



IRP- International Registration Plan

Registry of Motor Vehicles · IRP Section
PO Box 55889 · Boston, MA 02205-5889 · PHONE: 857-368-8120

Do you have the following?

New Account

- New Account Application
- Proof of Established Place of Business (3)
- USDOT# for interstate commerce, unless a Registrant Only
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card

Adding a Vehicle

- IRP Supplement Application with proof of insurance
- Certificate of Origin (for a new vehicle) or a Certificate of Title (for a used vehicle)
- Valid USDOT# for interstate commerce required for each vehicle being registered
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card
- Proof of Heavy Vehicle Use Tax (HVUT) – Schedule 1 (Form 2290) is required for all vehicles with a GVW of 55,000 lbs. or more

Amending a Vehicle

- IRP Supplement Application with proof of insurance
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card
- Proof of Heavy Vehicle Use Tax (HVUT) – Schedule 1 (Form 2290) is required for all vehicles with a GVW of 55,000 lbs. or more

IRP applications can be processed at the following RMV locations:

- Quincy Headquarters
- Lawrence Service Center
- Milford Service Center
- Springfield Service Center
- Wilmington Service Center

All applications can be obtained from our website at Mass.Gov/RMV or by calling 857-368-8120.

Acceptable proof of established place of business

You must provide 3 documents from the list below. Documents must be dated within 60 days and only originals will be accepted.

- Proof of FID
- Secretary of State Paperwork
- Proof of Incorporation
- Utility Bill
- RMV Issued Mail
- Tax Document
- SSA Statement
- Massachusetts Mortgage, Lease or Rental Agreement
- Insurance Bill or Policy
- Bank or Credit Statement
- Retirement or Pension Statement
- Massachusetts Vehicle Title
- Massachusetts License (Driver, Professional, or Firearm)

USDOT Number Requirements

If the Motor Carrier Responsible for Safety (MCRS) is different from the vehicle owner, or the account holder, you must provide a lease agreement or notarized statement which authorizes the use of the USDOT#. The following information must be included on the lease agreement or notarized statement:

- USDOT#
 - To obtain a new USDOT#, call FMCSA 781-425-3210 or visit www.fmcsa.dot.gov
- Tax Identification Number (FEIN or SSN)
- Name of the company authorizing the use of their USDOT#
- Name of the individual/company that has permission to use that USDOT#
- Vehicle year, make, model and VIN

Proof of FID

Acceptable documents

- 147C, Form 8109, CP515 - Issued by the IRS - For more information call 1-800-829-0115
- ST-2 - Issued by DOR - Certificate of Exemption from sales tax

Massachusetts does not register vehicles in "Doing Business As" (DBA) names. If your company is not incorporated, you will be required to register in your individual name. When registering vehicles as sole proprietor, you must provide proof of FID and your Social Security Number.