer must request an extension of acceptance. Extensions are granted provisionally for three years. Unless notified by Board staff, the manufacturer or representative is not required to appear before the Board for product acceptance. Applicable codes are available for sale at the State House Book Store which can be contacted at (617) 727-2834.

☐ By checking this box you are certifying under the pains and penalties of perjury that all of the information entered on this application, is true and accurate and the products listed for acceptance comply with the provisions of Chapter 142 of the General Laws and 248 CMR Massachusetts State Fuel Gas and Plumbing Code(s).

DISCLAIMER – APPLIES TO ALL PRODUCT ACCEPTANCE

The Board of State Examiners of Plumbers and Gas Fitters does not conduct laboratory tests of plumbing and gas fitting products it considers for acceptance. Though the Board requires that manufacturers obtain tests from laboratories meeting national/international standards, Board product acceptance is based solely on the information provided by third parties, thus the Board cannot be held responsible for errors, omissions, design flaws, or other problems including those which would be uncovered by direct testing of a product.

In requiring acceptance of products used in plumbing and gas fitting, the Board is seeking to ensure that a manufacturer has used due diligence to ensure a product will work safely, and effectively as well as to ensure that the product meets the requirements of M.G.L. c. 142, 248 CMR of the Code of Massachusetts Regulations (State Plumbing and Fuel Gas Codes) and Board Policies. Should a product later be determined to be unsafe, defective, or was accepted based on faulty/incomplete testing, said product is subject to have its acceptance revoked by the Board. Since Board product acceptances only pertain to compliance with Massachusetts Plumbing and Gas Fitting laws, regulations, and policies, obtaining approval of other regulatory entities when required by applicable law or regulations. The Board reserves the right to require a disclosure in manufacturer instructions when it appears that a product is also subject to the authority of another regulatory entity.

Product acceptance is specific to the product and instructions as presented to the Board in the application for acceptance. Later changes to the product (including changes to instructions) must be approved by the Board.

APPLICANT NAME

TITLE

DATE _____

SIGNATURE OF APPLICANT

SUBMIT TO THE BOARD THE FOLLOWING ON **TWO (2)** COMPACT DISKS OR USB COMPATIBLE MEDIA:

- a] Test report summary pages specific to the products you seek acceptance for.
- b] The completed Form A in Adobe pdf. format
- c] Applicable Product Brochures in Adobe pdf or Microsoft word
- d] Applicable Installation and Operation Manuals in Adobe pdf or Microsoft word
- e] Applicable Owner and Maintenance Manuals in Adobe pdf or Microsoft word
- d] The completed Form B in Microsoft excel® format

Please see "general notes" on page 1 for media mailing instructions.

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS

GUIDE TO COMPLETING FORM B (EXCEL) PRODUCT LIST

NOTE: PLEASE DO NOT CUT AND PASTED INFORMATION FROM OTHER DOCUMENTATION IN TO THIS FORM. DOING SO MAY PREVENT THE SYSTEM FROM READING INFORMATION PROPERLY.

COLUMN 1 - P/G/C: **Note: Select the appropriate character from the dropdown list.**

- The purpose of this column is to identify the product type and its applicability to the Massachusetts Uniform State Plumbing and/or Fuel Gas Code(s).
 1. P = Plumbing – The product requires a water and/or a drain connection etc.
 2. G = Natural or Liquefied Petroleum Gas – Product requires either type fuel gas.
 3. C = Combination – The product requires both plumbing and gas connections.

COLUMN 2 – PRODUCT NAME **Cannot exceed 50 characters**

- The purpose of this column is to identify the **brand** and/or **trade** name the manufacturer has assigned to the product.

COLUMN 3 – MODEL NUMBER **Cannot exceed 50 characters**

- The purpose of this column is to identify the product **Model Number** as shown on the equipment rating plate, decal, manual, packaging etc.
 1. Important, **without exception**, enter the model number **exactly** as listed on the equipment rating plate, decal, manual, packaging etc. A plumbing and/or gas inspector performing a search of the Accepted Plumbing and Gas Products on our website will seek an exact match of the model number. The inspector **will not approve** an installation if the model number listed on the equipment differs from the model number listed on our website.
 2. A manufacturer desiring to include a prefix/suffix in the model number and have it included on the website must input the coded number in the **Product Description column**. This will ensure that the coded number and the actual model number are displayed online.

COLUMN 4 – PRODUCT DESCRIPTION **Cannot exceed 255 characters**

- The purpose of this column is to **aid consumers** by providing a description of the product.
Note: Be as brief as possible as not all 255 characters/spaces are dedicated to the description.

COLUMN 5 – WEB KEYWORDS **Cannot exceed 50 characters**

- Data entered in this column is added to the Division's keyword database.
 1. The keyword(s) must be relevant for the product the manufacturer is requesting acceptance.