

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, January 18, 2019
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Chair
	II	Conflict of Interest Approval of Executive Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Meeting A. November 16, 2018 Board Meeting	Draft Minutes	Board
	IV	Licensing Applications: A. AIT with Credits (Education & Work Experience) a. Application No. 867374 Derek Moore b. Application No. 870009 Patrick Morency B. Waiver of Exam Requirement Request a. Reinstatement Application No. 866755 Raymond Cyr (NH2884) Expired: 06/30/18 C. Change of Preceptor: N/A	Applications	Board Secretary
	V	Educational Approval: N/A	Submissions	Board

Time	Item #	Item	Exhibits	Staff Contact
	VI	Open Investigations: N/A <i>Triage(s): N/A</i> <i>Staff Assignment(s): N/A</i> <i>Complaint(s): N/A</i>	Investigative Report	LS
	VII	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	RC
	VIII	Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. The Board will not reconvene in open session subsequent to the closed session(s).	Closed Session	Board Chair
	IX	65C Session: N/A		Board Counsel
	X	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	XI	Adjournment -next Board meeting scheduled for February 15, 2019.		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, November 16, 2018

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

MINUTES

Board Members Present: William Graves, Nursing Home Administrator 1, Chair
Sherman Lohnes, Department of Public Health, Vice-Chair
Mary K. Moscato, Hospital Administrator, Secretary
Nancy Lordan, Nursing Home Administrator 3
Roxanne Webster, Registered Nurse
Naomi M. Prendergast, Nursing Home Administrator 4
Mary Ellen Coyne, Office of Long Term Services and Supports at MassHealth
Daniel Gebremedhin, Physician
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)

Board Members Not Present: Mary McKenna, Executive Office of Elder Affairs

Staff Present: Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Lisa Seeley-Murphy, Board Investigator, BHPL
Jonane Nicolas, Office Support Specialist, Multi-Board, BHPL
Celia Thomas, Office Support Specialist, Multi-Boards, BHPL

Staff Not Present: Vita Berg, Chief Board Counsel, Office of the General Counsel, DPH

Guests: None

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Mr. Graves, Board Chair, called the meeting to order at 10:35 a.m. He also gave the notice of electronic recording.

II. Approval of Agenda

Edit to general agenda session 5 AIT for Barbacar Diop conflict of interest, will lose quorum,

DISCUSSION: Defer request to credit education and work experience; move forward with approving AIT so Diop will be able to start, next board meeting will review for those two requirements

ACTION: Mr. Lohnes motion to approve recommendation. Ms. Moscato seconded the motion. All Board members present voted in favor unanimously.

Document:

III. Conflict of Interest

No conflict of interest was disclosed

IV. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: September 21, 2018

DISCUSSION: None

ACTION: Mr. Lohnes made the motion to approve the minutes. Ms. Moscato seconded the motion.

Documents: September 21, 2018 Regularly Scheduled Board Meeting Minutes

V. Licensing Applications

A. AIT with Credits (Education & Work Experience)

A. Application No. 861268 Barbacar Diop

DISCUSSION: Deferred

RECOMMENDATION:

ACTION: None

Documents: Application

B. Change of Preceptor

A. Jennifer Shaw (NHT14500001)

Current Preceptor: Tara Verge, NH5347

New Preceptor: Paul Mahoney, NH2364

DISCUSSION:

Ms. Strachan discussed the reason for the request: Tara Verge moving on to a new position. Mahoney is the new administrator beginning October 15th.

RECOMMENDATION: Mrs. Strachan recommended change of preceptor.

ACTION: Ms. Prendergast motion to approve recommendation. Ms. Webster seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

B. Michael Joy (NHT14499908)
Old Preceptor: Jeffery Crowley, NH5174
New Preceptor: Christine Marek, NH5070

DISCUSSION:

Ms. Strachan discussed the reason for the request: Joy took a break in the AIT, having completed 100 hours, has another 480. Due to having a child, he is stepping back from the AIT, asking the Board to establish. It will be with new preceptor in the same building. Christine Marek of Gloucester Healthcare has agreed to be his preceptor. Joy will complete the additional 480 hours.

RECOMMENDATION: Mrs. Strachan recommended change of preceptor.

ACTION: Ms. Prendergast motion to approve recommendation. Ms. Webster seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

VI. Educational Approval

A. Course Credit

- a. Linda Sutter, NH 2984
1-Course #6204 & #6206: 90 Credit Hours

RECOMMENDATION: Ms. Cherfils recommendation to approve request for 90 credits.

DISCUSSION: Ms. Cherfils previously reviewed all the documentation for the course credit. Previously approved by board, taking curriculum courses and provided transcript with the additional courses

ACTION: Ms. McKenna motion to approve recommendation. Ms. Webster seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

- b. Terri Wade, NH 2116
1-Reducing Overlapping Claims (Part A): 6 Credit Hours
2-SNF Consolidated Billing: 6 Credit Hours

RECOMMENDATION: Ms. Cherfils recommendation to approve both courses for 6 credits.

DISCUSSION: Ms. Cherfils reviewed the request.

ACTION: Ms. Lordan motion to approve recommendation. Mr. Lohnes seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

B. Conference Approval Status

a. St. Patrick's Manor

Compassion Amid the Confusion Alzheimer's, Dementia, and Memory Care Conference: 6 Hours

RECOMMENDATION: Ms. Cherfils recommendation to approve for 6 contact hours. Recommendation amended based on the computation: amended recommendation to approve for 5 contact hours

DISCUSSION: Ms. Cherfils review request – course offered at conference, 6 contact hours for attendees, all supporting documents provided.

Clarification on credit computation; regulation 245CMR was read by Ms. Strachan.

ACTION: Mr. Stapleton motion to approve amended recommendation. Ms. Webster seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

Approve Status: Approved

b. Massachusetts Guardianship Policy Institute

Decision Making: Balancing Autonomy and Risk: 6 Contact Hours

DISCUSSION: Ms. Cherfils reviewed the request.

RECOMMENDATION: Ms. Cherfils recommendation to approve.

ACTION: Ms. Moscato motion to approve recommendation. Ms. Prendergast seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

C. Approve Status Organization: New Course

a. Leading Age Massachusetts

1- Be on the Winning Side! A Strategic Approach to PDPM: 2 CE Credits

2- Navigating Conflict: 3 CE Credits

RECOMMENDATION:

DISCUSSION: Ms. Cherfils review request.

ACTION: Ms. Moscato motion to approve recommendation. Ms. Webster seconded the motion. All Board members present voted in favor unanimously.

Documents: Application

VII. Staff Action Policy

A. Web Posting

DISCUSSION: Authorize board staff to post things to the board website that is relevant to the licensees; including but not limited to

- a. upcoming continuing education
- b. statutory changes that affect licensees and their practice
- c. regulatory changes
- d. disciplinary actions taken against licensees
- e. revised forms and templates

ACTION: Ms. Lordan motion to approve recommendation. Mr. Lohnes seconded the motion. All Board members present voted in favor unanimously.

Documents: Draft Policy

IX. Flex Session

A. Announcements/Discussions

1-Staff Action Policy Report

2-Governor & Commission Citation: Michael Baldassarre (6 Years of Service)

B. Topics for the next Agenda

None

X. Executive Session (Roll call vote)

At 10:45 a.m., Mr. Graves, Board Chair, announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of consider the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

The Board will not reconvene in open session subsequent to the executive session.

The Board adjourned the Executive Session at 10:50 a.m.

XIII. Adjourn

There being no other business before the Board, Mr. Lohnes made a motion to adjourn the Board meeting; Ms. Prendergast seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 10:50 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, January 18, 2019. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

William Graves Board Chair

Date

