



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Center for Health Information, Statistics, Research and Evaluation
250 Washington Street, 6th Floor, Boston, MA 02108-4619

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PAUL J. COTE, JR.
COMMISSIONER

November 10, 2005

Parent or Guardian of «FirstName» «LastName»
«Address1»
«Address2»
«City», «State» «PostalCode»

Dear Parent or Guardian:

I am writing to request your permission to conduct a 20-minute telephone interview with «FirstName» about the work-related injury «HeShe» sustained recently. The Massachusetts Department of Public Health is trying to learn more about injuries to teenagers on the job so that we can develop effective measures to prevent future injuries. We were notified of «FirstName»'s injury through a cooperative agreement with the Massachusetts Department of Industrial Accidents. We have only limited information about the injury; I hope that «FirstName» is doing well.

When someone from my office contacts you by telephone during the next several weeks, I would be grateful if you would give us permission to speak with «FirstName» and help us arrange a time to conduct the interview. Also at that time, we would be glad to respond to any questions that «FirstName» or you may have about our project. If you have any concerns in the meantime, please call me at 617-624-5677 or toll-free at 800-338-5223.

I hope that you will give this letter and the enclosed information to «FirstName» and encourage «HisHer» participation in the interview. Thank you for your consideration. We look forward to speaking with you.

Sincerely,

Beatriz Pazos Vautin, MPH, Project Coordinator
Teens at Work: Injury Surveillance and Prevention Project
Occupational Health Surveillance Program