



The Commonwealth of Massachusetts
Office of the Inspector General

GREGORY W. SULLIVAN
INSPECTOR GENERAL

July 15, 2010

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Jeffrey B. Mullan, Secretary
Massachusetts Department of Transportation
Ten Park Plaza
Boston, MA 02116

Dear Secretary Mullan,

Attached to this letter is a resolution of the Inspector General Council relative to the appointment of a Director of the Internal Special Audit Unit (Director) of the Massachusetts Department of Transportation. I have been directed by the Council to transmit this resolution to you and the Board of Directors of the Massachusetts Department of Transportation.

As you know, Chapter 25, Section 9(a) of the Acts of 2009 requires that the Inspector General Council make the appointment of the Director. The resolution of the Inspector General Council adopts the policies and recommendations of which I had informed you in my letter dated June 6, 2010.

I appreciate your continuing cooperation and hope you will support these recommendations. Please contact me at your earliest convenience so that the Council may begin the search process.

Sincerely,

A handwritten signature in black ink that reads "Gregory W. Sullivan".

Gregory W. Sullivan
Inspector General

cc: Board of Directors, MassDOT
John R. Jenkins, Board Chair
Ferdinand Alvaro
Elizabeth Levin
Janice Loux
Andrew Whittle

Inspector General Council

Auditor A. Joseph DeNucci, Chairman

Comptroller Martin Benison

Attorney General Martha Coakley

Salvatore Falzone, Jr., CPA

Secretary Mary Elizabeth Heffernan

Alan G. MacDonald

James T. Morris, Esq.

Kevin J. Sullivan

**RESOLUTION OF THE INSPECTOR GENERAL COUNCIL
JUNE 29, 2010**

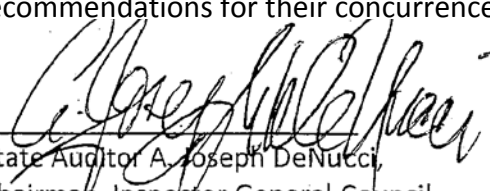
The Inspector General Council hereby adopts the following policies and recommendations pursuant to Chapter 25, Section 9(a) of the Acts of 2009 which directs the Inspector General Council to appoint a Director of the Internal Special Audit Unit of the Massachusetts Department of Transportation (MassDOT).

Whereas Chapter 25, Section 9(a) mandates that "The inspector general council established in section 3 of chapter 12A shall appoint a director of the internal special audit unit for a term of 6 years," the Inspector General Council adopts the following policies and recommendations:

- The Director's position be advertised and a search be conducted by the Inspector General Council to identify qualified candidates for the position and ultimately make an appointment.
- MassDOT fund the advertising and the search process.
- The salary range of the Director be established in the range of an M-VIII position (\$48,478.08 - \$111,488.48), similar to the MassDOT Audit Director position. Once a candidate is chosen, the Inspector General Council would then make a more specific salary recommendation to MassDOT.
- The Internal Special Audit Unit include, in addition to the Director, a staff of three people, funded by MassDOT, dedicated to fulfilling the mission of the unit. These should include a forensic auditor, a fraud investigator, and an administrative support position. This unit should have access to all MassDOT documents and staff.
- A written agreement be put in place to establish an ongoing interagency relationship between the Internal Special Audit Unit and the state Auditor's Office and the Inspector General's Office.
- The Director report on a quarterly basis to the Inspector General Council.

Further, be it resolved that the Inspector General Council directs Inspector General Gregory W. Sullivan to transmit to Secretary Jeffrey B. Mullan and the Board of Directors of the Massachusetts Department of Transportation these recommendations for their concurrence.

7/13/10
Signed on this day



State Auditor A. Joseph DeNucci,
Chairman, Inspector General Council