



Massachusetts Department of Environmental Protection
Bureau of Resource Protection – Waterways Regulation Program

BRP WW 05 Certificate of Compliance (COC)

Instructions and Supporting Materials

Pre-requisites to Completing the Online Application:

- **Permittee Certification** document to be completed and executed by the Permittee (Licensee). This form may not be completed by an attorney, consultant, or other representative.
[Permittee COC Certification](#)
- **P.E. Certification** by a registered professional engineer licensed to do business in the Commonwealth that the project was completed according to the plans, specifications, and conditions of the license.
- **Wetlands Protection Act Certificate of Compliance** (if the project was previously issued an Order of Conditions or Superseding Order of Conditions under said Act)
- **Recording Information**
 - If the license subject to the COC application was issued through the ePlace portal, the Recording Information is required to be submitted online prior to initiating the COC application

[ePlace Waterways Recording Information Amendment](#)

- If the license subject to the COC application was issued through the paper process (pre-November, 2021), prior to submittal of a COC application the Permittee will need to “Claim” the license in the ePlace portal to create an online record. This process includes submittal of the Recording Information.

[Chapter 91 Claim Authorization Instructions](#)

[EEA ePLACE Claim Authorization Instructions](#)

Additional Information Required for a Partial COC Application:

- Information delineating the portion of the project for which the Partial COC is requested and describing the public benefits associated with such portion.
- Documentation that all public benefits associated with such portion have been provided.