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| **Introduction**  Massachusetts Department of Environmental Protection (MassDEP) *Permit and Registration Applications*, as well as these *Instructions & Supporting Materials*, also are available for download from the MassDEP Web site at <https://www.mass.gov/dep> in two file formats: Microsoft Word™ and Adobe Acrobat PDF™. Either format allows documents to be printed.  *Instructions & Supporting Materials* files in Microsoft Word™ format contain a series of documents that provide guidance on how to prepare a permit application.  *Permit Applications* in Microsoft Word format must be downloaded separately. Users with Microsoft Word™ 97 or later may complete these forms electronically.  Permitting packages in Adobe Acrobat PDF format combine *Permit Applications* and *Instructions & Supporting Materials* in a single document. Adobe Acrobat PDF™ files may only be viewed and printed without alteration. *Permit Applications* in this format may not be completed electronically, but must be printed and completed using a typewriter or by hand. |

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| Form Name | UIC Class V Well Post-Closure Notification Form |
| Permit Code | There is no permit code for this notification form. This form is related to BRP WS06 (UIC Registration) and BRP WS06d Pre-Closure application forms. |
| Purpose of Form | To notify MassDEP of the completion of UIC Class V well closure activities after having received approval from MassDEP to conduct those well closure activities. |
| For Assistance with this application | Contact MassDEP Bureau of Resource Protection, Underground Injection Control Program: [ask.uic@mass.gov](mailto:ask.uic@mass.gov)  (617) 292-5859 |

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| Who must submit this notification form | Any party who has completed the closure of a UIC Class V well as defined in 310 CMR 27.00 must complete and submit this form and any required attachments upon completion of the UIC well closure activities in order to obtain final approval of the closure activities from MassDEP. |

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| Fees | Currently, there are no fees associated with submitting this form. |
| What other requirements must be considered? | Prior to submitting this form an applicant is required to have submitted and obtained MassDEP approval of either a BRP WS06 Registration application (if the well was not previously registered with the UIC Program) or a BRP WS06d Pre-Closure application (if the well has already received a UIC Registration Number from MassDEP for the type of discharge that is being closed).  See the instructions for the applicable BRP WS06 Registration application or the BRP WS06d Pre-Closure application for additional information regarding the closure requirements for a UIC Class V well. |

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| How to Apply | | | To submit a UIC Class V Well Post-Closure Notification Form to MassDEP, follow the steps described below: | |
| Step | Action | |
| 1. | Complete the UIC Class V Well Post-Closure Notification Form. Include all specified information. Use additional sheets if necessary. | |
| 2. | Submit a complete notification package including the UIC Class V Well Post-Closure Notification Form and all required attachments to:    MassDEP, BRP UIC Program  One Winter Street, 5th Floor  Boston, MA 02108 | |
| 3. | Retain a copy of the complete notification package for your files. | |

**Instructions to assist with completing the application form:**

**Enter UIC Registration Number (required):**

Provide the UIC Registration Number that was issued to you by MassDEP upon approval of your BRP WS06 Registration application form.

**Facility Information**

**Facility/Residential Property Name:** Enter the common name of this facility if it is different than the legal name and the facilities (or residence’s) street address and the town that the facility is located in. You may enter “private residence” under the “Facility/Residential Property Name” category if applicable.

**Facility/Residential Street Address:** Enter the street address, city (or town), state, and Zip Code where indicated.

**Preparer Information**

Enter the name, mailing address, email address and phone number of the person who has completed the UIC Class V Well Post-Closure Notification Form. If applicable, enter Massachusetts license number or the Massachusetts LSP license number for the Preparer. Also include the same information for the contact person that MassDEP should contact for any questions regarding the notification submittal package, if that person is not the same as the preparer.

1. **Well Closure Information**

**Enter the date that all of the well closure activities were completed:** If you are reporting the closure of multiple wells indicate the date that the last well was closed.

**Did the Closure include floor drain(s)? Yes or No**

If you select Yes for this question, you must select one or more of the four options provided to indicate how the floor drain(s) was either sealed or routed to an industrial wastewater holding tank (IWHT) or routed to a municipal sewer system or if another option was used to reroute or remove the floor drain. In each case, provide the additional information requested. Note some selections require additional information/documents to be submitted. These can be attached to the submittal package. See the instructions for Section L of the BRP WS06 UIC Registration application form or for Section J of the BRP WS06d Pre-Closure application form for information regarding additional approvals from MassDEP or the local plumbing inspector that may be required.

1. **Previously Submitted Information**

If you answer Yes to the question regarding whether there is any new or changed information that was not provided in your previously submitted BRP WS06 UIC Registration or BRP WS06d Pre-Closure application submittal package then you shall be required to submit that information with your UIC Class V Well Post-Closure Notification Form.

1. **Attachments**

Check off the applicable boxes that describe the attachments that you are including with the notification form. Additional Information regarding the attachment requirements may be obtained from the following:

* Instructions for Section L of the BRP WS06 UIC Registration application form or for Section J of the BRP WS06d Pre-Closure application form, and

Mass DEP Guidance Document #: BRP/DWM/DW/G04-3, Massachusetts Closure Requirements for Underground Injection Control (UICs) Wells (including shallow injection wells) (<https://www.mass.gov/lists/underground-injection-control-uic-guidance>

**F. Certification**

Section F has two certification statements. One is for the operator of the UIC well(s) that are included in the UIC Registration Number entered on the first page of this form and one for the owner of the property on which that/those well(s) are located. All applications are required to have the Operator certification statement signed by the operator. If the operator **is not** also the owner of the property, then the property owner shall sign the Owner certification statement. The following are the only eligible persons who may sign for the operator or owner.

Any person who signs for the operator or owner must have authority to legally bind the business to perform the activities described in the applicable certification statement. That person must be one of the following:

• In a sole proprietorship, the company’s sole proprietor.

• In a partnership, a general partner with authority to bind the partnership.

• In a corporation or a non-profit corporation, a corporate official with authority to bind the corporation, e.g., president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision making functions of the corporation.

• In a municipality or other public agency, a principal executive officer or ranking elected official who is empowered to enter into contracts on behalf of the municipality or public agency.