

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, January 12, 2017
9:30 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417 A/B
Boston, Massachusetts 02114**

AGENDA

| Time | Item # | Item | Documents | Staff Contact |
|-------------|---------------|--|------------------|----------------------|
| 9:30 a.m. | I | Call to Order Determination of Quorum | | Board Chair |
| | II | Approval of Agenda | Draft Agenda | Board Chair |
| | III | Conflict of Interest | | Board Chair |
| | IV | Approval of Minutes A. December 8, 2016, Regularly Scheduled Meeting | Draft Minutes | Board Chair |
| | V | Regulations: A. Regulatory Update 263 CMR (2.00 - 6.00) | | VB |
| | VI | Policies: A. Collection of Social Security Numbers and Department of Revenue Suspensions | | VB |
| | VII | Legal Presentation: A. Conflict of Interest B. Board Member Indemnification | Presentation | VB |
| | VIII | MB Presentation: A. Continuous Improvement: Licensing Process | Presentation | RC |
| | IX | Board Elections: A. Vice Chair B. Secretary | | MS |

| | | | | |
|------------|------------|--|----------------|-------------|
| | X | Flex Session A. Announcements 1-Northeastern University Licensing Presentation 2-CMA Immunization B. Topics for next agenda | | Board Chair |
| 10:00 a.m. | XI | Executive Session The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board's position. 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of an application or applications as required for registration. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. The Board will not reconvene in public session subsequent to the executive session. | Closed Session | |
| 12:00 p.m. | XII | Adjournment - next Board meeting scheduled for February 9, 2017 | | Board Chair |

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

BOARD MEETING

December 8, 2016
239 Causeway Street, Room 417
Boston, MA 02114

MINUTES

Board Members

Present:

Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair
Laura Hilf, RN, MS, Public Member 1
Brian Gorsuch, PA-C, Physician Assistant 2
Paul Crehan, PA-C, Physician Assistant 4
Alithia Broderick, PA-C, Physician Assistant 3
Robert Baginski, MD
Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator

Board Members

Not Present:

Richard Baum, MD, Massachusetts Medical Society

Staff Present:

Roberlyne Cherfils, Executive Director, MultiBoard, BHPL
Philip Beattie, Assistant Executive Director, MultiBoard, BHPL
Rebecca Ferullo, Office Support Specialist, BHPL
Mary Strachan, Board Counsel, Office of General Counsel, DPH
Vita Berg, Office of General Counsel, DPH
Clifford Pascarella, Investigator, BHPL

I. Call to Order – Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Patel-Junankar, called the meeting to order at 9:33 a.m.

II. Approval of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: Numbering of the agenda items, specifically IX, and the date of the next meeting corrected.

ACTION: Mr. Crehan made a motion to approve the agenda as amended; Ms. Hilf seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: December 8, 2016 Board Meeting Agenda

III. Approval of Minutes

Minutes of the November 10, 2016 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the minutes as presented; Dr. Baginski seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: November 10, 2016 Regularly Scheduled Board Meeting Minutes

IV. Regulatory Mandate Advisory

A. Advisory on Mandatory CEUs re: Pain Management

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the advisory as presented; Dr. Baginski seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Revised Draft Memo

B. Advisory on Mandatory CEUs re: Domestic and Sexual Violence

DISCUSSION: None

ACTION: Mr. Gorsuch made a motion to approve the advisory as presented; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Revised Draft Memo

9:37a.m. Ms. Sheridan-Geldart entered.

V. Flex Session

A. Topics for next agenda

DISCUSSION: Ms. Cherfils would like to present on the Six Sigma project regarding the application process. Ms. Patel-Junankar would like to discuss presentations to local PA programs.

ACTION: None

Document: None

VI. Executive Session (closed session)

At 9:40 a.m., Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(3) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

4. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
5. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
6. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the March 10, 2016 meeting.

Ms. Patel-Junankar made a motion to enter into Executive Session; Ms. Hilf seconded the motion; Motion passed by unanimous roll call vote with Board members present and voting in favor: Dr. Robert Baginski: yes; Mr. Paul Crehan: yes; Ms. Dipu Patel-Junankar: yes, Ms. Laura Hilf: yes; Mr. Brian Gorsuch: yes; Ms. Alithia Broderick: yes; Ms. Shannon Sheridan-Geldart: yes; Opposed: None Abstained: None Recused: None

VII. Adjourn

There being no other business before the Board, Ms. Patel-Junankar made a motion to adjourn the Meeting; Ms. Hilf seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 10:38 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, January 12, 2017, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

Dipu Patel-Junankar, PA-C, Chair

Date