



*John Adams Courthouse*

## **Courthouse Tour Request Form**

### **John Adams Courthouse**

### **One Pemberton Square**

### **Boston, MA 02108**

Today's Date (please give us a week or more notice): \_\_\_\_\_

Name of School: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Requested Tour Date:** \_\_\_\_\_ **Requested Time of Visit:** \_\_\_\_\_

**Alternate Tour Date:** \_\_\_\_\_ **Requested Time of Visit:** \_\_\_\_\_

Number of students: \_\_\_\_\_

Student grade level: \_\_\_\_\_ Public: \_\_\_\_ Private: \_\_\_\_ College: \_\_\_\_ Other: \_\_\_\_\_

Special request: \_\_\_\_\_

ADA accommodations needed (please specify): \_\_\_\_\_

On occasion attorneys and judges are available to meet with visiting groups. Do you want to combine a tour with a meeting with an attorney or judge, if possible? This will typically add 20 to 25 minutes to the length of the tour: \_\_\_\_ Yes \_\_\_\_ No

**\*\*Staff Use Only\*\***

**Confirmed date of tour:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Staff/Docent Assigned:** \_\_\_\_\_

**Special Notes:** \_\_\_\_\_