Do you have the following?

**New Account**
- New Account Application
- Proof of Established Place of Business (3)
- USDOT# for interstate commerce, unless a Registrant Only
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card

**Adding a Vehicle**
- IRP Supplement Application with proof of insurance
- Certificate of Origin (for a new vehicle) or a Certificate of Title (for a used vehicle)
- Valid USDOT# for interstate commerce required for each vehicle being registered
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card
- Proof of Heavy Vehicle Use Tax (HVUT) – Schedule 1 (Form 2290) is required for all vehicles with a GVW of 55,000 lbs. or more

**Amending a Vehicle**
- IRP Supplement Application with proof of insurance
- Correct payment – Payable by cash, check (payable to MassDOT), money order, credit or debit card
- Proof of Heavy Vehicle Use Tax (HVUT) – Schedule 1 (Form 2290) is required for all vehicles with a GVW of 55,000 lbs. or more

**USDOT Number Requirements**
If the Motor Carrier Responsible for Safety (MCRS) is different from the vehicle owner, or the account holder, you must provide a lease agreement or notarized statement which authorizes the use of the USDOT#. The following information must be included on the lease agreement or notarized statement:

- USDOT#
  - To obtain a new USDOT#, call FMCSA 781-425-3210 or visit www.fmcsa.dot.gov
  - Tax Identification Number (FEIN or SSN)
- Name of the company authorizing the use of their USDOT#
- Name of the individual/company that has permission to use that USDOT#
- Vehicle year, make, model and VIN

**Proof of FID**
Acceptable documents
- 147C, Form 8109, CP515 - Issued by the IRS - For more information call 1-800-829-0115
- ST-2 - Issued by DOR - Certificate of Exemption from sales tax

Massachusetts does not register vehicles in “Doing Business As” (DBA) names. If your company is not incorporated, you will be required to register in your individual name. When registering vehicles as sole proprietor, you must provide proof of FID and your Social Security Number.