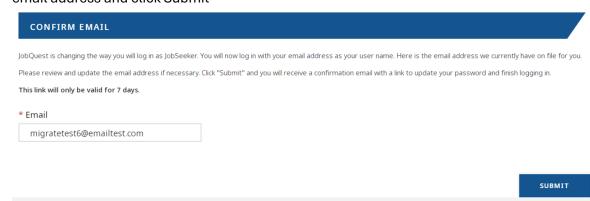
## How to Update your MassHire JobQuest Job Seeker Account

After the March 2, 2024 Update

For a video guide on this process, please click here: https://vimeo.com/899592384/9b12fb69b7

- 1. Log in with your SSN or Job Seeker ID number and password
  - a. Don't remember your password? Contact us at jobquest@mass.gov
- 2. You will be brought to a new page where you can review and either confirm or update your email address and click Submit



- 3. After you click Submit, you will see a 'thank you' message and be sent a confirmation email at the email address you provided
- 4. Check your email inbox for an email from <a href="jobquest@noreply.mass.gov">jobquest@noreply.mass.gov</a> with the subject line "Your JobQuest for Job Seeker Account"
- 5. Click the "Login" link in the email you received

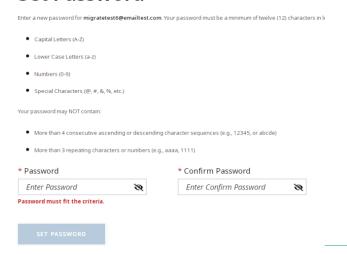
Your Account has been established in the JobQuest for JobSeeker account system. You will now log in with your email address as your username. Please click the below button to change your account password and complete your login. This link is only valid for 7 days.



If this link has expired, please contact us at <u>jobquest@mass.gov</u> to request a new link to set your password

6. You will be brought to a page where you will create a new password for your account

## **Set Password**



- 7. Click "Set Password" once you have created a password that meets the criteria and entered it into both the Password and Confirm Password lines
- 8. You will be returned to the log in page you will now log in to MassHire JobQuest with your email address as the username and the new password you just created

For additional assistance, please contact the MassHire JobQuest helpdesk at jobquest@mass.gov