

Instructions to Obtain an eDEP Account

Massachusetts Department of Environmental Protection Drinking Water Program

- 1. Navigate to https://edep.dep.mass.gov/DEPLogin.aspx
- 2. Click on "New User" button
- 3. Fill out information on next page
- 4. Confirm your email address
- 5. Select and answer security questions

Tips & Tricks:

- Your "Nickname" is used for the manual sharing of eDEP transactions between eDEP users.
- Any uploaded lab data will automatically be shared with other eDEP PWS proofed accounts
 registered with the PWSID in the lab uploads, contact <u>andrew.durham@mass.gov</u> or
 <u>sage.grace@mass.gov</u> with questions on eDEP sharing.
- Make sure to update your email address as needed, if your email is not current you will not receive submittal confirmations or email notifications for rejections.