

**MINUTES FOR THE 1200<sup>th</sup> BOARD MEETING**  
**STATE BOARD OF RETIREMENT**

**DATE:** January 25, 2018

**TIME:** 10:14 AM

**PLACE:** One Winter Street – 8<sup>th</sup> Floor, Boston, MA

The meeting of the State Board of Retirement was called to order with Members present for all or part of the meeting: First Deputy Treasurer James MacDonald / Treasurer's Designee; Sarah G. Kim, Treasury General Counsel / Treasurer's Designee; Theresa McGoldrick, Elected Member; Patricia Deal, Appointed Member; Christopher Condon, Chosen Member.

Board staff present for all or part of the meeting were: Nicola Favorito, Deputy Treasurer/Executive Director; Marianne Welch, Deputy Executive Director; Melinda Troy, Senior Board Counsel; Kathryn Doty, Associate Board Counsel; Candace Hodge, Associate Board Counsel; Julie Noyes, Paralegal; Chanese Brown, Disability Unit Manager; Theresa Kerrigan, Disability Retirement Case Counselor; Paula Daddona, Communications Manager; Janice Coen, Executive Assistant / Office Manager; Mohammed Ali, Finance Director; Laura Prezioso, Finance Manager; Joseph MacInnis, MSRB Benefits Analyst.

Treasury staff present for all or part of the meeting were: Daniel Truong, Treasury Communications; Kathi Reinstein, Treasurer's Office; Pratap Modapothala, MARIS Program Manager; Robin Healey, Treasury CIO.

Other parties in attendance for all or part of the meeting were: Satish Kumar, Linnea Solutions; Manoj Punwani, Sagitec; William Fitzmaurice, Massachusetts State Police.

*There being a quorum present, Ms. Kim called the meeting to order.*

*Ms. Kim announced in accordance with the Commonwealth's Open Meeting Law that any person may make a video or audio recording of an open session of a meeting of a public body, and she was obligated to inform attendees of any recording at the beginning of the meeting. She then asked that anyone present who is making any recording identify themselves as doing so. No person present indicated that he/she was making a recording.*

**MINUTES OF THE 1199<sup>th</sup> BOARD MEETING:** On a motion by Ms. Deal and seconded by Mr. Condon the Board voted unanimously to approve the Regular and Executive Session Minutes of the 1199<sup>th</sup> Board Meeting, held on December 21, 2017.

**REPORT OF THE EXECUTIVE DIRECTOR****1. MARIS / Robert C. Minue Project Update - Monthly Project Status Report**

MARIS Program Manager Pratap Modapothala updated the Board on the progress of ongoing work referencing the Board memo and dashboards in their meeting materials. He informed the Board that work was completed for the issuance of 2017 Form 1099-R's out of MARIS later in January. Work was continuing on preparing data to submit to PERAC by mid-February for its use in completing the 2018 MSERS valuation.

Mr. Modapothala and Satish Kumar of Linnea Solutions / Gartner updated the Board on discussions related to the revised project plan submitted by Sagitec. They indicated that Sagitec had committed to maintain key resources on the project and increasing those resources' hours through June 2018 when their support contract expires. Sagitec had also proposed modifying the overall number of support hours from the original contract for the final six months of the contract to address the overage from the first half of the fiscal year. The modification would not result in any added expense to the current MSRB support contract. The PMO team will finalize its review of the plan with Sagitec.

Mr. Favorito informed the Board that the January pension payroll and weekly disbursement payrolls had been successfully processed. Staff added 208 new retirement and survivor payees for January. The reduced number relative to prior months was due to the holidays and snow days that occurred over the past few weeks.

Mr. Favorito indicated that despite the ongoing efforts and successes considerable work remained after the completion of the annual processes work streams. Updates to MARIS functionality in the areas of benefit estimates, and service purchases were upcoming. Ms. Welch added that hundreds of application PIR's remain as well as ongoing data clean-up work.

Staffing activity over the past month included the loss of a Benefit Calculation Analyst who has taken a position with a local retirement board. Another Benefit Calculation Analyst has also taken a maternity leave. Mr. Favorito added that new support positions for the Benefit Calculation Unit had been posted to provide additional resources in that unit in a continuing effort to manage existing retirement application volume.

**2. YTD Fiscal 2018 Operating & Capital Budgets**

Mr. Favorito referred the Board to the YTD Fiscal 2018 Operating and Capital Budgets vs. actuals (through December 31, 2017) which had been handed out as part of the Agenda materials.

**3. Board Members / Election Update**

The Board voted to table until the February 2018 meeting discussion on selection of the Fifth Board member. On a motion made by Ms. McGoldrick and seconded by Ms. Deal the Board voted to table the matter.

Mr. Favorito informed the Board that three candidates had qualified for the upcoming election including Ms. McGoldrick. Nomination papers were accepted until the close of business January 19, 2018. The candidates would receive correspondence notifying them of their eligibility. The Board reviewed a sample ballot and accompanying instructions. The ballots would be mailed on or after February 5, 2018. Members will be able to vote by mail, telephone or electronically.

**4. Open Meeting Law Regulation Amendments / Annual Certification**

The Board reviewed the amended Open Meeting Law educational materials, which include the statute and regulations. They were provided certifications of receipt to execute and return.

**5. Board Member Training Opportunities**

Mr. Favorito referred the Board to the most recent listing of educational offerings published by PERAC for the upcoming quarter.

**6. 2017 Form 1099-R Mailing / GIC Beneficiary Mailing**

Mr. Favorito updated the Board on the upcoming mailing to retirees of the 2017 Form 1099-R. It will be the first time the mailing has issued from MARIS. He noted the considerable work and effort by MSRB and Sagitec staff to ensure completion by the required mail date before the end of the month.

Mr. Favorito also mentioned that the GIC will be issuing its beneficiary mailing at the start of February to all active members covered by the GIC. The mailing will reflect MSRB beneficiary information currently on record.

**7. 2018 Benefit Verification RFQ**

The Board reviewed the memo provided by staff related to vendor proposals for the printing and processing of 2018 benefit verification forms. On a motion by Mr. Condon and seconded by Ms. McGoldrick the Board voted to select Standard Modern to complete the printing, processing and mailing services for the 2018 Benefit Verification process.

**8. Essex County Sheriff's Office / Inspector General Report**

The Board reviewed the recent report issued by the Office of the Inspector General which analyzed the use of sick leave by various former employees of the Essex County Sheriff's Office during the former Sheriff's administration. After discussion, the Board directed the Executive Director to send correspondence to the current Sheriff asking that the Board be notified of any action that might be taken related to the sick leave previously granted to any affected employees so the Board could determine if there would be any impact to previously awarded retirement benefits.

**9. PRIM Update**

The Board reviewed the monthly investment performance information provided by PRIM through the month of December 2017.

**10. Legal Update**

Board members reviewed some of the most recent DALA/CRAB and court decisions involving the MSRB as summarized by the legal staff.

**11. Board / Staff Communications**

Mr. Favorito reviewed with the Board some of the most recent member and Board communications received.

**THE BOARD GOES INTO EXECUTIVE SESSION.** At approximately 10:48 A.M. the Board entered Executive Session to review applications for disability retirement, associated benefits, and to also consider the reputation, character, physical condition or mental health of individuals with business before the Board. The Board indicated that it would return to Open Session after the Executive Session.

**Ms. Deal made a motion to enter Executive Session. Ms. McGoldrick seconded the motion.**

**ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Ms. Kim	Yes
Ms. McGoldrick	Yes
Ms. Deal	Yes
Mr. Condon	Yes

**CONSENT AGENDA**

After a review of the information submitted in connection with the following matters listed on the Consent Agenda, the Chair confirmed that there was no objection to the items on the Consent Agenda and no items to be removed from the Consent Agenda and so requested a motion for Approval. On a motion by Ms. Deal, and seconded by Ms. McGoldrick, the Board unanimously voted to approve, as a group, the benefits requested in those matters listed on the Consent Agenda, as amended, which include:

**REQUEST FOR ORDINARY DISABILITY**

1. Luis Rodriguez

**REQUESTS FOR ACCIDENTAL DISABILITY**

1. Thomas Bethune
2. Vernon Chester III
3. Steven Connolly
4. Damon Gecse
5. Daniel McGovern
6. Michael Nadworny

**REQUESTS FOR ANNUITY ALLOWANCE UNDER THE PROVISIONS OF  
CHAPTER 32 § 101**

1. Christine A. Bland
2. Paul H. Dane
3. James D. Kalloger
4. Mark E. Sirois

**ITEMS FOR DISCUSSION**

**REQUESTS FOR ACCIDENTAL DISABILITY**

1. Francis Cannata – Mr. Cannata appeared before the Board.
  - **Denied**; Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained from the vote.

**DEPUTY TREASURER MACDONALD DEPARTED THE MEETING AT 11:11 A.M.**

2. Richard Chichester
  - **Tabled**; Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained from the vote.
3. Linda Feeney – Attorney Van Iderstine appeared before the Board with her client, Ms. Feeney.
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.
4. David Greene
  - **Tabled**; Motion by Ms. McGoldrick, seconded by Pat Deal. Ms. Kim abstained from the vote.
5. William Graves III
  - **Tabled**; Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.
6. Jason Harder – Attorney Hansen appeared before the Board with his client, Mr. Harder.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.
7. George Kokoszka
  - **Denied**; Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.

8. Ann Marie Nicholas – Attorney Applebaum appeared before the Board with his client, Ms. Nicholas.
  - **Approved;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.

### **REQUESTS FOR BENEFITS UNDER THE PROVISIONS OF §9**

1. Patrick Barrett
  - **Tabled to request additional information and a single physician review;** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.
2. Deborah Combra
  - **Denied;** Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.

### **REQUEST FOR BENEFITS PURSUANT TO SECTION 100A**

1. Chief Stephen P. Frye – Town of Montgomery
  - **Approved;** Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.

### **BENEFICIARY DESIGNATIONS**

1. Richard L. Capone
  - This member died in service. The form he completed in November 2017 pursuant to G.L. c. 32, §11(2)(c) named a single beneficiary but did not specify it that person was primary or contingent beneficiary. **Motion to approve payment to named beneficiary;** Motion by Ms. Deal, seconded by Mr. Condon. Ms. Kim not present to vote.
2. Gailanne M. Cariddi
  - This member died in service. **Motion to table to review information on file;** Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim not present to vote.
3. Teresa Gallishaw
  - This member died in service. The form she completed named two beneficiaries and the proportion of the funds they were to receive. **Motion to approve payments to beneficiaries in proportions stated on the form.** Motion by Mr. Condon, seconded by McGoldrick. Ms. Kim abstained from the vote.

4. James M. Hurley

- This member died in service. In December 2016 he completed a beneficiary form naming three beneficiaries but not specifying the proportions to be paid to each. **Motion to approve payments to the three beneficiaries in equal shares;** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from vote.

5. William Joseph Kolenda

- This member died in service without a named beneficiary. **Motion to approve payment of funds on account to member's estate.** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.

**BOARD RETURNS TO OPEN SESSION****(Roll call required)**

**THE BOARD COMES OUT OF EXECUTIVE SESSION:** at 12:48 P.M. Ms. McGoldrick made a motion to come out of Executive Session and return to Open Session. Mr. Condon seconded the motion.

**ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Ms. Kim	Yes
Ms. McGoldrick	Yes
Ms. Deal	Yes
Mr. Condon	Yes

(Unless otherwise noted all votes taken are unanimous.)

**REQUESTS TO PURCHASE CONTRACT SERVICE**1. Dustin Cox

- **Denied;** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.

2. Anthony Pacheco III

- **Denied;** Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.

3. Paul Swoboda

- **Denied;** Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.

4. Felicia Wilczenski

- **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.

## **REQUEST TO RETIRE WITH CREDITED SERVICE**

### 1. **Janet Flood**

- **Approved** – Board authorized a benefit based upon the service she has on account if she is unable to complete her service purchase; Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.

## **GROUP CLASSIFICATIONS**

### **Pursuant to the Board's Classification Policy the following are reported as approved for Group 2 Classification:**

1. **Laurie Clark** – Probation Officer 2, MA Trial Court
2. **Gale Damon** – RN, North River Collaborative
3. **Lena Erickson** – Rehabilitation Counselor A/B, Taunton State Hospital, DMH
4. **Joyce Ford** – Vocational Instructor C, Metro Region, DDS
5. **Lisa Kane** – LPN 2, Tewksbury Hospital, DMH
6. **Kathy Kiely** – Clinical Social Worker A/B, Brockton Multi Service Center, DMH
7. **Theresa Kuczewski** – LPN 2, SE Residential Services, DDS
8. **Pamela Medeiros** – Habilitation Coordinator A/B, Wrentham Developmental Center, DDS
9. **Paula Montuori** – LPN I, Hogan Regional Center, DDS
10. **Jason Mooney** -Social Worker 2, DCF (posthumously)
11. **Stephen St. Denis** – Habilitation Coordinator A/B, Wrentham Developmental Center, DDS
12. **Marie-Jeanne Tschibelu** – RN 2, Lemuel Shattuck Hospital, DPH

## **GROUP 2 TO BOARD**

1. **James Aliengena** – Residential Supervisor A/B, Central West Region, DDS
  - **Approved**; Motion by Ms. Deal, seconded by Mr. Condon. Ms. Kim abstained from the vote.
2. **Joseph Brisbois** – Electrical Foreperson, Engineering & Maintenance, MA Convention Authority
  - **Denied**; Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained from the vote.
3. **Marie Clerge** – Residential Supervisor C, NE Residential Services, DDS (deferred)



- **Approved;** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.
4. **Elizabeth Collins** – Court Officer, MA Trial Court
    - **Approved;** Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained from the vote.
  5. **Michael Deady** – Administrative Officer 4/District Manager, DYS
    - **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.
  6. **Richard Desautel** – Nurse Practitioner, Berkshire Area Office, DDS
    - **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.
  7. **Eileen Phillips** – Lab Technician, Wrentham Developmental Center, DDS
    - **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.
  8. **Lucinda Pittman** – Residential Supervisor A/B, NE Region, DDS
    - **Approved;** Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.
  9. **Donna Superior** – LPN/Therapy Assistant, Pilgrim Area Collaborative
    - **Approved;** Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained.

## **GROUP 2 TABLED**

1. **Matthew Fullen** – Youth Service Group Worker 3, DYS (tabled in December 2017)
  - **Tabled;** Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained.
2. **Timothy Kearns** – Case Manager 3, Berkshire County Sheriff's Dept. (tabled in December 2017)
  - **Approved;** Motion by Ms. Deal, seconded by Mr. Condon. Ms. Kim abstained.

## **GROUP 2 RECONSIDERATIONS**

1. **Paul Biscoe** – RN 3/O.R. Nurse, Lemuel Shattuck Hospital, DPH (denied November 2017)
  - **Denied;** Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained from the vote.

2. **Denise Stanewicz** – RN 2, Tewksbury Hospital, DPH (denied September 2017))
  - **Tabled**; Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained.
3. **James Strojny** – Habilitation Coordinator C, Wrentham Developmental Ctr., DDS (denied December 2017)
  - **Reconsidered**; Motion by Ms. McGoldrick, seconded by Mr. Condon.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained.
4. **Glenn Tavares** – Maintenance Foreman, Cape Cod & the Islands Community Mental Health Center, DMH (denied December 2017)
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick. Ms. Kim abstained from the vote.

#### **HUMAN SERVICE COORDINATOR A/B NEW REQUEST**

1. **Jane Barabe** – HSC A/B, SE Area, Cape Cod & Islands, DMH
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained.

#### **HUMAN SERVICE COORDINATOR A/B RECONSIDERATION REQUESTS**

1. **Keith Esthimer** – HSC A/B, Central MA Area DMH (denied September 2017)
  - **Reconsidered**; Motion by Mr. Condon, seconded by Ms. McGoldrick.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick. Ms. Kim abstained.
2. **Jonathan Kinley** – HSC A/B, Worcester Area Office, DDS (denied February 2017)
  - **Reconsidered**; Motion by Mr. Condon, seconded by Ms. McGoldrick.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. Deal. Ms. Kim abstained.

#### **Pursuant to the Board's Classification Policy the following are reported as approved for Pro Rated Group 2 Classification:**

- |                                 |  |
|---------------------------------|--|
| 1. <b><u>Arthur Ellis</u></b>   | <b><u>Department of Mental Health</u></b><br>Mental Health Counselor I, Westboro State Hospital,<br>Acute Adolescent Unit – 10/20/85 – 1/25/92 |
| 2. <b><u>Teresa Gabriel</u></b> | <b><u>MA Trial Court</u></b>   |

Probation Officer- 11/5/84 – 1/6/93

3. **Christine Harrington**

**Department of Developmental Services**

Human Service Coordinator A/B – 8/30/87 – 3/16/96

4. **Audrey Wilcox**

**Department of Developmental Services**

M.R. Assistant (DSW I) – Belchertown School

8/23/81 – 3/1/83

M.R. Technician (DSW 2) 3/12/83 – 6/21/86

RN 2- Belchertown School -6/22/86 – 3/10/90

RN 3 – Belchertown School – 3/11/90 – 5/4/91

RN 3 – Western MA Hospital -3/29/92 – 10/18/97

RN 3 – Monson Dev. Ctr.- 1/4/04 – 7/9/05

**GROUP 2 PRO RATE TO BOARD**

1. **Audrey Wilcox**

**Department of Developmental Services**

RN 4 - Belchertown School – 5/5/91 – 3/28/92

RN 4 – Glavin Regional – 7/10/05 – 10/1/05

RN 4 - Monson Dev. Ctr. – 10/12/08 – 8/28/10

RN 5 –Monson Dev. Ctr. - 8/29/10 – 8/11/12

- **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained from the vote.

**Pursuant to the Board's Classification Policy the following are reported as approved for Group 4 Classification:**

1. **Richard Deshler** – CO I, DOC
2. **Kevin Gamache** – CO, Franklin County Sheriff's Office
3. **Philip Infantino** – CO, Middlesex Sheriff's Office
4. **Stanley LeDoux** – CO 2, DOC
5. **John McEvoy** – Assistant District Attorney, Middlesex D.A.'s Office
6. **Christine McLellan-Edgerly** – Field Parole Officer A/B, MA Parole Board
7. **Joseph Mendonca** – CO 3, DOC
8. **Ronald Monbleau** – Parole Officer, MA Parole Board
9. **Timothy O'Toole** – CO I, DOC
10. **David Robertson** – Supervising CO, Middlesex Sheriff's Office
11. **Steven Silva** – Lieutenant/CO, Hampden County Sheriff's Department
12. **Marcia Slingerland** – Assistant District Attorney, Eastern District D.A.'s Office
13. **Alan Sliwa** – CO/Captain, DOC
14. **William Strothers** – CO I, DOC
15. **Jeffrey Tosca** – CO I, DOC

**GROUP 4 TO BOARD**

1. **David Tobin** – Assistant District Attorney, Plymouth D.A.’s Office
  - **Approved**; Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained.

#### **GROUP 4 TABLED**

1. **George Burgoyne** – Installation Security Officer, MA Military Division  
(tabled December 2017)
  - **Tabled**; Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained.
2. **Kenneth Kleis** – Program Coordinator I/HVAC, 104<sup>th</sup>. Fighter Wing, Military Division  
(tabled October 2017)
  - **Tabled**; Motion by Ms. McGoldrick, seconded by Ms. Deal. Ms. Kim abstained.

#### **GROUP 4 PRO RATE TO BOARD**

1. **Teresa Gabriel**                      **Suffolk D.A.’s Office**  
Assistant District Attorney - 1/5/93 – 2/28/01
  - **Denied**; Motion by Ms. McGoldrick, seconded by Mr. Condon. Ms. Kim abstained from the vote.

#### **Pursuant to the Board’s Classification Policy the following are reported as approved for Group 20/50 Classification:**

1. **Jon Brown** – CO, Norfolk County Sheriff’s Office
2. **Michael Graham** – CO, Middlesex Sheriff’s Office
3. **Jan Modzeleski** – CO 3, DOC
4. **Frederick Opanasets** – CO, Suffolk County Sheriff’s Department

ON A MOTION BY MS. MCGOLDRICK AND SECONDED BY MR. CONDON THE BOARD VOTED TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 1:18 P.M.

  
James MacDonald, First Deputy Treasurer / Designee

  
Sarah Kim, General Counsel / Third Deputy Treasurer / Chair

  
Theresa McGoldrick, Elected Member

  
Chris Condon, Chosen Member

  
Patricia Deal, Elected Member

**THE NEXT REGULAR BOARD MEETING OF THE STATE BOARD OF RETIREMENT  
WILL BE HELD ON Thursday, February 22, 2018 AT 10:00 AM.**

**Documents Used at the State Board of Retirement Meeting of January 25, 2018**

- Agenda for January 25, 2018 Board meeting.
- Open Session and Executive Session minutes of December 21, 2017 Board meeting.

Supporting documentation for Agenda items as referenced therein.