

Commonwealth of Massachusetts Municipal Police Training Committee

"Training for Today, Planning for the Future"

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Charles D. Baker Governor

Karyn E. Polito
Lieutenant Governor

Daniel J. BennettSecretary of Public Safety and Security

Jennifer D. Queally Undersecretary

Dan Zivkovich *Executive Director*

MassHR Employee Self Service

MassHR is designed to provide employees access to their electronic pay advice. In addition, employees are able to view and edit their profile, direct deposit data, W4 information and much more! The link to the website is provided below as well as instructions on how to log into the system.

- Web Address: http://www.mass.gov/masshr
- Click on blue rectangle labeled "Login to Employee Self Service to enter your time, view paystubs and more!"
- <u>User ID</u> = Six Digit Employee ID
 <u>Password</u> = First initial of last name capitalized, first initial of first name lower case, Employee ID followed by last four digits of social security number
- <u>Self Service</u>: eProfile, ePay, View Paycheck, Edit Direct Deposit data, W4 Updates, W-2 Processing – Consent to suppress, Ethnic Group Updates

Should you require a password reset or experience difficulty accessing the web site, contact the Employee Service Center at (617) 979-8500.