



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**OF**  
**BOARD MEETING**  
**Held on January 13, 2026**  
[Approved: February 10, 2026]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Draft November 18, 2025 Board Meeting Minutes
3. Renewal Dockets 1 and 2

1. **Call to Order:** Diane Baxter called the meeting to order at 12:25 p.m. Present remotely via ZOOM: Gail Batchelder, Kathy Campbell, Kirk Franklin, Gregg McBride, Paul McKinlay and Jamie Smith. Board members present in the room: David Austin and Diane Baxter. Board members absent: Craig Ellis and Deirdre Menoyo.

Staff members present in the room: Christopher Borges, Matthew Lyne and Terry Wood.  
Staff members present via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Kristi Lefebvre, LSPA Communications Manager; Michelle Zelch, LSPA Program & Events Manager; Brian Roden and Rebecca Buswell of MassDEP; Lori McCarthy; Carmen Love; Ian Philips; Darius Chlebica; and John-John.

2. **Announcements:** None.
3. **Agenda:** Ms. Wood stated she had an additional item under Other Business: LSPA interest in the Board presenting an ethics course.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on November 18, 2025. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote.
5. **Old Business:** None.
6. **Update regarding the Board's On-line Platform:** Sneha Kalagarla, Senior Business

LSP BOARD MEETING MINUTES JANUARY 13, 2026

Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding the Board’s electronic platform. Ms. Kalagarla stated that the platform is running smoothly, that invoices for the 2026 annual fees had been emailed out to LSPs recently and that, within the first week, 42% of LSPs have already paid. She said that the LSPs up for renewal on January 30, 2026 have been submitting their renewal documentation. Ms. Kalagarla stated that several improvements have been made to the online platform over the last year including the system now sends LSPs periodic reminders regarding the annual fee payment and also sends notices to the Board staff when an LSP’s annual fee is more than 180 days overdue, and the online platform is now connected to the LSP Board’ database so updates to the online platform will also update the Board’s database. She said several additional license statuses were added and a few minor issues with the system were addressed as they have arisen. Ms. Kalagarla added that a few additional changes will be completed in the new year including updating the letter examinees receive after passing the LSP exam and updating the manual for the online platform to record recent changes.

**7. Decisions Regarding Licensing of Applicants:**

**A. Application Dockets**

No application dockets were presented.

**8. License Renewals**

**A. Renewal Dockets.** The staff presented the following renewal dockets.

**Renewal Docket No. 1  
Date: January 13, 2026  
Renewal Date: 1/30/2026  
New Expiration Date: 1/30/2029**

**Have completed all requirements for renewal:**

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	4122	Geoffrey		Souza
2	8688	Katherine		Kudzma
3	2439	Matthew		Alger
4	6156	Jennifer		Sweet
5	7109	Bruce		Hoskins

LSP BOARD MEETING MINUTES JANUARY 13, 2026

6	9445	Brandon		Fagan
7	4454	Walter		Chaffee
8	6118	Raymond		Johnson
9	1847	William		Simmons
10	1450	Guy		Dalton
11	7351	Brian		Moran
12	2963	Ian		Phillips
13	6314	Robert		Collins
14	1631	Matthew		Barvenik
15	4078	Michael		Pierdinock
16	1488	David		Sullivan
17	7563	John		Mannix
18	2400	John		Adams
19	6522	James		Luker
20	4683	Timothy		Nevins
21	7450	Joseph		Polsinello
22	7262	Eric		Wood
23	7924	Jeffrey		Garretson
24	4293	Dariusz		Chlebica
25	2398	Lawrence		McTiernan
26	7804	Edward		Van Doren
27	6250	Michael		Brown
28	5455	Stephen		Sakakeeny
29	2259	Joseph		Jammallo

LSP BOARD MEETING MINUTES JANUARY 13, 2026

30	8412	Frank		Sweet
31	6105	Anthony		Andronico
32	6864	Kevin		McAndrews
33	2062	David		Austin
34	2306	Christopher		Horan
35	9055	Michael		Clark
36	1984	Simon		Thomas
37	3373	Timothy		Snay
38	9435	Charles		Klingler
39	6244	Andrew		Wadden
40	2391	Lori		McCarthy
41	8435	Brian		Moore
42	5767	Paul		Reiter
43	8279	Emily		Straley
44	9660	Evan		Cuce
45	7343	Keith		Veren
46	1699	Kevin		Beaulieu
47	4523	Susan		Bator
48	2845	Ryan		Hoffman
49	9982	Olaf		Westphalen

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote with the exception of David Austin and Paul McKinlay who did not vote.

**Renewal Docket No. 2**  
**Date: January 13, 2026**  
**Renewal Date: 1/30/2026**  
**New Expiration Date: 4/30/2026**

Have requested a 90-Day extension:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	2890	Lawrence		Kahrs
2	8260	Charles		Teale

A motion was made and seconded to renew the licenses of the LSPs on Docket #2 for the date indicated. All Board members present voted in favor by roll-call vote.

**Renewal Status Report.** Mr. Lyne reported that 103 LSPs have expiration dates of 1/30/26, and 51 of them were approved for renewal moments ago. He added that some LSPs have also indicated they will not renew or will retire. A full report of LSPs who are retiring will be provided at the February meeting.

**9. Other Licensing Related Matters**

**A. Scheduling of Future Application Review Panels**

Mr. Lyne reported: ARP #358 for Lars Andresen (C. Ellis, D. Baxter, & G. Batchelder) has received all professional references and will be meeting on 1/16/26 to discuss the application; and ARP #359 for Nicholas Guidi (P. McKinlay, K. Franklin, & J. Smith) is waiting for 2 professional references.

He added that two new applications --Karl Seibert-TetraTech (ARP #360); Karlyn Whipple -Fuss & O'Neill (ARP #361)--have been received since the last meeting and volunteers are needed to serve on ARPs. Mr. Austin, Ms. Batchelder and Mr. McBride volunteered to serve on ARP 360. Ms. Campbell, Mr. McKinlay and Mr. Smith volunteered to serve on ARP 361.

**B. Inactive Status Report**

Ms. Dix reported the Total Number of LSPs on Inactive Status: 3

<b>LSP Number</b>	<b>License Status Date</b>	<b>License Status</b>	<b>Last Name</b>	<b>First Name</b>
8467	April 4, 2025	INACTIVE	Hansel	Kelly
1736	April 30, 2025	INACTIVE	Folan	Daniel
3984	July 1, 2025	INACTIVE	Doherty	James

## LSP BOARD MEETING MINUTES JANUARY 13, 2026

She added that another LSP (LSP-7416 James Connolly) come off inactive status on January 4<sup>th</sup> 2026 after having been on inactive status for two years, the maximum time allowed. Mr. Connolly notified the board that he would not seek renewal of his license. Therefore, his license status has been updated to “Lapsed”.

### **C. Total Number of LSPs on Active Status: 406**

**D. Annual Fees Report:** Ms. Dix stated that 2026 annual fee invoices were emailed to LSPs January 2nd. LSP’s have 60 days from the date listed on their invoice to pay. Payment can be made online or by mail. If paying by check, LSPs should be sure to include LSP numbers on their check to ensure their account is credited properly.

She stated that, as of this morning, 176 LSPs have already paid and 241 invoices are outstanding.

## **10. Examinations**

### **A. Exam Update**

Mr. Lyne stated that the exam subcommittee met on 12/10 and 1/7 to review the September and October exam results and to consider exam challenges. The committee plans to meet again after the next round of exams.

He stated that the exam will next be offered on April 8, 9, & 10<sup>th</sup>, 2026 at the MassDEP’s Worcester office. The new exam dates are on the Board’s website and approved applicants will be notified in late February regarding exam registration.

Ms. Wood stated that the exam subcommittee also discussed questions received from the LSPA regarding the September/October exams including whether the Board could provide the LSPA with information regarding how the recent examinees did in terms of content areas and how the pass/fail rate of the September/October exams compared to the general pass/fail rate. She stated that, after the subcommittee’s meeting, she had informed the LSPA that the Board does not have the ability to issue a report regarding how examinees did in terms of content areas and have never calculated pass/fail rates by exam administration. She said she did inform the LSPA that the Board staff did look at questions that scored low (with a less than 30 percent pass rate) during the September/October administration and the low-scoring questions were about equally split between existing exam questions and questions that were newly created or significantly updated during the Board’s recent updating of the exam. She added that she also told the LSPA that the pass/fail rate for first-time test-takers has never been above fifty percent since the Board first began administering a licensing exam.

## **11. Continuing Education Committee Report:**

Mr. Austin reported that the Committee met earlier in the day, approved the meeting

minutes from last month's meeting and approved five courses, two of which had been approved in the past and three were new.

**12. Professional Conduct Committee Report:**

Mr. Smith reported that the Committee met earlier in the day, approved the minutes from last month's meeting, reviewed the active case list, and voted to dismiss Complaint 25C-02.

**13. Regulations**

Ms. Wood stated that the Executive Office of Energy and Environmental Affairs had signed off on the final amendments package and, on December 23, 2025, had forwarded the package to Administration and Finance and the Governor's Office as a presumptive approval after ten business days. Having received no comments from either Administration and Finance or the Governor's Office, the Board can now submit the final amendments to the Secretary of State for publication. Ms. Wood stated that the next filing deadline with the Secretary of State is January 16, 2026 and, if she meets that deadline, the regulations will be published and be effective on January 31, 2026. If she misses that deadline, they will be published two weeks later.

**14. Application Forms**

Ms. Wood stated that some spacing issues have been noted with the updated versions of the application forms recently posted to the Board's Web page. Board staff has been working with IT to correct the issues and they should be resolved soon.

**15. Other Business**

**A. Board Course:** Ms. Wood stated that the LSPA had recently contacted her to inquire about when the Board might be ready to offer an updated ethics course. She stated the LSPA wondered might have a course ready by spring 2026 but that the Board could take its time. Ms. Wood stated she wanted to check again if any Board members other than Ms. Batchelder might like to work on course preparation. The consensus of the Board was that they would likely need until fall 2026 to prepare a course. Ms. Baxter and Ms. Campbell stated they would also be interested in working on the course.

**B. Personnel, Budget and Fees:** Ms. Wood stated that she had nothing to report.

**C. Updated to the Board's Web Site:** Ms. Wood stated she has made no further updates since the Board's last meeting.

**D. LSP Board Member Vacancies:** Ms. Baxter stated that she and Ms. Wood are scheduled to speak with a potential candidate for the Board vacancy.

LSP BOARD MEETING MINUTES JANUARY 13, 2026

16. **Future Meeting**: The Board will next meet on February 10, 2026.
17. **Adjournment**: Ms. Baxter stated that directly after the Board meeting adjourns, the Board will meet in quasi-judicial session and will not return to public session afterward. The meeting was adjourned at 1:02 p.m.