

## How to Use the ESRI GIS Software and Services Statewide Contract

Contract #: ITS48designatedITD	Contract Duration: 05/01/2012 to 9/30/16
MMARS #: ITS48designatedITD*	Options to renew: none
Contract Manager: Neil MacGaffey – 617 619 5641 – <a href="mailto:neil.macgaffey@state.ma.us">neil.macgaffey@state.ma.us</a>	
<b>Last Change Date: - 4/11/16</b>	

### Purpose of April 11, 2016 Update

The purpose of this update is to 1) announce an updated ESRI price and product listing (the ESRI MPA Price List document), as provided for in the contract between the Commonwealth and ESRI, and, 2) to announce a three month extension of the contract end-date from June 30, 2016 to September 30, 2016. The procurement process for a replacement contract has begun and the intent is to have a contract for a successor master service agreement in place to start October 1, 2016.

### Contract Summary

This Contract is for obtaining Environmental Systems Research Institute, Inc. (ESRI) Geographical Information Systems (GIS) software licenses, technical support, maintenance, training, and consultation.

### Benefits and Cost Savings

This contract provides the only means of obtaining ESRI products and services, and includes terms negotiated specifically for the Commonwealth.

### Who Can Use This Contract?

**Applicable Procurement Law:** MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

#### Eligible Entities:

01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;

- 09. Other states and territories with no prior approval by the State Purchasing Agent required; and
- 10. Other entities when designated in writing by the State Purchasing Agent.

## Pricing and Purchase Options

The MA ESRI MPA Price List shows any volume discounts available by listing them as multiple line items, for example:

Network Analyst Extension UNIX...Single User Floating Seat License	\$2,495
Network Analyst Extension UNIX...6+ Single User Floating Seat License	\$2,246

When starting a new ESRI project or making significant ESRI software purchases, it is advisable to contact your ESRI representative listed below “Other questions and assistance with new ESRI projects.”

## Additional Information

### Software Development / Consulting

Agency Attachments (see [below](#) to locate) includes a template Statement of Work to be used if ESRI is engaged to develop software or otherwise create or modify intellectual property. Agencies planning such engagements should also be sure to read the “Custom Software...Addendum”. This type of work is typically based on a number of pre-existing components to which ESRI will grant the agency a license at no charge. In return, the agency agrees to grant ESRI a license to use the deliverables produced for the Agency.

Executive Department Agencies should be aware that there could potentially be accessibility issues relative to software development projects. If so, ESRI will advise you prior to preparing a proposal scope of work.

Also note that the Agency may not offer to hire ESRI employees who work under a Statement of Work, during its term and for a period of one year thereafter. There are substantial financial penalties for making such an offer. See Article 13 of the “Custom Software...Addendum.”

### Training

Training classes, both at your site and at ESRI’s regional office in Danvers, as well as “Virtual Campus” classes are included in the ITS48designatedITD. Review the “Training Terms and Conditions” document found under [Agency Attachments](#).

## Vendor List and Contract information

Contact your ESRI sales representative (see below under Contractor Information) for a quote; be sure to identify yourself as employed by a government agency (state, regional, local, etc.). ESRI will then provide a price quote from the price list that was negotiated for ITS48designatedITD. Use the quote to obtain a purchase order.

Note that when making ESRI software purchases; be sure to plan for future maintenance costs.

### **Contractor Contact for ESRI Information are:**

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#### **Business questions about ESRI products (quotes) and licensing issues:**

##### **State Agencies:**

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 Ext 8428

FAX: 978.777.8476

[prooney@esri.com](mailto:prooney@esri.com)

##### **Local/Regional Agencies:**

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 Ext 8428

FAX: 978.777.8476

[prooney@esri.com](mailto:prooney@esri.com)

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#### **Business questions about ESRI support (billing):**

Kale Flordelis, Customer Service

ESRI - Redlands

PH: 888.377.4575 x2521

[kflordelis@esri.com](mailto:kflordelis@esri.com)

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#### **Technical questions about ESRI products or support:**

ESRI Technical Support -Redlands

380 New York Street

Redlands, CA 92373

PH: 909-793-2853

<http://support.esri.com>

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#### **Questions about education programs for ESRI products:**

##### **State Agencies:**

Paul Rooney, Account Executive ESRI - Boston

PH: 978-777-4543 - Ext 8428

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**Questions about ESRI Consulting Services:**

**State Agencies:**

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## Strategic Sourcing Services Team Member

Neil MacGaffey

ITD

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## Summary of Where to Obtain Important Contract Information

To obtain in depth contract information please go to the CommBuys

(<http://www.commbuys.com/>) website, click on “Contract & Bid Search”, then select

“Contracts/Blankets” (wait for next window to appear), then enter “ITS48” into the

“Contract/Blanket Description” field and click on the “Find IT” button at the bottom of the

window. The hyperlink for the search result will be on the left at the bottom of the page; click on it.

All contract documents, including in particular the ESRI price list and the “contract scope of use” documents are in the list of “Agency Attachments”; each document is a hyperlink. When you select a document hyperlink, you are taken to a page on which there is a download icon. When you click on that icon, the document is downloaded to your local computer. Documents available for download include:

1. Contract User Guide
2. Signed Massachusetts Standard Contract Form
3. Clarifications to Commonwealth & ESRI Documents Pertaining to ITS48designatedITD
4. Template Statement of Work (SOW)
5. General License Terms and Conditions
6. ESRI Contract Scope of Use
7. ESRI Price List
8. ESRI U.S. Software Maintenance Program
9. Technical Support Response Time Matrix
10. Custom Software Technical Data & Assistance License Addendum
11. Training Terms and Conditions
12. The Request for Response (RFR)