



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**of**  
**BOARD MEETING**  
**Held on January 9, 2024**  
[Approved: February 13, 2024]

Meeting Location: **100 Cambridge Street, Boston, MA and via GoTo Webinar**

Prepared by: Jared J. Muggeo, Esq.

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Renewal Dockets #1, #2, #3 Date: January 9, 2024
3. Letter from LSP inquiring how to return to active status from retirement
4. Waiver request from applicant requesting to take February 2024 exam

1. **Call to Order:** Terry Wood, the Board's Executive Director, called the meeting to order at 1:30 p.m. Present via GoToWebinar: Gail Batchelder, Gregg McBride, Kathleen Campbell, Kirk Franklin, Patrick Herron, James Smith, Craig Ellis and Paul McKinlay. Board members present in the room: David Austin was not present in the room at the Call to Order but entered the room at 1:32 p.m. Staff members present in the room were: Matthew Lyne, Notoshia Dix and Jared Muggeo. Staff member present via GoToWebinar: Chris Borges. Also present in the room: Millie Garcia-Serrano from MassDEP. Also present remotely via GoToWebinar were: Charles Young-LSP, Diane Baxter of MassDEP and LSP, Lori McCarthy-LSP, Wendy Rundle, LSPA Executive Director, Kristi Lefebvre, LSPA Communications Manager, and Michelle Zelch, LSPA Program & Events Manager.
2. **Announcements:** None
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The transcript of the November 15, 2023 Board meeting is available on the LSP Board website.
5. **Old Business**
  - A. Regulatory Interpretation of 309 CMR 3.09(2)(a): Tabled for Board staff to review historical interpretation of regulation.

**6. Decisions Regarding Licensing of Applicants:**

**A. Vote on Renewal Dockets**

The staff presented the following License Renewal Dockets:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	7382	Beck	J	Straley
2	3598	Julianna	B	Connolly
3	5266	Russell	H	Abell
4	5248	Ronald	F	Bukoski
5	6909	Jason	R	Chrzanowski
6	4650	Jesse	J	Arroyo
7	6696	Craig	R	Ellis
8	9867	Stephen	S	Parker
9	8188	Jarrod	P	Yoder
10	7680	Christopher	P	Parent
11	9979	Christopher	R	Nitchie
12	3668	Leslie		Lombardo
13	4879	Kevin	D	Trainer

**Renewal Docket No. 2**  
**Date: January 9, 2024**  
**Renewal Date: January 30, 2023**  
**New Expiration Date: January 30, 2027**  
 Has completed all requirements for renewal:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	6894	Allen	R	Walker

**Renewal Docket No. 3**  
**Date: January 9, 2024**  
**Renewal Date: January 30, 2024**  
**New Expiration Date: April 30, 2024**  
 Has requested a 90-Day extension:

	LSP Number	First	Middle	Last
1	4003	Stefan	C	Sokol

David Austin joined the meeting at this time.

**A motion to approve was made and seconded to renew the licenses of the LSPs on Renewal Dockets #1, #2, #3 for the dates indicated. The motion was approved unanimously. Craig Ellis abstained from voting on Renewal Docket #1.**

**B.** Application Review Panel (ARP) No. 336- Recommendations (C. Ellis, K, Franklin, D. Austin). Applicants: Brian Klaus #2540: Daron Kurkjian #9159: ARP recommended both applicants be approved and found eligible to take the exam.

Paul McKinlay was recused and left the meeting.

**A motion was made and seconded to accept the recommendation that the applicants be approved and found eligible to take the exam.**

Paul McKinlay returned and rejoined the meeting.

**C. LSP Seeks to Come out of Retirement** – An LSP whose license lapsed in July 2023 due to a failure to renew and who had previously indicated to Board staff that she was retiring, emailed the Board in December 2023 stating she would like to return to active status. Board staff asked the Board how the LSP might return to active status. Board members stated that the LSP, pursuant to 309 CMR 3.06(4), could come back to active status within one year after the lapse, like all other LSPs who fail to timely renew, by meeting the renewal requirements set forth in 309 CMR 3.06(2), including the payment of the applicable renewal processing fee.

**7. Other Licensing Related Matters:** Notoshia Dix reported the following:

- A. Total Number of LSPs on Active Status – 420
- B. Total Number of LSPs on Inactive Status – 2

LSP Number	License Status Date	License Status	Last Name	First Name
7303	July 25, 2023	INACTIVE	Charron	Steve

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7416	January 4, 2024	INACTIVE	Connolly	James
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8. **Annual Fees Report:** Notoshia Dix reported that suspension letters were sent out to ten LSPs. Out of that ten, 3 LSPs have paid, 1 retired, and 6 have outstanding fees. The licenses of those 6 LSPs will be revoked as of January 18, 2024 if their annual fees are not paid. Notoshia Dix will be in office to collect payment until 7 p.m. on January 18 and, for any LSPs who pay by that time, she will update their license status that day.
9. **Renewal Report - January 2024:** Matthew Lyne reported that, as of January 2024, there is a renewal roster 35 LSPs. 13 renewal applications have been submitted, and the remaining are due by end of month. A complete report will be provided at the next meeting.
10. **Petition for Waiver-Exam Expiration:** Matthew Lyne reported an applicant who was initially approved to take the exam in January 2022 was seeking a waiver of the requirement to pass the exam within two years so that he can sit for the February 2024 LSP exam. The applicant took the exam twice in the two-year period including in November 2023 but did not pass. The applicant stated his ability to study for the November 2023 exam had been hindered by a family member's medical issues.

**A motion was made to allow the Petitioner to sit for the February 2024 exam and seconded. The motion was approved unanimously.**

Craig Ellis left the meeting.

11. **Examination Committee Report:** Matthew Lyne reported that the exam committee met in December 2023 and January 2024. The board is reviewing the existing exams in order to update them in light of the upcoming amendments to the Massachusetts Contingency Plan regulations and will generate a fourth revised exam. The next meeting will be in two weeks.
12. **Regulations Revision Update:** Terry Wood reported that all board members should have received a red-line document with proposed amendments to the LSP Board regulations that was sent out in November of 2023.
13. **Continuing Education Committee Report:**
  - A. **Course Approval Requests:** David Austin reported that the Committee had met earlier in the day and had the following course recommendations to present to the full Board:
    - i. MassDEP: MCP 2024 Amendments Training, (4 DEP Regulatory credits). In Person: January 11, 2024, 8:00 a.m. to 12:15 p.m., Double Tree Hotel, Westborough,

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MA. Live Webinars, two separate 2-hour sessions, January 23, 2024, and January 30, 2024, 10:00 a.m. to 12:15 p.m. Future On Demand courses to be offered based on the two live webinars with 2 DEP Regulatory Credits awarded for each 2-hour session completed. Committee discussed the 3 various credit options and the 3 methods of course delivery.

Committee Recommendation: **Approve.**

ii. LSPA: DEXSORB PFAS Treatment Technology Overview and Case Studies, (1 Technical credit, Live Webinar January 17, 2024, 4:00 p.m. to 5:00 p.m., and future On Demand).

Committee Recommendation: **Approve.**

**A motion to adopt the recommendations was made and seconded. The motion was approved unanimously.**

14. **Professional Conduct Committee Report:** Since all the Board members present at this meeting were also present at the meeting of the Professional Conduct Committee held earlier in the day, the Board agreed to forego a Committee report.

15. **Other Business:**

A. Personnel and Budget: Terry wood is the new Executive Director and there is the new General Counsel. The board staff is now complete. Budget prep for FY 2025 will soon get underway.

B. LSP Board Member Vacancies: Both the Chair position and one position for a member of a statewide organization that promotes the protection of the environment are open. Two individuals had expressed interest. Both are LSPs. Another individual, a non-LSP, has submitted an application. The notice regarding the open environmental position remains posted on the LSP Board website.

16. **Future Meeting:** It will be held on February 13, 2024, and will be both in person at 100 Cambridge Street, Boston and via Zoom.

17. **Adjournment:** Meeting adjourned at 2 p.m.