



## MASSACHUSETTS WORKFORCE INNOVATION AND OPPORTUNITY ACT JOINT PARTNER COMMUNICATION

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**WIOA Joint Partner Communication 01.1.2017**☐ Policy ☒ Information

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**To:** Chief Elected Officials  
Workforce Development Board Chairs  
Workforce Development Board Directors  
WIOA Title I Administrators  
Career Center Directors  
WIOA Title I Fiscal Officers  
DCS Operations Managers  
Adult Education Providers  
Massachusetts Rehabilitation Offices and Providers  
Massachusetts Commission for the Blind Offices and Providers  
Senior Community Service Employment Program (SCSEP) Providers  
Dept. of Transitional Assistance Offices and providers of SNAP and TANF services

**From:** Jennifer James, Undersecretary,  
*Executive Office of Labor and Workforce Development*  
Alice Sweeney, Director  
*Department of Career Services*  
Robert Cunningham, Director  
*Department of Unemployment Assistance*  
Kasper Goshgarian, Acting Commissioner  
*Massachusetts Rehabilitation Commission*  
Paul Saner, Commissioner  
*Massachusetts Commission for the Blind*  
Jolanta Conway, State ABE Director  
*Department of Elementary and Secondary Ed, Adult and Community Learning Services*  
Olga Yulikova, Senior Community Service Employment Manager  
*Senior Community Service Employment Program*  
Jeffrey McCue, Commissioner  
*Department of Transitional Assistance*

**Date:** March 7, 2017

**Subject:** Introduction to MOU Planning Webinar

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**Purpose:** To notify Local Workforce Development Boards, One-Stop Career Center Operators, WIOA Core Partners, and other local workforce partners of the Introduction to MOU Planning webinar session on **Monday, March 13, 2017 from 11:30 am – 1:00 pm.**

**Background:** This webinar is intended to provide members of the local MOU planning teams and stakeholders with a better understanding of the purpose of the local MOU development process, roles and expectations for participation on the MOU planning teams, and the timeline for MOU planning activities. Leadership from the WIOA Core Partners will discuss best practice examples of how Partners can provide services to shared customers.

The Introduction to MOU Planning webinar is first in a series of webinars designed to assist MOU planning team members in the MOU development process. Upcoming webinar topics include:

- Customer Center Design Approach for Customers and Business
- Career Pathways Planning/Braiding and Blending Resources
- Shared Costs/Infrastructure Costs/Integrated Budgets

Please follow the steps below on the day of the event to access the webinar.

1. Use the link below to view the webinar.  
<https://detma.adobeconnect.com/mou-planning/>
2. Dial in to hear the webinar. 866-714-3255 Participant Code 3114620. Please note: If your computer has speakers, you do not need to call in.

Please remember the following:

- 1) **Mute** your phone \*\*
- 2) If you receive a call & need to pick up, please disconnect from this call, answer the other call & then call the webinar number back when your call is over.

**\*\*When you press the HOLD button while on the webinar, participants hear the hold music & it disrupts the session.**

#### **Action**

**Requested:** Please share the information with staff and partners as appropriate.